

# Dethick, Lea & Holloway Parish Council

## Chair 2018-19

Councillor I Hooker  
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## Clerk to the Parish Council

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## MINUTES – 6 March 2019

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 6 March 2019.

**Councillors:** H Aldred  
S Crossley  
S Hannath  
B Sheppard  
J Stevenson  
J Ward BCA  
B Wright

**Also present:** T Walker (Parish Clerk)  
3 members of the public

### 3301. To appoint a Chair for the meeting

**RESOLVED:** For Cllr Sheppard to Chair the meeting.

### 3302. To receive apologies for absence - Cllr Hooker and Cllr P Ward

### 3303. To consider motions for variations of business - None

### 3304. Declaration of member's interests at meeting

Cllr Aldred declared a personal interest in Financial Matters (Item 30 – cheque 2513) and indicated that she would remain in the meeting but not participate in any discussions or vote.

### 3305. Public Speaking

A resident commended everyone involved with the Neighbourhood Plan and said it was an impressive document. The resident also spoke in his capacity of Chair of the school governing body. Governors are concerned about the chaotic parking at the school, especially during the 'school run', when cars are parked on both side of the road, which is a safety concern. Also, the verges are becoming an eyesore. The only answer may be double yellow lines on one side of the road. The parish council was asked to work with the school governing body to bring pressure to bear on DCC and consider putting the item on a future agenda.

The owner of Bracken Lane Farm spoke in connection with the planning applications AVA/2019/0094, AVA/2019/0095 and AVA/2019/0096. It was stated that the developments were in keeping with other buildings and the materials being used were mainly stone and slate. An added benefit would be additional revenue coming into the village.

**3306. To approve and sign the amended minutes of the meeting held on 6 February 2019**

**RESOLVED:** To approve the minutes as a true record. Vote: 5 for / 2 abstentions

**3307. To determine which items, if any of the Agenda should be taken with the public excluded - None**

**3308. Chairman's Announcements - None**

**3309. To approve letters of thanks to be sent to two members of staff retiring at Holloway Surgery as suggested in Public Speaking at the February 2019 meeting (Minute 3286)**

**RESOLVED:** For the clerk to send the letters of thanks. Vote: 5 for, 2 against

**3310. To approve 2018/19 Footpath Maintenance Scheme Claim**

**RESOLVED:** To approve the submission to DCC for £302.99.

**3311. Update – Crown lifting and mower access under trees at Lea Recreation Ground**

**RESOLVED:** For Cllr Stevenson and Cllr Hannath to meet with the contactor to discuss the work carried out and report back to a future parish council meeting.

**3312. Consider quotations for grass cutting at Lea Recreation Ground**

**RESOLVED:** To accept the quotation from Fox Landscapes.

**3313. Consider quotations for grass cutting at Holloway Cemetery**

**RESOLVED:** To accept the quotation from Fox Landscapes.

**3314. Consider replacing the existing Sickness Absence Policy with the draft Employee Absence Policy**

**RESOLVED:** To adopt the Employee Absence policy in place of the Sickness Absence Policy

**3315. Consider increasing the annual councillor training allowance from £70 to £90 and whether any further formal policy or procedure is required**

**RESOLVED:** To defer this item to the April meeting. Vote: 6 for, 1 against.

Cllr Aldred left the meeting at this point.

**3316. Consider whether to opt for basic or enhanced DALC subscription for 2019/20**

**RESOLVED:** To opt for the Level 2 enhanced subscription at £395.37.

**3317. Update on funding application for the inspection of the War Memorial**

Cllr Stevenson confirmed that the pre-application had been done and that applications were looked at and prioritised according to urgency.

**3318. Update on funding request to John Smedley Ltd for inspecting the Smedley Memorial**

The clerk confirmed that John Smedley Ltd had kindly agreed to cover the cost of the inspection of the Smedley memorial.

**3319. Consider quotations received for the inspection of the War Memorial and the Smedley Memorial**

**RESOLVED:** To defer this item to a future meeting.

Cllr Aldred returned to the meeting at this point.

**3320. Update on proposed memorial inspections and testing at Holloway Cemetery**

**RESOLVED:** To defer this item until June meeting.

**3321. Consider whether to book memorial inspection training with ICCM and which option to proceed with: -**

- **Option1: Host a course and get 2 free places with additional places charges at £135 each. Parish Council also provides and funds venue and arranges refreshments (ICCM pay £8.50 per person for refreshments)**
- **Option 2: Book an exclusive course at £800. Parish Council also arranges and funds venue and refreshments**

**RESOLVED:** To defer this item until June meeting.

**3322. Consider Annual Playground Inspection Report**

**RESOLVED:** For the clerk to obtain quotations for the repairs highlighted in the report.

**3323. Update on Neighbourhood Development Plan**

Cllr Hannath gave an update and confirmed that the consultation process is currently on-going to 3<sup>rd</sup> April 2019. Cllr Aldred raised various concerns including the built environment boundary being enlarged without any consultation and that controversial items should not be considered during 'purdah'.

**3324. Consider the proposed designation of Local Green Space in the DLH Neighbourhood Plan for Lea Recreation Ground and Play Area, Holloway Cemetery and Memorial Grounds**

**RESOLVED:** To support proposed designation.

**3325. Consider including the Receiving House at Holloway Cemetery on the list of Non-Designated Heritage Assets in the DLH Neighbourhood Plan**

**RESOLVED:** To support the inclusion of the Receiving House at Holloway Cemetery on the list of Non-Designated Heritage Assets in the DLH Neighbourhood Plan

**3326. Consider the impact of new developments on the sewage treatment works at Lea Road, Cromford**

**RESOLVED:** To defer this item to a future meeting.

**3327. Consider condition of boundary wall of Lea Wood Hall on Mill Lane, Holloway**

**RESOLVED:** For the Clerk to contact DCC about the condition of the wall.

**3328. Consider the effect of tarmac up to the boundary wall on Mill Lane in vicinity of Lea Wood Croft and the effect of that on the lime trees inside that wall (TPO)**

**RESOLVED:** For the clerk to highlight this issue to DCC.

**3329. Planning Matters – Planning applications for consideration**

|                      |  |
|----------------------|--|
| <b>AVA/2019/0118</b> | <b>Pevevill House, 3 The Hollins, Holloway, Matlock, DE4 5BA</b><br>Rear single storey extension and replacement of existing flat roof with new pitched roof<br><b>COMMENT:</b> No objection. Vote: 6 for, 1 abstention  |
| <b>AVA/2019/0108</b> | <b>1 Laburnum Villas Little London Holloway Matlock DE4 5AZ</b><br>Remove conservatory and construct single storey kitchen extension to rear<br><b>COMMENT:</b> No objection   |
| <b>AVA/2019/0094</b> | <b>Bracken Lane Farm Bracken Lane Holloway DE4 5AS</b><br>Internal and external alterations to existing stables to form home office<br><b>COMMENT:</b> No objection  |
| <b>AVA/2019/0095</b> | <b>Bracken Lane Farm Bracken Lane Holloway DE4 5AS</b><br>Internal and external alterations to existing outbuilding to form holiday accommodation<br><b>COMMENT:</b> No objection  |
| <b>AVA/2019/0096</b> | <b>Bracken Lane Farm Bracken Lane Holloway DE4 5AS</b><br>Internal and external alterations to existing log store to form sun / garden room<br><b>COMMENT:</b> No objection  |
| <b>AVA/2019/0138</b> | <b>Manor Farm Dethick Dethick Matlock Derbyshire DE4 5GG</b><br>Listed Building Consent for conversion of redundant barns into single residential dwelling and new outbuilding to provide garage and stables<br><b>COMMENT:</b> Consider provision of an up to date ecological report. Consideration should be given to the use of materials that are in keeping with the conservation area character statement. |
| <b>TRE/2019/0426</b> | <b>John Smedley Ltd Lea Road Lea Bridge Matlock DE4 5AG</b><br>T1-Sycamore tree - Raise crown to 5m over site and reduce branches in upper crown by 2m over site. G2-Various - Prune back to give 5m clearance over access road<br><b>COMMENT:</b> No objection  |

|                      |  |
|----------------------|--|
| <b>TRE/2019/0432</b> | <b>Park Cottage Yew Tree Hill Holloway Matlock DE4 5AR</b><br>Oak tree (covered by TPO 269) fell tree due to damage and poor condition of tree, excess shading and overhang to neighbours, low amenity value, and the height of the tree and closeness to properties<br><b>COMMENT:</b> Object on the basis that the tree looks to be in good condition. Suitable management of tree would be preferred. |
| <b>TRE/2019/0433</b> | <b>Park Cottage Yew Tree Hill Holloway Matlock DE4 5AR</b><br>Removal of 2 No apple trees and crown reduction of leylandi hedge and trim overhanging branches<br><b>COMMENT:</b> No objection  |

### 3330. Planning Matters (For information only) - Noted

|   |  |
|---|--|
| <b>AVA/2018/0493</b>                          | <b>Change of Use of Yew Tree Inn Public House to Form One Dwelling</b><br>Application withdrawn  |
| <b>Appeal Ref:<br/>APP/M1005/F/17/3189552</b> | <b>Jug and Glass Inn, Main Road, Lea, Matlock DE4 5GJ</b><br>The appeal is allowed, the listed building enforcement notice is quashed, and listed building consent is granted for the retention of a rear extension and the removal of an external door at Jug and Glass Inn, Main Road, Lea, Matlock subject to the following condition:<br>1. The rear extension shall be painted, in a colour to be agreed in writing by the local planning authority, and a screen wall shall be constructed, in accordance with details shown on drawing numbers 11201/11 and 11201/12 and to match in all respects the stonework of the restaurant extension, within twelve months of the date of this decision. |

### 3331. Financial Matters

#### (a) Expenditure – To approve the following payments

| <b>Cheque No.</b> | <b>Payee &amp; Details</b>  |   | <b>Total</b>   |
|-------------------|---|---|----------------|
| <b>2508</b>       | <b>Clerk</b><br>Wages - February - 52.143 hours (Net)<br>Use of home as office – February<br><br>Mileage: 48 miles @ £0.45<br>1/2/19 Home/Holloway/Home (24 miles)<br>6/2/19 Home/Holloway/Home (24 miles)<br><br>Vonage - Parish phone line<br>Line rental & Broadband contribution<br>Printer cartridge | £603.57<br><br>£21.60<br><br>£12.25<br>£11.75<br>£89.13 | <b>£738.30</b> |
| <b>2509</b>       | <b>HMRC</b>   |   | <b>£157.65</b> |

|             |   |  |                 |
|-------------|---|--|-----------------|
|             | Income Tax / NI (February) including employer's contribution to NI  |  |                 |
| <b>2510</b> | <b>Keptkleen Ltd</b> –Toilet cleaning – Invoice 1207  |  | <b>£156.00</b>  |
| <b>2511</b> | <b>Derbyshire County Council</b> – Grass cutting at Lea Rec - £1060 plus VAT  |  | <b>£1272.00</b> |
| <b>2512</b> | <b>DALC</b> - Elections Training – 11/2/19 - Cllr P Ward  |  | <b>£30.00</b>   |
| <b>2513</b> | <b>DALC</b> - Elections Training – 11/2/19 - Cllr H Aldred  |  | <b>£30.00</b>   |
| <b>2514</b> | <b>The Florence Nightingale Memorial Hall Fund</b> – Room hire for Parish meetings – 3/10/18, 7/11/18, 5/12/18, 2/1/19, 6/2/19 and 6/3/19 |  | <b>£132.00</b>  |
| <b>DD</b>   | <b>British Gas</b> – Electricity for toilets (21/2/19)  |  | <b>£20.84</b>   |

**Void / cancelled cheques:** None

Cllr Aldred declared a personal interest in Financial Matters (Item 30 – cheque 2513) and indicated that she would remain in the meeting but not participate in any discussions or vote.

**RESOLVED:** To approve payments as listed above. Vote: 6 for, 1 abstention.

**(b) Income** - Noted

| <b>Ref No.</b>             | <b>From / Details</b>  | <b>Amount</b>  |
|----------------------------|--|----------------|
| Cambridge Building Society | Interest to 31/12/18 for Cambridge Building Society – Paid directly into Cambridge Building Society account. | <b>£18.58</b>  |
| 100689                     | Interment fee  | <b>£180.00</b> |

**Void / cancelled paying in slips:** None

**(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)** - Noted

**3332. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email)** - Noted

| <b>DALC Ref</b> | <b>Details</b>   |
|-----------------|--|
| 3/2019          | Spring Seminar - Prep no deal Brexit - Ethical Standards Enq published - HR Advice Short Service contracts & dismissals - Letter from NALC Chair - Great British Spring Clean - Arnold-Baker 11th Ed - Clerk Tips - Training |
| Email           | Elections Training   |
| Email           | Elections Training Material  |

**3333. To consider items of correspondence (Previously circulated by E-mail)** - Noted

| <b>From</b> | <b>Details</b>               |
|-------------|------------------------------|
| AVBC        | Committee Papers for Cabinet |
| RAD         | Village Halls Update         |
| DCC         | Parish and Town Newsletters  |

|  |   |
|--|---|
| Crich PC                                       | No confidence vote in Amber Valley Borough Council as Local Planning Authority                            |
| AVBC   | Re: No confidence vote in Amber Valley Borough Council as Local Planning Authority                        |
| AVBC   | Planning Application AVA/2018/0493 - Change of Use of Yew Tree Inn Public House to Form One Dwelling      |
| AVBC   | Committee Papers for Improvement & Scrutiny Committee   |
| AVBC   | Annual playground Inspection  |
| DCC  | Stagecoach operation of East Midlands Trains extended   |
| AVBC   | AVA/2018/0493 - Change of Use of Yew Tree Inn Public House to Form One Dwelling - – Application withdrawn |
| Office of the PCC for Derbyshire               | PCC Dhindsa's Listening to You Campaign 2018-19. Have your say!   |
| AVBC   | Safer Amber Valley News   |
| RAD  | Training, Crime Survey & FREE computer monitors   |
| DCC  | Parish and Town Council Liaison Forum Revision to Date of Meeting now 3 April 2019                        |
| AVBC   | Pre-election Period Guidance Letter   |
| Crich PPG                                      | Recent Appointment of new NAPP Chair  |
| AVBC   | Committee Papers for Full Council   |
| DCC  | Memorial Grounds Footpath   |
| Crich PPG                                      | N.A.P.P. February 2019 E-bulletin   |
| Erewash Community Transport                    | Access to Health - Accessible Transport to Health and Medical Appointments                                |
| Derbyshire Army Cadet Force (Mercian Regiment) | Sponsorship/funding   |

**3334. Agenda items for the next meeting on Wednesday 3 April 2019**

**Meeting closed: 8:43 pm**