

## **Dethick, Lea & Holloway Parish Council**

### **Chair 2018-19**

Councillor I Hooker  
Telephone: 01629 534393

### **Clerk to the Parish Council**

T Walker  
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## **MINUTES – 6 February 2019**

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 6 February 2019.

**Councillors:** P Ward (Chair)  
S Hannath  
B Sheppard  
J Stevenson  
B Wright

**Also present:** T Walker (Parish Clerk)  
1 member of the public

**3283. To receive apologies for absence** - Cllrs I Hooker, S Crossley, J Ward and H Aldred

**3284. To consider motions for variations of business** - None

### **3285. Declaration of member's interests at meeting**

Councillor J Stevenson declared a personal interest in item 14 Planning Matters (TRE/2019/0418) indicated that she would remain in the meeting but not participate in any discussions or vote.

### **3286. Public Speaking**

A resident told the parish council that a doctor and a practice nurse at the surgery were retiring. The parish council was asked if it was appropriate to send a letter of thanks for the dedication and care given to parish residents over the years and wish them all the best for the future.

The funding from the War Memorial Trust was also mentioned which appears to include funding for the professional assessments for War Memorials.

**3287. To approve and sign the minutes of the meeting held on 2 January 2019**

**RESOLVED:** To approve the minutes as a true record

**3288. To determine which items, if any of the Agenda should be taken with the public excluded**

**RESOLVED:** To move Item 8 Parish Warden Update to 'Confidential Items'

### **3289. Chairman's Announcements**

Cllr Stevenson was thanked for clearing the branch at cemetery and emptying the bins which were full.

**3290. Consider grass cutting at Lea Recreation Ground and Holloway Cemetery for the 2019 season**

The Clerk confirmed that quotations for mowing at both sites had been requested and the deadline for responses was 15<sup>th</sup> February 2019. Quotations will be considered at the March meeting. The work undertaken in 2018 to crown lift the trees at Lea Recreation Ground to improve mowing access was discussed and concerns were raised as to whether the contractor had undertaken all of the work. Cllr Stevenson offered to investigate this along with Cllr Hannath / Hooker and liaise with the tree contractor if required. Update to be given at the March meeting.

**3291. Consider the approach to memorial inspections and testing at Holloway Cemetery and the inspection of the War Memorial**

The Clerk raised concerns that the last time memorials were inspected was in 2009 and are therefore in need of re-inspection as soon as possible.

**RESOLVED:** (1) For the Clerk to write to Smedleys to ask whether they have had an inspection carried out recently of the Smedley memorial and if not, whether they would be prepared to cover the cost of an inspection. (2) For the Clerk to contact Reverend Mark Crowther-Alwyn to ask if Holloway Cemetery has been consecrated in accordance with the rites of the Church of England and if so, whether a faculty has to be obtained from the church diocese giving permission to carry out the inspection of memorials and any subsequent work to make memorials safe. (3) Cllr Stevenson to look at whether the Parish Council would be eligible to apply for funding to cover the cost of inspecting the War Memorial from War Memorial Trust. (4) For the Clerk to contact ICCM to establish whether the training they provide would give volunteers a 'working knowledge' of memorials. (5) For the Clerk to contact Zurich to establish whether the ICCM training would be sufficient to enable volunteers to carry out the inspection of memorials and whether volunteers involved in memorial testing could be personally liable should an accident / claim be received in the future. (6) For the Clerk to contact ICCM to find out an approximate date for the training should the Parish Council decide to take this forward. (7) For the Clerk to try and obtain further quotations for memorial testing in addition to the one obtained from IMI.

**3292. Consider the quotation for £800 from ICCM for the provision of training to undertake memorial inspections**

**RESOLVED:** To defer this item to a future meeting.

**3293. To approve 2018/19 Footpath Maintenance Scheme Claim**

**RESOLVED:** To defer this item to the next meeting

**3294. Update on Neighbourhood Development Plan**

Cllr P Ward gave an update. The final draft Neighbourhood Development Plan and the Character Appraisal are complete. The statutory 6-week consultation period will run from 20/2/19 to 3/4/19. Posters and a banner will be displayed publicising the consultation. Information will be available electronically on the Village website and paper copies will be available in the village shop, Jug and Glass, Fuel Café, Doctors Surgery, Methodist Church, Parish Rooms and Friday Soup.

### 3295. Planning Matters – Planning applications for consideration

<b>AVA/2018/1243</b>	<b>17 Nightingale Close Lea Bridge Matlock DE4 5AJ</b> Construction of 2 storey rear extension  <b>COMMENT:</b> No objection
<b>AVA/2019/0071</b>	<b>Land of Church Street Church Street Lea Matlock Derbyshire</b> Proposal to replace existing post-and-wire fencing with wooden post-and-rail fencing  <b>COMMENT:</b> No objection
<b>TRE/2019/0416</b>	<b>Lea Green Conference Centre Main Road Lea Matlock Derbyshire DE4 5GJ</b> Fell T1 Cedar  <b>COMMENT:</b> No objection
<b>TRE/2019/0418</b>	<b>Kirkvale Church Street Lea Matlock Derbyshire DE4 5JP</b> Fell 3 oaks and 1 sycamore and prune branches to a variety of trees at property boundary and paddock  <b>COMMENT:</b> No objection

### 3296. Financial Matters

#### (a) Expenditure – To approve the following payments

<b>Cheque No.</b>	<b>Payee &amp; Details</b>		<b>Total</b>
<b>2501</b>	<b>Clerk</b> Wages - January - 52.143 hours (Net) Use of home as office – January  Mileage: 48 miles @ £0.45 24/12/18 Home/Holloway/Home (24 miles) 2/1/19 Home/Holloway/Home (24 miles)  Vonage - Parish phone line Line rental & Broadband contribution Printer paper and postage stamps	£603.77  £21.60  £12.25 £11.75 £30.63	<b>£680.00</b>
<b>2502</b>	<b>HMRC</b> Income Tax / NI (January 2019) plus Employer NI contribution (April 2018 to January 2019)	£152.29 £65.39	<b>£217.68</b>
<b>2503</b>	<b>Keptkleen Ltd</b> –Toilet cleaning – Invoice 1190		<b>£124.80</b>
<b>2504</b>	<b>Scott Leivers</b> - Renew the disabled emergency alarm panel at public toilets		<b>£150.00</b>
<b>2505</b>	<b>DALC</b> - Councillor Essential Training 21/1/19 – Cllr Crossley		<b>£45.00</b>
<b>2506</b>	<b>Pictorial Ltd</b> – Banner for Neighbourhood Plan		<b>£84.00</b>
<b>2507</b>	<b>Greenaway Workshop</b> – Printing for Neighbourhood Plan		<b>£129.60</b>

**Void / cancelled cheques:** None

**RESOLVED:** To approve payments as listed above.

**(b) Income** - Noted

<b>Ref No.</b>	<b>From / Details</b>	<b>Amount</b>
100688	Additional inscription	<b>£20.00</b>

**Void / cancelled paying in slips:** None

**(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)** - Noted

**3297. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email)** - Noted

<b>DALC Ref</b>	<b>Details</b>
01-2019	Index of most important elements of 2018 circulars
02-2019	Updated Legal Topic Notes - Section 137 update - Parkrun consultation response - Clerk Essential Training - NALC Loneliness Project - May Council Elections and Training

**3298. To consider items of correspondence (Previously circulated by E-mail)** - Noted

<b>From</b>	<b>Details</b>
DCC	Complimentary Tickets to Derwentwise Event
Friends of the Derwent Valley Line	Open meeting Tuesday 15th January 2019
Friends of the Derwent Valley Line	Manchester and East Midlands Rail Action Partnership Inaugural Meeting, Wednesday 16th January
DCC	Parish and Town Council Liaison Forum Tuesday 29/1/19
DDDC	Consultation on the Draft Shopfronts and Commercial Properties Supplementary Planning Document
CPPG	CPPG Wirksworth Event
DCC	Ambergate Junction Improvements and Coach Replacement Service 10 to 16 February 2019
RAD	Village Halls Update
NAPP	January 2019 E-bulletin
AVBC	Committee Papers for Full Council
Derwent Valley Mills World Heritage Site Team	Former Director
Bolsover District Council	Extreme Wheels Roadshows
Cambridge Building Society	Account signatories
DCC	Agenda/Reports for Derwent Valley Line CRP Meeting on 4 February
AVBC	Draft Asset Management Strategy
Citizens Advice Derbyshire Districts	Derbyshire Districts Citizens Advice Quarter 3 impact report

Resident	Damage to memorial kerbstone
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**RESOLVED:** For the Clerk to make the previous and future grass cutting contractors aware of the damage to the memorial as this could have been caused by a strimmer.

**3299. Agenda items for the next meeting on Wednesday 6 March 2019**

- Consider whether to use the funds in the Cambridge Building Society for other items of expenditure

**Confidential Items**

**3300. Parish Warden Update**

The Clerk gave an update based on the summary already circulated.

**RESOLVED:** (1) To authorise the Clerk in conjunction with the Chair to spend up to £250 to obtain the necessary report. (2) For the Clerk to obtain an additional quotation from DCC.

**Meeting closed:** 8.50 pm