

## Dethick, Lea & Holloway Parish Council

### Chair 2018-19

Councillor I Hooker  
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## MINUTES – 7 November 2018

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 7 November 2018.

<b>Councillors:</b> I Hooker (Chair)	<b>Also present:</b> T Walker (Parish Clerk)
H Aldred	1 member of the public
S Hannath	Cllr David Taylor (Borough/County Council)
J Stevenson	
J Ward BCA	
B Wright	

**3217. To receive apologies for absence** – Cllrs P Ward and B Sheppard

**3218. To consider motions for variations of business** – None

### **3219. Declaration of member's interests at meeting**

Councillors Hooker and Hannath declared a personal interest in Item 24 Planning Matters (TRE/2018/0380) and indicated that they would remain in the meeting but not participate in any discussions or vote.

### **3220. Public Speaking**

A resident spoke in connection with grounds at Lea Hurst and the landscape architect responsible it's design along with the historic importance. The resident also suggested that the land next to the Yew Tree Inn where the GPO telephone box was located was public land.

Cllr Taylor gave an update. The Yew Tree Inn item has been called in and would be going to the planning board. Officers were generally against the change of use application. The 'Green Belt' review was mentioned but the parish area was not affected as there was no green belt land in the vicinity.

### **3221. To approve and sign the minutes of the meeting held on 3 October 2018**

**RESOLVED:** To approve the minutes as a true record.

### **3222. To determine which items, if any of the Agenda should be taken with the public excluded**

**RESOLVED:** To take item 8 with the public excluded.

### **3223. Chairman's Announcements** - None

**3224. Update – Parish Warden – Moved to Confidential Items**

**3225. Consider correspondence in relation to the nomination to make the Yew Tree Public House an Asset of Community Value**

**RESOLVED:** For the Clerk to send the response agreed.

**3226. Review membership of working groups and representatives on outside bodies**

**RESOLVED:** To defer this item to the December meeting.

**3227. Approve changes to authorised signatories for Nat West account and Cambridge Building Society account**

**RESOLVED:** To add Cllr Stevenson as a replacement second signatory on the Cambridge Building Society account.

**3228. Consider proposals from Cemetery Working Group in relation to a new access path at Holloway Cemetery**

**RESOLVED:** (1) For the Clerk to ask the Cemetery Working Group convenor to set up a meeting of the group so that recommendations regarding an access path can be put forward to a future parish council meeting. (2) For the Clerk to add an item to the agenda when there is something to report.

**3229. Update - Candlelight Procession to mark 100 years since the end of the First World War - Saturday 10<sup>th</sup> November 2018 – 6pm**

The Clerk gave an update. The Memorial Hall Committee have waived the fee for the hall and there are funds remaining of £138.18 for refreshments and other expenses. Banner, posters, press release, LED candles are all in hand. Cllr Wright also gave an update regarding the CD player, bunting and refreshments and school participation. It was agreed that volunteers would meet at the hall at 1pm to set up and again at 5.30pm to prepare for the procession. Cllr J Ward confirmed that the Memorial Grounds have been decorated with knitted poppies. Cllr Hooker confirmed that R Hibberd had agreed to assist with a portable amplifier and had compiled a suitable selection of music to be played during the procession.

**3230. Update - Derbyshire Lamp Post Poppy Campaign 2018**

Cllr Hooker gave an update and thanked the volunteers for helping to put up the poppies. The date for taking them down is Saturday 17<sup>th</sup> November 2018. Volunteers to meet at the Memorial Hall at 1pm.

**3231. DCC Action Grant – Consider potential projects and eligibility**

Cllr Hannath suggested putting forward an application for funding for a handrail at the end of Holme Close to improve access. Cllr Hooker suggested an all-weather path at Lea Recreation Ground and Cllr Aldred suggested a signposted heritage trail. It was mentioned that Cllr Sheppard had already suggested funding for the path at the cemetery.

**RESOLVED:** (1) Clerk to contact DCC and ask them to meet Cllr Hannath in order to discuss the feasibility of a hand rail. (2) For an item to be added to a future agenda when there is something to report.

**3232. Consider participation in DCC Snow Warden Scheme 2018-19 and agree Snow Wardens and volunteers if appropriate**

**RESOLVED:** (1) Clerk to submit an item to the parish magazine asking for snow warden volunteers. (2) Clerk to check the parish council insurance to ensure volunteers are covered.

**3233. Update on Neighbourhood Development Plan**

Cllr Hooker gave an update. Not much to report other than we are seeing the consultant at the end of the month.

**3234. Consider whether to engage an approved tree contractor to assess the condition of tree T8 Lea Recreation Ground and tree T5 at Holloway Cemetery**

**RESOLVED:** For the Clerk to place an order with Thompson Tree Services to assess the condition of tree T8 at Lea Recreation Ground and tree T5 at Holloway Cemetery. Vote: 5 for / 1 abstention.

**3235. Consider the provision of sanitary bins at £2.50 per week from Keptkleen**

**RESOLVED:** (1) Not to proceed with the provision of sanitary bins at the present time. (2) To monitor the situation regarding waste left behind in the toilets.

**3236. Request from the Women's Institute for PC to take on the annual cost of maintaining the defibrillator**

**RESOLVED:** To reimburse Women's Institute for cost of maintenance items already incurred this year.

**3237. Consider complaint received regarding speeding motorists on Lea Main Road, Lea – Cllr Wright**

**RESOLVED:** For the Clerk to make the Police aware of the problem of speeding motorists on Lea Main Road, which mainly occurs between 4pm to 5pm and in addition, speeding motorists on Leashaw.

**3238. Consider dropped kerb alignment issue at Lea Bridge – Cllr Hannath**

**RESOLVED:** For the Clerk to contact DCC highways to highlight the problem, stating that at the East Mill development, the dropped kerb has not been installed correctly and is insufficient. When the development is completed, there will be a total of 28 dwellings using the entrance / exit and it is important that this is corrected before further work is carried out.

**3239. Consider extension to a hand rail and fence at Holme Close – Cllr Hannath**  
Discussed under item 15 DCC Action Grant.

**3240. Planning Matters – Planning applications for consideration**

TRE/2018/0373	Glenholme, Lea Road, Lea Bridge, Matlock, DE4 5AE T1 Lime Crown lift by a maximum of 1m by shortening branch tips. Reduce upper crown by approximately 2m T2 Ash Remove
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	up to 3 lateral branches growing in to the Lime without creating a gap in the canopy between the trees T3 Sycamore Crown thin by approximately 15% and remove deadwood.  <b>COMMENT:</b> No objection
<b>TRE/2018/0380</b>	<b>Badgers Wharf Unnamed Road from Lea Bridge to Lea Wood Lea Bridge Matlock Derbyshire DE4 5AA</b> Beech Tree – Remove  <b>COMMENT: No objection</b>

Planning application for information only - Noted

<b>TRE/2018/0366</b>	<b>Aqueduct Cottage, Lea Wood Lea Bridge Matlock Derbyshire</b> Various tree works
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### 3241. Financial Matters

#### (a) Expenditure – To approve the following payments

<b>Cheque No.</b>	<b>Payee &amp; Details</b>		<b>Total</b>
<b>2478</b>	<b>Clerk</b> Wages - October - 52.143 hours (Net) Use of home as office – October  Mileage: 102 miles @ £0.45 28/9/18 Home/Holloway/Home (24 miles) 3/10/18 Home/Holloway/Home (24 miles) 12/10/18 Home/Langley Mill/Home (4 miles) 13/10/18 Home/Holloway/Lea/Home (26 miles) 22/10/18 Home/Lea Bridge/Home (24 miles)  Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution WordPress - Upgrade Plan to remove website adverts Reimbursement for postage stamps	£603.77   £45.90     £12.25 £12.50 £16.00  £6.96	<b>£697.38</b>
<b>2479</b>	<b>Warden</b> Wages (October)		<b>£437.24</b>
<b>2480</b>	<b>HMRC – Income Tax / NI (October)</b>		<b>£152.29</b>
<b>2481</b>	<b>Keptkleen Ltd –Toilet cleaning – Invoice 1141</b>		<b>£124.80</b>
<b>2482</b>	<b>The Florence Nightingale Memorial Hall Fund –</b> Room hire for meetings 4 July and 5 September 2018		<b>£44.00</b>
<b>2483</b>	<b>The Florence Nightingale Memorial Hall Fund –</b> Room hire for NP meeting 18 July 2018		<b>£22.00</b>
<b>2484</b>	<b>S J Burrows – Cutting holly and yew hedge</b>		<b>£150.00</b>
<b>2485</b>	<b>Pictorial Limited – Banner &amp; Posters for Candlelight Procession - £100 plus VAT</b>		<b>£120.00</b>
<b>DD</b>	<b>British Gas – Electricity for toilets (16/10/18)</b>		<b>£9.87</b>
<b>DD</b>	<b>British Gas - Electricity for toilets (31/10/18)</b>		<b>£6.70</b>

**Void / cancelled cheques:** None

**RESOLVED:** To approve payments as listed above. Vote: 5 for / 1 abstention

**(b) Income** - Noted

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (28/9/18)	£1.13
100684	L Petts Stonemasons – Memorial fee	£100.00
100685	DCC Community Leadership Scheme – Candlelight Procession event	£500.00

**Void / cancelled paying in slips:** None

**(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)** - Noted

**3242. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email)** - Noted

DALC Ref	Details
Email	TRAINING - FINAL REMINDER - Councillor Essential Training 23 October 2018 - Planning and Neighbourhood Planning Training 6 November 2018 - Charing Meetings Effectively 12 November 2018
Email	Interview Skills - Getting the right staff training - 7 November 2018 - Cromford
14-2018	Excellence Awards 2018 - Government updated model byelaws - External audit issues update - HS2 Consultation - Funding & Grant Bulletin - Elections 2019 - Data Protection Fee payments (GDPR) - VAT advice service - Tree Charter

**3243. To consider items of correspondence (Previously circulated by E-mail)** - Noted

From	Details
Crich PPG	Various emails
Member of public	Planning application AVA/2018/0493 - Change of Use of Yew Tree Inn Public House to Form One Dwelling
DCC	Derwent Valley Line Community Rail Partnership AGM - Monday 8 October at 1330
AVBC	Road Closure - Remembrance Parade - Lea Mills, Matlock
DCC	Community Involvement Scheme Consultation
Derbyshire Constabulary	Amber Valley officers to visit schools to help prevent knife crime
RAD	PAT Training - 16th October - Places still available
FDVL	Friends of the Derwent Valley Line - Annual General Meeting Tuesday 16th October 2018
DCC	Mobile Library Routes
Derbyshire PCC	Hate Crime Awareness Week

AVBC	Consultation - Draft Animal Licensing Policy
DVMWHS	Artist Opportunities Derwent Valley Mills World Heritage Site
AVBC	Committee Papers for Cabinet
DCC	DCC Snow Warden Scheme 2018-19
FDVL	Friends of the Derwent Valley Line - Annual General Meeting tomorrow, Tuesday 16th October 2018
AVBC	Committee Papers for Standards and Appeals Panel
AVBC	Derbyshire Constabulary Operation Engage
FNMH Management Committee	Management Committee
RAD	Fit for the Future - Conference for Village Halls
FNMH Management Committee	Fee for hall - Candlelight Procession
AVBC	Town & Parish Clerks' Network
Crich PPG	October 2018 E-bulletin
AVBC	Parish Council Elections - Estimate of Costs
RAD	Fit for the Future' Village & Community Halls Conference, 23rd November, Post Mill Centre – Early Bird Offer
Resident	Nomination to make the Yew Tree Public House an Asset of Community Value

#### **3244. Agenda items for the next meeting on 5 December 2018**

- To consider applications received for the parish councillor vacancy
- Consider changes to Cemetery Regulations in relation to plot width and headstone base and foundation width

#### **Confidential Items**

#### **3245. Item 8 Update – Parish Warden**

The Chair and the Clerk gave an update.

**Meeting closed:** 9.05 pm