

Dethick, Lea & Holloway Parish Council

Chair 2018-19
Councillor I Hooker
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Clerk to the Parish Council
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29 November 2018

Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday 5 December 2018 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Yours sincerely

T. Walker
Clerk to the Parish Council

AGENDA – 5 December 2018

- 1. To receive apologies for absence**
- 2. To consider motions for variations of business**
- 3. Declaration of member's interests at meeting**
 - (a) Councillors must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of disclosable pecuniary interests and non-pecuniary interests.
 - (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.
 - (c) Declarations of interests will be read out from the declarations sheet and councillors will be asked to confirm that the record is correct.
- 4. Public Speaking**
 - (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
 - (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.
- 5. To approve and sign the minutes of the meeting held on 7 November 2018**
- 6. To determine which items, if any of the Agenda should be taken with the public excluded**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

7. To consider applications received for the parish councillor vacancy
8. Chairman's Announcements
9. Review membership of working groups and representatives on outside bodies
10. Consider the purchase of Christmas trees – Cllr Hooker
11. Consider draft changes to Cemetery Regulations in relation to plot width, headstone base width and foundation width
12. Update on Neighbourhood Development Plan
13. Update - DCC Snow Warden Scheme
14. Planning Matters – Planning applications for consideration

TRE/2018/0390	Catmint Cottage Main Road Lea Matlock DE4 5GJ Pollard sycamore at 4-5m in height
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Planning application for information only

TRE/2018/0387	Brackenhill House Hillside Holloway Matlock DE4 5AX Various pruning works including removal of oak, cherry, rowan and birch
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15. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2486	Clerk Wages - November - 52.143 hours (Net) Use of home as office – November Mileage: 72 miles @ £0.45 26/10/18 Home/Holloway/Home (24 miles) 5/11/18 Home/Holloway/Home (24 miles) 10/11/18 Home/Holloway/Home (24 miles) Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution Printer paper and postage stamps	£603.57 £32.40 £12.25 £12.50 £20.42	£681.14
2487	HMRC – Income Tax / NI (November)		£152.49
2488	Keptkleen Ltd –Toilet cleaning – Invoice 1160		£156.00

2489	DALC – Planning & NP Training – Cllr Aldred		£45.00
2490	Derbyshire County Council – Grass cutting at cemetery - 3 occasions (minute 3156) £1194 plus VAT		£1432.80
2491	Dethick, Lea and Holloway Women’s Institute - Reimbursement for defibrillator expenses		£38.00
2492	Peak Playgrounds Ltd – Grass matting, repair chain on trim trail and tighten springer plate		£216.00
2493	B Wright – Reimbursement for refreshments or candlelight procession		£125.35
2494	Scott Leivers (Electrician) Investigate problem with emergency light at public toilets		£75.00
DD	British Gas – Electricity for toilets (14/11/18)		£10.17
DD	Waterplus – charges for Holloway public conveniences for period 29/7/18 – 16/11/18		£91.16

Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (31/10/18)	£6.09
100686	Interment fee	£180.00

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)

16. To consider Derbyshire Association of Local Council’s Circulars (Previously circulated by Email)

DALC Ref	Details
Email	Interview Skills - Getting the right staff - 7 November 2018
Email	Office Furniture
15/2018	DALC Circular

17. To consider items of correspondence (Previously circulated by E-mail)

From	Details
DCC	Parish and Town Council Liaison Forum 29 January 2019
DCC	Minutes of the Derwent Valley Line CRP Meeting
Derby Law Centre	Annual General Meeting Reminder
Citizens Advice	Impact Report - Citizens Advice Derbyshire Districts
AVBC	Safer Amber Valley News Autumn Edition
DCC	CSE - Say Something if you See Something campaign
AVBC	Committee Papers for Planning Board
DCC	Temporary Closure of Cromford FP2 and DLH FP39
FN Project Team	Florence Nightingale project
AVBC	Members Code of Conduct - Annual Reminder
AVBC	Committee Papers for Full Council

AVBC	Street Name Consultation
Streetscape Ltd	Streetscape Products and Services Limited
RAD	Village & Community Halls Conference, 23rd November
AVBC	Annual Civic Carol Service - 16 December 2018
AVBC	Committee Papers for Governance and Audit Board
AVBC	Committee Papers for Improvement & Scrutiny Committee
AVBC	Committee Papers for Cabinet
AVBC	Town & Parish Clerks' Network
Belper SNT	Derbyshire Alert
DCC	Derwent Valley Line Service Disruption February 2019
DCC	Length of footpath from Mill Lane
DCC	Community rail development strategy launched
AVBC	Committee Papers for Standards and Appeals Committee
Crich PPG	N.A.P.P. November 2018 E-bulletin
AVBC	Committee Papers for Licensing Panel

18. Agenda items for the next meeting on 2 January 2019

- Budget and Precept 2019/20