

Dethick, Lea & Holloway Parish Council

Chair 2018-19
Councillor I Hooker
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Clerk to the Parish Council
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25 October 2018

Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday 7 November 2018 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Yours sincerely

T. Walker
Clerk to the Parish Council

AGENDA – 7 November 2018

- 1. To receive apologies for absence**
- 2. To consider motions for variations of business**
- 3. Declaration of member's interests at meeting**
 - (a) Councillors must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of disclosable pecuniary interests and non-pecuniary interests.
 - (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.
 - (c) Declarations of interests will be read out from the declarations sheet and councillors will be asked to confirm that the record is correct.
- 4. Public Speaking**
 - (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
 - (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.
- 5. To approve and sign the minutes of the meeting held on 3 October 2018**
- 6. To determine which items, if any of the Agenda should be taken with the public excluded**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

- 7. Chairman's Announcements**
- 8. Update – Parish Warden**
- 9. Consider correspondence in relation to the nomination to make the Yew Tree Public House an Asset of Community Value**
- 10. Review membership of working groups and representatives on outside bodies**
- 11. Approve changes to authorised signatories for Nat West account and Cambridge Building Society account**
- 12. Consider proposals from Cemetery Working Group in relation to a new access path at Holloway Cemetery**
- 13. Update - Candlelight Procession to mark 100 years since the end of the First World War - Saturday 10th November 2018**
- 14. Update - Derbyshire Lamp Post Poppy Campaign 2018**
- 15. DCC Action Grant – Consider potential projects and eligibility**
- 16. Consider participation in DCC Snow Warden Scheme 2018-19 and agree Snow Wardens and volunteers if appropriate**
- 17. Update on Neighbourhood Development Plan**
- 18. Consider whether to engage an approved tree contractor to assess the condition of tree T8 Lea Recreation Ground & tree T5 at Holloway Cemetery**
- 19. Consider the provision of sanitary bins at £2.50 per week from Keptkleen**
- 20. Request from the Women's Institute for PC to take on the annual cost of maintaining the defibrillator**
- 21. Consider complaint received regarding speeding motorists on Lea Main Road, Lea – Cllr Wright**
- 22. Consider dropped kerb alignment issue at Lea Bridge – Cllr Hannath**
- 23. Consider extension to a hand rail and fence at Holme Close – Cllr Hannath**
- 24. Planning Matters – Planning applications for consideration**

TRE/2018/0373	Glenholme, Lea Road, Lea Bridge, Matlock, DE4 5AE T1 Lime Crown lift by a maximum of 1m by shortening branch tips. Reduce upper crown by approximately 2m T2 Ash Remove
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	up to 3 lateral branches growing in to the Lime without creating a gap in the canopy between the trees T3 Sycamore Crown thin by approximately 15% and remove deadwood
TRE/2018/0380	Badgers Wharf Unnamed Road from Lea Bridge to Lea Wood Lea Bridge Matlock Derbyshire DE4 5AA Beech Tree - Remove

Planning application for information only

TRE/2018/0366 ***Extension to deadline not granted***	Aqueduct Cottage, Lea Wood Lea Bridge Matlock Derbyshire Various tree works
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25. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2478	Clerk Wages - October - 52.143 hours (Net) Use of home as office – October Mileage: 102 miles @ £0.45 28/9/18 Home/Holloway/Home (24 miles) 3/10/18 Home/Holloway/Home (24 miles) 12/10/18 Home/Langley Mill/Home (4 miles) 13/10/18 Home/Holloway/Lea/Home (26 miles) 22/10/18 Home/Lea Bridge/Home (24 miles) Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution WordPress - Upgrade Plan to remove website adverts Reimbursement for postage stamps	£603.77 £45.90 £12.25 £12.50 £16.00 £6.96	£697.38
2479	Warden Wages (October)		£437.24
2480	HMRC – Income Tax / NI (October)		£152.29
2481	Keptkleen Ltd –Toilet cleaning – Invoice 1141		£124.80
2482	The Florence Nightingale Memorial Hall Fund – Room hire for meetings 4 July and 5 September 2018		£44.00
2483	The Florence Nightingale Memorial Hall Fund – Room hire for NP meeting 18 July 2018		£22.00
2484	S J Burrows – Cutting holly and yew hedge		£150.00
2485	Pictorial Limited – Banner & Posters for Candlelight Procession - £100 plus VAT		£120.00
DD	British Gas – Electricity for toilets (16/10/18)		£9.87
DD	British Gas - Electricity for toilets (31/10/18)		£6.70

Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (28/9/18)	£1.13
100684	L Petts Stonemasons – Memorial fee	£100.00
100685	DCC Community Leadership Scheme – Candlelight Procession event	£500.00

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)**26. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email)**

DALC Ref	Details
Email	TRAINING - FINAL REMINDER - Councillor Essential Training 23 October 2018 - Planning and Neighbourhood Planning Training 6 November 2018 - Charing Meetings Effectively 12 November 2018
Email	Interview Skills - Getting the right staff training - 7 November 2018 - Cromford
14-2018	Excellence Awards 2018 - Government updated model byelaws - External audit issues update - HS2 Consultation - Funding & Grant Bulletin - Elections 2019 - Data Protection Fee payments (GDPR) - VAT advice service - Tree Charter

27. To consider items of correspondence (Previously circulated by E-mail)

From	Details
Crich PPG	Various emails
Member of public	Planning application AVA/2018/0493 - Change of Use of Yew Tree Inn Public House to Form One Dwelling
DCC	Derwent Valley Line Community Rail Partnership AGM - Monday 8 October at 1330
AVBC	Road Closure - Remembrance Parade - Lea Mills, Matlock
DCC	Community Involvement Scheme Consultation
Derbyshire Constabulary	Amber Valley officers to visit schools to help prevent knife crime
RAD	PAT Training - 16th October - Places still available
FDVL	Friends of the Derwent Valley Line - Annual General Meeting Tuesday 16th October 2018
DCC	Mobile Library Routes
Derbyshire PCC	Hate Crime Awareness Week
AVBC	Consultation - Draft Animal Licensing Policy
DVMWHS	Artist Opportunities Derwent Valley Mills World Heritage Site
AVBC	Committee Papers for Cabinet
DCC	DCC Snow Warden Scheme 2018-19

FDVL	Friends of the Derwent Valley Line - Annual General Meeting tomorrow, Tuesday 16th October 2018
AVBC	Committee Papers for Standards and Appeals Panel
AVBC	Derbyshire Constabulary Operation Engage
FNMH Management Committee	Management Committee
RAD	Fit for the Future - Conference for Village Halls
FNMH Management Committee	Fee for hall - Candlelight Procession
AVBC	Town & Parish Clerks' Network
Crich PPG	October 2018 E-bulletin
AVBC	Parish Council Elections - Estimate of Costs
RAD	Fit for the Future' Village & Community Halls Conference, 23rd November, Post Mill Centre – Early Bird Offer
Resident	Nomination to make the Yew Tree Public House an Asset of Community Value

28. Agenda items for the next meeting on 5 December 2018

- To consider applications received for the parish councillor vacancy
- Consider changes to Cemetery Regulations in relation to plot width and headstone base and foundation width