

Dethick, Lea & Holloway Parish Council

Chair 2018-19
Councillor I Hooker
Telephone: 01629 534393

Clerk to the Parish Council
T Walker
Tel: 01629 706222
Email: parishclerk@dethickleaandholloway.org.uk
Website: www.dethickleaandholloway.org.uk

29 August 2018

Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday 5 September 2018 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Yours sincerely

T. Walker
Clerk to the Parish Council

AGENDA – 5 September 2018

- 1. To receive apologies for absence**
- 2. To consider motions for variations of business**
- 3. Declaration of member's interests at meeting**
 - (a) Councillors must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of disclosable pecuniary interests and non-pecuniary interests.
 - (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.
 - (c) Declarations of interests will be read out from the declarations sheet and councillors will be asked to confirm that the record is correct.
- 4. Public Speaking**
 - (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
 - (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.
- 5. To approve and sign the minutes of the meeting held on 4 July 2018**
- 6. To determine which items, if any of the Agenda should be taken with the public excluded**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

7. Chairman's Announcements

8. To note the completion of the review of the Annual Governance & Accountability Return (AGAR) for 2017/18 by PKF Littlejohn LLP (External Auditor)

9. To approve the quotation from B Wood for internal audit services for 2018/19

10. Update – Parish Warden

11. Update - Grass cutting at Holloway Cemetery

12. Consider quotations for cutting the holly hedge and yew hedge at Holloway Cemetery

13. DCC Action Grant – Holloway Cemetery or another project

14. Update - Repairs to memorial grounds boundary wall

15. Consider correspondence regarding plot size, plot spacing and access to graves at Holloway Cemetery

16. Derbyshire Lamp Post Poppy Campaign 2018 – Agree arrangements and dates for putting up and taking down the poppies

17. Candlelight Procession to commemorate 100 years since the end of the First World War - Saturday 10th November 2018

a. Update on the event preparation and content

b. Set up working group to help plan the activities after the procession

c. Accept an offer of £500 funding towards the cost of the event from Cllr Taylor / DCC

d. To approve the purchase of 200 LED candles and 400 AA batteries at a cost of approximately £261.33 plus VAT

e. To approve the purchase of a banner to advertise the event at a cost of approximately £80-£100 plus VAT (including design)

18. Ringing out for peace event - November 11th 2018 - 7.05pm

19. Update on Neighbourhood Development Plan

20. Consider £50 donation to Poppy Appeal for Remembrance Day wreath

21. To approve a payment of £25 to J Swindell to cover expenses incurred whilst strimming

22. Consider changes to the lighting at the public toilets on Church Street, Holloway

23. Planning Matters – Planning applications for consideration

AVA/2018/0582	Wakebridge Farm Wakebridge Matlock Derbyshire DE4 5HD Redevelopment of Wakebridge Farm to form a sheep dairy enterprise with associated creamery, hotel, bar and restaurant and the siting of two timber framed cabins to house agricultural workers for a period of three years.
AVA/2018/0583	Wakebridge Farm Wakebridge Matlock Derbyshire DE4 5HD Listed building consent for the redevelopment of Wakebridge Farm to form a sheep dairy enterprise with associated creamery, hotel, bar and restaurant.
AVA/2018/0686	Land at Dethick Lane Dethick Matlock Derbyshire Application for 4 Extra Car Boot Events per Calendar Year in addition to the 14 Events Permitted by Schedule 2 Part 4 Class B of the Town and Country Planning (General Permitted Development) (England) Order 2015

24. Planning Matters – For information only

APP/M1005/W/ 18/3201146	Bow View, Church Street, Lea, Matlock, DE4 5JP ***Appeal Decision – Dismissed***
TRE/2018/0319	8 Lea Road Lea Bridge Matlock DE4 5AH 1a Nightingale Close T1 Conifer - Reduce height by 1.5m and width by 0.6m T2 Conifer - Reduce height by 1.5m and width by 0.6m 8 Lea Road T1, T2 T3 (Conifers) - Reduce height by 1.5m and width by 0.5m T4 T5 (Conifers) - Reduce height by 1.5m T6 (Conifers) - Reduce height by 1m T7 (Ash) - Remove lower hanging branch at 2m and one at 4.5m T8 (Ash) - Remove four overhanging branch 4m
AVA/2017/0721 Application Withdrawn	Old Lead Works Site Off Lea Road Lea Bridge Matlock Derbyshire Outline Application (with Some Matters Reserved) for 8 Two Storey Dwellings on the former Old Lead Works (This is a Departure from the Adopted Amber Valley Borough Local Plan) *** Application Withdrawn ***

25. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2460	Clerk Wages - August - 52.143 hours (Net) Use of home as office – August	£603.77	£712.11
	Mileage: 74 miles @ £0.45 29/6/18 Home/Holloway/Home (24 miles) 4/7/18 Home/Holloway/Home (24 miles) 16/7/18 Home/Lea Bridge/Holloway/Lea/Home (26 miles)	£33.30	
	Vonage - Parish phone line (2 months)	£24.50	

	TalkTalk - 50% Line rental & Broadband contribution (2 months)	£25.00	
	Stationery items – refill pads, punch pockets and sticky notes	£4.66	
	Postage stamps	£20.88	
2461	Warden Wages (August)	£414.23	£414.23
2462	HMRC – Income Tax / NI (August)		£152.29
2463	Keptkleen Ltd –Toilet cleaning – Invoice 1092		£124.80
2464	Keptkleen Ltd –Toilet cleaning – Invoice 1108		£156.00
2465	The Florence Nightingale Memorial Hall Fund – Room hire for PC meetings 4/4/18, 2/5/18 & 6/6/18		£66.00
2466	The Florence Nightingale Memorial Hall Fund – Room hire for NP meetings 16/5/18 & 20/6/18 plus projector 21/3/18		£54.00
2467	Roger Elliott – Additional work to Receiving House		£50.00
2468	Emery Landscapes Ltd – Tree work at Lea Rec – £190 plus VAT		£228.00
2469	RBL Poppy Appeal - Lamp Post Poppy Campaign 2018		£419.00
2470	PKF Littlejohn LLP – External Auditor’s fee		£240.00
2471	J Swindell – Strimming expenses		£25.00
DD	ICO – Data Protection Registration fee 2018-19		£35.00
DD	British Gas – Electricity for toilets (18/07/18)		£12.68
DD	British Gas – Electricity for toilets (14/0818)		£7.67
DD	Waterplus – Church Street, Holloway toilets		£68.76

Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (29/6/18)	£1.27
BACS	Monthly interest from Nat West Account (31/7/18)	£1.34
100682	Donations - Derbyshire Lamp Post Poppy Campaign 2018	£419.00
100683	Memorial Fee	£100.00

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)

26. To consider Derbyshire Association of Local Council’s Circulars (Previously circulated by Email)

DALC Ref	Details
Email	Remembrance Day Silhouette Grant Scheme: Deadline extended
Email	Joint Police and Fire Open Day
Email	Invitation to Key Services Day 19th July 2018
Email	Joint Police and Fire Open Day

Email	Launch of Derbyshire Excellence Awards for DALC Member Local Councils - call for entries
10 - 2018	DALC Annual Executive Meeting and Annual General Meeting - The Dave Mackay Lounge, Derby County Football Club, Pride Park, Derby DE24 8XL
11 - 2018	AGM - Exec Vacancies - NALC Larger Councils Comm - Civil Society Strategy - Code of Conduct - Precept capping deferral - Princes Countryside Fund - Power to increase taxation - Community-led housing - Women's Awards
Email	Dementia Friendly Communities Workshop Matlock
Email	Derbyshire Excellence Awards

27. To consider items of correspondence (Previously circulated by E-mail)

From	Details
Crich PPG	N.A.P.P. June 2018 E-bulletin
DCC	Minutes of the Derwent Valley Line CRP Meeting
DCC	Derbyshire County Council Bus Strategy
AVBC	Water Shortages in Amber Valley
DCC	Supporting Severn Trent with 'Saving Water' messages
AVBC	Water Shortages in Amber Valley
DCC	Derbyshire County Council Bus Strategy
Derbyshire Constabulary	Officers get on their bikes for patrols in the Amber Valley
AVBC	Committee Papers for Planning Board
FDVL	Friends of the Derwent Valley Line - Open Meeting Tuesday 17th July 2018
Derbyshire Police	Police and Crime Commissioner Dhindsa - Listening to You consultation - Have your Voice Heard!
Crich PPG	Crich Fete
AVBC	Committee Papers for Governance and Audit Board
AVBC	Committee Papers for Improvement & Scrutiny Committee
AVBC	Committee Papers for Licensing Panel
Derbyshire PCC	Derbyshire Constabulary & Derbyshire Fire and Rescue Service - OPEN DAY
AVBC	Committee Papers for Full Council
RAD	Affordable Rural Housing
Severn Trent	Sewage Treatment Works, Lea Road, Cromford
FDVL	Friends of the Derwent Valley Line - Open Meeting 17/7/18
AVBC	Derbyshire Constabulary & Derbyshire Fire and Rescue Service - OPEN DAY
DDDC	Derbyshire Dales Community Infrastructure Levy
Resident	Holloway Cemetery
DCC	Action Grants
Resident	Lights at public toilets
DCC	Derwent Valley Line Train Service and Rail Replacement Buses during Derby Resignalling Work
Crich PPG	Various matters
AVBC	Safer Amber Valley News
DCC	Modern Slavery Newsletter Edition 2
DVMWHS	Your Invitation - Our World Heritage Site: Our Future
Crich PPG	Notes of the recent meeting

AVBC	Amber Valley Borough Council Annual Reports
Crich PPG	NAPP July-August 2018 E-bulletin
Groundwork	Free Walking Festival in Amber Valley 15 - 30 September 2018
Derbyshire Police	Press release
Member of public	Planning applications AVA/2018/0582/3
DCC	Royal British Legion - Derbyshire Lamp Post Poppy Campaign 2018
DPCC	County Lines or "Going Country" leaflet

28. Agenda items for the next meeting on 3 October 2018