

Dethick, Lea & Holloway Parish Council

Chair 2018-19
Councillor I Hooker
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Clerk to the Parish Council
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MINUTES – 6 June 2018

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 6 June 2018.

Councillors: I Hooker (Chair)
S Hannath
B Sheppard
J Stevenson
P Ward
B Wright
M Taaffe-Finn

Also present: T Walker (Parish Clerk)

3124. To receive apologies for absence - H Aldred and J Ward BCA

3125. To consider motions for variations of business - None

3126. Declaration of member's interests at meeting

Councillor I Hooker, P Ward and S Hannath declared a disclosable pecuniary interest in item 19 and indicated that they would not speak in public speaking about the item and would leave the meeting when the item was discussed and voted upon.

Councillor Stevenson declared an interest in item 20 and indicated that she would remain in the meeting but not participate in any discussions or vote.

3127. Public Speaking - None

3128. To approve and sign the minutes of the meeting held on 2 May 2018

RESOLVED: To approve the minutes as a true record.

3129. To determine which items, if any of the Agenda should be taken with the public excluded.

RESOLVED: For item 8 (Consider charging resident rate for exclusive rights of burial at Holloway Cemetery for a recent burial) to be taken with the public excluded.

3130. Chairman's Announcements

- On behalf of the parish council, the Chairman thanked Cllr Stevenson and her partner for cutting the grass at the cemetery.
- Futures Housing have carried out some tree cutting on Church Street.

- Cllr Stevenson and the Cemetery Working Group were thanked for undertaking the new planting scheme at the cemetery.

3131. To consider cemetery maintenance whilst the parish warden is unavailable

The parish warden is unavailable until at least 28th June 2018 and this will have an impact on grass cutting in the cemetery. Three contracts have been approached for quotations.

RESOLVED: (1) To accept the quotation for £280.00 plus VAT per occasion from Turning Leaves for cutting the grass at the cemetery. (2) To have the grass cut on a monthly basis until further notice.

3132. To consider setting up a direct debit for future annual payments of the ICO Data Protection Registration Fee in order to quality for £5 reduction

RESOLVED: To approve a direct debit be set up in respect of ICO Data Protection Registration fee

3133. To note the tasks required to ensure compliance with General Data Protection Regulation (GDPR) and adopt the Privacy Notices and associated policies circulated: -

- **Data Protection Policy**
- **Document Retention Policy**

The clerk explained that the General Data Protection Regulation (GDPR) comes into force on 25th May 2018 and listed the tasks needed to be undertaken in order to be compliant.

RESOLVED: (1) To note the tasks required. (2) For the clerk to review any personal information that is held by the parish council and delete anything that is no longer relevant. (3) For councillors to review any personal information they hold and delete anything that is no longer relevant. (4) To adopt the Privacy Notices circulated. (5) To adopt the Data Protection Policy and Document Retention Policy.

3134. Participation in Derbyshire Lamp Post Poppy Campaign 2018

The clerk confirmed that 2 expressions of interest had been received and that the parish council deadline was 25 June 2018. Cllr Wright offered to set up collection boxes.

RESOLVED: To defer a decision to the July meeting.

3135. Update on Receiving House and consider quotation of £50 to repair hole in the stonework near the gully along with loose stone where the drainpipe exits the building – Cemetery Working Group

RESOLVED: To proceed with the quote for £50

3136. Update on Neighbourhood Development Plan

Cllr Hooker gave an update. A small amount of progress has been made. Amendments to the draft plan are in progress. There is a concern as to whether the remaining funds will be sufficient to enable the plan to be completed.

3137. Consider the revised draft procedure to deal with requests from parish councillors under the Equality Act 2010 for ‘reasonable adjustments’ – Working Group

RESOLVED: To adopt the procedure to deal with requests from parish councillors under the Equality Act 2010 for ‘reasonable adjustments’ that had been circulated.

3138. Update on Battle’s Over – A Nation’s Tribute – 11th November 2018

Cllr Taaffe-Finn gave an update and explained that most groups in the parish had been contacted, but only the book club had responded. There was a discussion about dates for an event and the event itself. It was felt that a candlelight procession along Church Street and refreshments afterwards in the Florence Nightingale Memorial Hall on the evening of 10th November 2018 at around 6pm to 7pm was favourable. Exact details would need to be finalised.

RESOLVED: (1) For the clerk to check availability of the Florence Nightingale Memorial Hall and make a provisional booking. (2) For the clerk to obtain quotations for LED candles.

3139. To note the work undertaken to make the shelter roof safe at Lea Recreation Ground - Noted

3140. Consider quotation for repairs to the shelter roof at Lea Recreation Ground and whether to modify the roof to reduce the cost of future maintenance

RESOLVED: Play Area Working Group to look at options and make recommendations to a future PC meeting.

(Cllr Hannath left the meeting at this point.)

3141. To consider writing to Severn Trent Water and AVBC Environmental Health on behalf of the residents of Lea Wood regarding the fly and smell nuisance

RESOLVED: (1) For the clerk to write to Derbyshire Dales District Council and AVBC highlighting the complaints from residents regarding the fly and smell nuisance and ask what steps can be taken to deal with the problem. (2) For the clerk to write to Severn Trent Water highlighting the complaints from residents and ask what has happened to the plans to modernise the process to eliminate the problem which were proposed 5 years ago and what is being done to deal with the problem.

3142. Planning Matters – Planning applications for consideration

TRE/2018/0279	1 School Croft Yew Tree Hill Holloway Matlock DE4 5AR T1 - remove 2 limbs T2 – fell COMMENT: No objection
TRE/2018/0287	10 The Hollins Holloway Matlock Derbyshire DE4 5BA T1 - Weeping Beech. Crown lift to 3.5-4m above ground level. Prune small vertically reaching branches. T2 - Willow. Crown reduce by 2-3m all round and in height.

	COMMENT: No objection
Planning Appeal - APP/M1005/W/18/3201146	Bow View Church Street, Lea, Matlock DE45JP Proposed extension to an existing agricultural shelter shed and storage building to form lambing shelter
Previously AVA/2017/1028	COMMENT: Dethick, Lea and Holloway Parish Council supports the decision taken by Amber Valley Borough Council for the reasons they have expressed.

3143. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2445	Clerk Wages - May - 52.143 hours (Net) Use of home as office – May Mileage: 74 miles @ £0.45 27/04/18 Home/Holloway/Lea/Home (26 miles) 2/05/18 Home/Holloway/Home (24 miles) 12/5/18 Home/Holloway/Home (24 miles) Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution Printer cartridge	£603.77 £33.30 £12.25 £12.50 £78.98	£740.80
2446	Warden Wages (May)	£437.24	£437.24
2447	HMRC – Income Tax / NI		£152.29
2448	Keptkleen Ltd –Toilet cleaning – Invoice 1063		£156.00
2449	AVBC – Annual playground inspection for Holt Lane		£42.00
DD	Waterplus – water, supply and drainage charges 5/2/18 to 8/5/18		£72.96
DD	British Gas – Electricity for toilets (15/05/18)		£11.85

RESOLVED: To approve payments as listed above.

Void / cancelled cheques: None

(b) Income - Noted

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (30/04/18)	£1.14
BACS	Precept 2018/19 (1 st payment)	£11029.00
100677	Additional inscription	£20.00
100678	Interment fee	£80.00
100679	Interment fee	£80.00

100680	Rent for land off Lea Moor Road, Lea	£40.00
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Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated) - Noted

3144. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email) - Noted

DALC Ref	Details
Email	Project Management Training – 23.5.18 - DALC Office Cromford
Circular 6 - 2018	External Audit News-Neighbourhood Planning Grant-Section 137 allowance-GDPR update & training - Updated Standing Orders & LTN-Free Webinar - Project Man. Training-Councillor Essentials Training
Circular 07 - 2018	GDPR - DPO - Guidance - Update on Data Protection Fees - Potential Issue with PWLB balances - National Grid Gas - Planning & Building Control Survey - Publication Guide to effective partnerships

3145. To consider items of correspondence (Previously circulated by E-mail) - Noted

From	Details
DP&CC	National Rural Crime Survey 2018
Crich PPG	Agenda and papers for meeting on 2nd May 2018
Crich PPG	N.A.P.P. April 2018 E-bulletin
Carmel Edwards	Amber Valley Local Plan examination
DDDC	Brownfield Land Register 'Expressions of Interest' 2018
DCC	Parish and Town Council Liaison Forum 10 May 2018
DCC	50 ways campaign information to Parish Councils
DCC	Temporary Closure of Dethick. Lea and Holloway Footpath 24
Resident	Fees for use of Cemetery
AVBC	Green Machine for sale
AVBC	Committee Papers for Full Council
DCC	Revised Closure High Lane, Lea
AVBC	Committee Papers for Licensing Board
AVBC	Committee Papers for Improvement & Scrutiny Committee
Crich PPG	Free 6 wk course in Ripley - Herbs for Health
R Matthews MEP	East Midlands Food and Drink Heroes
AVBC	Town & Parish Clerks' Network Meeting

3146. Agenda items for the next meeting on 4 July 2018 – None

Confidential Items

3147. To consider charging resident rate for exclusive rights of burial at Holloway Cemetery for a recent burial and review cemetery charges

RESOLVED: On this occasion, to reduce the charge for the Grant of Exclusive Right of Burial from £2000 to £1000.

Meeting closed: 9:05pm