

Dethick, Lea & Holloway Parish Council

Chair 2018-19
Councillor I Hooker
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Clerk to the Parish Council
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1 June 2018

Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday 6 June 2018 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Yours sincerely

T. Walker
Clerk to the Parish Council

AGENDA – 6 June 2018

- 1. To receive apologies for absence**
- 2. To consider motions for variations of business**
- 3. Declaration of member's interests at meeting**
 - (a) Councillors must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of disclosable pecuniary interests and non-pecuniary interests.
 - (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.
 - (c) Declarations of interests will be read out from the declarations sheet and councillors will be asked to confirm that the record is correct.
- 4. Public Speaking**
 - (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
 - (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.
- 5. To approve and sign the minutes of the meeting held on 2 May 2018**
- 6. To determine which items, if any of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - “In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

7. Chairman’s Announcements

8. To consider charging resident rate for exclusive rights of burial at Holloway Cemetery for a recent burial and review cemetery charges

9. To consider cemetery maintenance whilst the Parish Warden is unavailable

10. To consider setting up a direct debit for future annual payments of the ICO Data Protection Registration Fee in order to quality for £5 reduction

11. To note the tasks required to ensure compliance with General Data Protection Regulation (GDPR) and adopt the Privacy Notices and associated policies circulated: -

- **Data Protection Policy**
- **Document Retention Policy**

12. Participation in Derbyshire Lamp Post Poppy Campaign 2018

13. Update on Receiving House and consider quotation of £50 to repair hole in the stonework near the gully along with loose stone where the drainpipe exits the building – Cemetery Working Group

14. Update on Neighbourhood Development Plan

15. Consider the revised draft procedure to deal with requests from parish councillors under the Equality Act 2010 for ‘reasonable adjustments’ – Working Group

16. Update on Battle’s Over – A Nation’s Tribute – 11th November 2018

17. To note the work undertaken to make the shelter roof safe at Lea Recreation Ground

18. Consider quotation for repairs to the shelter roof at Lea Recreation Ground and whether to modify the roof to reduce the cost of future maintenance

19. To consider writing to Severn Trent Water and AVBC Environmental Health on behalf of the residents of Lea Wood regarding the fly and smell nuisance

20. Planning Matters – Planning applications for consideration

TRE/2018/0279	1 School Croft Yew Tree Hill Holloway Matlock DE4 5AR T1 - remove 2 limbs T2 - fell
TRE/2018/0287	10 The Hollins Holloway Matlock Derbyshire DE4 5BA T1 - Weeping Beech. Crown lift to 3.5-4m above ground level. Prune small vertically reaching branches. T2 - Willow. Crown reduce by 2-3m all round and in height.

Planning Appeal - APP/M1005/W/18/3201146 Previously AVA/2017/1028	Bow View Church Street, Lea, Matlock DE45JP Proposed extension to an existing agricultural shelter shed and storage building to form lambing shelter
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21. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2445	Clerk Wages - May - 52.143 hours (Net) Use of home as office – May Mileage: 74 miles @ £0.45 27/04/18 Home/Holloway/Lea/Home (26 miles) 2/05/18 Home/Holloway/Home (24 miles) 12/5/18 Home/Holloway/Home (24 miles) Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution Printer cartridge	£603.77 £33.30 £12.25 £12.50 £78.98	£740.80
2446	Warden Wages (May)	£437.24	£437.24
2447	HMRC – Income Tax / NI		£152.29
2448	Keptkleen Ltd –Toilet cleaning – Invoice 1063		£156.00
2449	AVBC – Annual playground inspection for Holt Lane		£42.00
DD	Waterplus – water, supply and drainage charges 5/2/18 to 8/5/18		£72.96
DD	British Gas – Electricity for toilets (15/05/18)		£11.85

Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (30/04/18)	£1.14
BACS	Precept 2018/19 (1 st payment)	£11029.00
100677	Additional inscription	£20.00
100678	Interment fee	£80.00
100679	Interment fee	£80.00
100680	Rent for land off Lea Moor Road, Lea	£40.00

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)

22. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email)

DALC Ref	Details
Email	Project Management Training – 23.5.18 - DALC Office Cromford
Circular 6 - 2018	External Audit News - Neighbourhood Planning Grant - Section 137 allowance - GDPR update & training - Updated Standing Orders & LTN - Free Webinar - Project Man. Training - Councillor Essentials Training
Circular 07 - 2018	GDPR - DPO - Guidance - Update on Data Protection Fees - Potential Issue with PWLB balances - National Grid Gas - Planning & Building Control Survey - Publication Guide to effective partnerships

23. To consider items of correspondence (Previously circulated by E-mail)

From	Details
DP&CC	National Rural Crime Survey 2018
Crich PPG	Agenda and papers for meeting on 2nd May 2018
Crich PPG	N.A.P.P. April 2018 E-bulletin
Carmel Edwards	Amber Valley Local Plan examination
DDDC	Brownfield Land Register 'Expressions of Interest' 2018
DCC	Parish and Town Council Liaison Forum 10 May 2018
DCC	50 ways campaign information to Parish Councils
DCC	Temporary Closure of Dethick. Lea and Holloway Footpath No 24
Resident	Fees for use of Cemetery
AVBC	Green Machine for sale
AVBC	Committee Papers for Full Council
DCC	Revised Closure High Lane, Lea
AVBC	Committee Papers for Licensing Board
AVBC	Committee Papers for Improvement & Scrutiny Committee
Crich PPG	Free 6 wk course in Ripley - Herbs for Health
Rupert Matthews MEP	East Midlands Food and Drink Heroes
AVBC	Town & Parish Clerks' Network Meeting

24. Agenda items for the next meeting on 4 July 2018