

# Dethick, Lea & Holloway Parish Council

## Chair 2017-18

Councillor I Hooker  
Telephone: 01629 534393

## Clerk to the Parish Council

T Walker  
Tel: 01629 706222  
Email: parishclerk@dethickleaandholloway.org.uk  
Website: www.dethickleaandholloway.org.uk

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## MINUTES – 4 April 2018

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 4 April 2018.

**Councillors:** I Hooker (Chair)  
H Aldred  
S Hannath  
B Sheppard  
J Stevenson  
P Ward  
B Wright

**Also present:** T Walker (Parish Clerk)  
3 members of the public (part-time)

**3071. To receive apologies for absence** – Cllrs Taaffe-Finn and J Ward BCA

**3072. To consider motions for variations of business** - None

**3073. Declaration of member's interests at meeting**

Councillor Aldred declared a disclosable pecuniary interest in item 23 – Financial matters (cheque 2431) and indicated that she would not participate in any discussion or vote.

**3074. Public Speaking**

A resident described the proposal of holding a civic service in church to acknowledge and celebrate the work of the parish council. This year the church will host a series of events to celebrate the work of various organisation in the parish. The content of the service would be negotiable.

A resident described a planning matter in relation to flood lights and a recent visit of a planning officer. An increase in traffic on Bracken Lane was also mentioned and concerns were raised about the speed limit, the lack of pavement and the fact that some cars were on the wrong side of the road. Speeding was also mentioned on Leashaw.

A resident raised concerns about flooding and debris on Lea Main Road (at junction with Footpath 13) through Lea as a result of rain running off adjoining fields. It was felt that some kind of drain was needed.

The clerk offered to contact DCC and the police in relation to the speeding issue on Bracken Lane and Leashaw. The flooding issue on Lea Main Road (at junction with Footpath 13) will be passed on to DCC

**3075. To approve and sign the amended minutes of the meeting held on 7 February 2018**

**RESOLVED:** To approve the minutes as a true record. Vote: 6 for, 1 abstention.

**3076. To approve and sign the minutes of the meeting held on 7 March 2018**

**RESOLVED:** To approve the minutes as a true record. Vote: 6 for, 1 abstention.

**3077. To determine which items, if any of the Agenda should be taken with the public excluded - None**

**3078. Chairman's Announcements**

A complaint has been received and is being dealt with under the parish council's complaints procedure. It has not been possible to resolve the matter so it will need to be considered by the parish council.

**3079. Consider the resident suggestion of holding a Civic Service in Church to acknowledge and celebrate the work of the Parish Council (possibly in early October)**

Input from Councillors will be a matter for individual decision when more details are available.

**3080. Consider cemetery plot allocation matter**

**RESOLVED:** To offer a £200 reduction as a goodwill gesture. Vote: 6 for, 1 abstention

**3081. Consider a donation of £18.00 to DLH Carnival Committee for advert in the programme**

**RESOLVED:** To make a donation of £18.00 to the DLH Carnival Committee for advert in the programme.

**3082. Consider whether to proceed with a PO Box address for parish council correspondence and agree expenditure of £275 plus VAT**

**RESOLVED:** To proceed with the PO Box address for parish council correspondence.

**3083. Consider the damp problem in the Receiving House and the quotation from Roger Elliott for re-pointing the wall**

**RESOLVED:** Clerk to write to builder to outline the concerns raised by the Cemetery Working Group.

**3084. Update on Neighbourhood Development Plan**

Cllr Hooker gave an update. There has been progress, but not as fast as he would have liked. A draft Neighbourhood Plan has been received and discussed with the consultant. Changes will be considered. The grant arrangements have been finalised, but there will be barely enough money left to complete plan, especially if further complications arise.

**3085. Consider the revised draft procedure to deal with requests from parish councillors under the Equality Act 2010 for ‘reasonable adjustments’ – Working Group**

This item was deferred until a future meeting.

**3086. To consider amendments/improvements/changes to the 5 listed matters regarding council process – Cllr Aldred**

**1 - Planning Decisions**

Cllr Aldred put forward a motion to create a planning committee to deal with planning comments. However, the motion was not seconded and was therefore not progressed.

**RESOLVED:** (1) For the DALC planning checklist of material considerations to be added the parish council website. (2) For Planning Working Group to look at whether a better checklist could be created and for this to be presented to a future parish council meeting.

**2 - emails for Councillors**

This item was withdrawn.

**3 - Council meeting night**

Cllr Aldred put forward a suggestion of changing the day of the week for parish council meetings because AVBC also have their meetings on Wednesdays.

**4 - Policy Process for Public Enquiries**

Cllr Aldred put forward a motion to adopt a checklist and procedure that she had put forward to deal with enquiries received from the public. However, the motion was not seconded and was therefore not progressed.

**5 - Amendments to complaints procedure**

This item was withdrawn.

**3087. Consider allocation of up to £250 for cemetery garden replanting scheme - Cemetery Working Group**

**RESOLVED:** To allocate up to a maximum of £250 to the cemetery garden replanting scheme.

**3088. Consider the disposal of cemetery waste and the provision of compost bins – Cemetery Working Group**

Cllr Stevenson gave an update. A compost bin has been donated by Cllr Hooker and this has already been installed. It was felt that signs were needed to direct people to the bins and what each bin was used for. The clerk offered to get quotations but would need details of what needs to go on each sign.

**3089. Update on Battle’s Over – A Nation’s Tribute – 11<sup>th</sup> November 2018**

Cllr Hooker gave an update and explained that Cllr Taaffe-Finn was leading on the project. Some ideas had been put forward but Cllr Taaffe-Finn was planning to write to local groups to ask whether they wanted to be involved. It was pointed out that none of the parish villages were traditionally ‘beacon’ villages. The clerk offered his help as a volunteer if the event goes ahead.

**3090. Consider what action to take following the response from DCC in relation to the request for permission to remove sapling growth - Church Street, Lea – Cllr Stevenson**

**RESOLVED:** Not to progress this at the present time.

**3091. Consider Roadside Bench Report prepared by the Parish Warden**

It was pointed out that some benches need to be cleaned as they are covered in moss and it was suggested that the warden may be able to clean this off.

**3092. Planning Matters – Planning applications for consideration**

<b>TRE/2018/0239</b>	<b>Coppersmith House Main Road Lea Matlock DE4 5GJ</b> T1- Silver Birch - Fell (Reason for fell as slight lean towards property due to water around base of tree) <b>COMMENT:</b> No objection
<b>TRE/2018/0242</b>	<b>Badgers Retreat, Church Street, Lea, Matlock, DE4 5JP</b> Crown reduce oak by 1m <b>COMMENT:</b> No objection
<b>TRE/2018/0244</b>	<b>Lea Wood Hall Mill Lane Holloway Matlock DE4 5AQ</b> Crown reduce Beech by 4m <b>COMMENT:</b> No objection
<b>AVA/2018/0209</b>	<b>Waterworks House Main Road Lea Matlock DE4 5GJ</b> Erection of wood-built outbuilding with wood store, decking for access, stainless steel flue and solar panels on the roof. <b>COMMENT:</b> The Parish Council question whether the flue is suitable within this conservation area. Also, it should be noted that the property is in close proximity to a Regionally Important Geological Site and an ancient woodland. Also note that the building is visible from the public footpath. Vote:6 for / 1 abstention.
<b>AVA/2018/0042</b>	<b>Land at Lea Road Recreation Ground Lea Road Lea Bridge Matlock</b> Overflow Car Parking at Lea Mills Recreation Ground to provide 70 Spaces <b>COMMENT:</b> The Parish Council support this application. However, as previously stated, the Parish Council would prefer a porous surface to be used rather than tarmac. If tarmac was used then suitable drainage would be required with appropriate safeguards for the environment and further public access to the area would be desirable.

**3093. Financial Matters**

**(a) Expenditure – To approve the following payments**

<b>Cheque No.</b>	<b>Payee &amp; Details</b>		<b>Total</b>
<b>2424</b>	<b>Clerk</b> Wages - March - 52.143 hours (Net) Includes 5 additional hours for training on 12/3/18 Use of home as office – March (Net)	£618.25	<b>£700.66</b>

	Mileage: 75 miles @ £0.45 7/3/18 Home/Holloway/Home (24 miles) 12/3/18 Home/Cromford/Home (27 miles) 23/3/18 Home/Holloway/Home (24 miles)	£33.75	
	Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution Car park fee at Cromford (12/3/18) Reimbursement for 3 books of postage stamps	£11.50 £12.50 £4.50 £20.16	
<b>2425</b>	<b>Warden</b> Wages (March) – 74 hours @ £7.50 (Net)	£555.00	<b>£573.97</b>
	Mileage: 25 miles @ £0.45 per mile Texts & Phone calls 10 @ £0.10 Reimbursement for book of postage stamps	£11.25 £1.00 £6.72	
<b>2426</b>	<b>HMRC</b> – Income Tax / NI		<b>£166.99</b>
<b>2427</b>	<b>Keptkleen Ltd</b> – Holloway Public Conveniences Invoice No. 1035		<b>£124.80</b>
<b>2428</b>	<b>DALC</b> – Training course fees for 12/3/18		<b>£180.00</b>
<b>2429</b>	<b>DALC</b> – Annual subscription (Basic) 2018/19		<b>£245.71</b>
<b>2430</b>	<b>ICCM</b> - Membership 2018/19		<b>£90.00</b>
<b>2431</b>	<b>H Aldred</b> – Mileage reimbursement for HLF funding meeting in Chesterfield – 28 miles @ 45p per mile		<b>£12.60</b>
<b>2432</b>	<b>Planning with People</b> – Character Appraisal to produce the first draft of the Neighbourhood Plan		<b>£4500.00</b>
<b>2433</b>	<b>DLH Carnival Committee</b> – Advert / donation		<b>£18.00</b>
<b>DD</b>	<b>British Gas</b> – Electricity for toilets (8/3/18)		<b>£8.04</b>

**RESOLVED:** To approve payments as listed above. Vote: 6 for, 1 abstention

**Void / cancelled cheques:** None

**(b) Income - Noted**

Ref No.	From / Details	Amount
BACS	DCC – Footpath Maintenance Scheme 2017-2018	<b>£430.00</b>
BACS	Monthly interest from Nat West Account (28/2/18)	<b>£1.37</b>
100673	Interment fee	<b>£180.00</b>
100674	Memorial fee	<b>£100.00</b>

**Void / cancelled paying in slips:** None

**(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated) - Noted**

**3094. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email) - Noted**

DALC Ref	Details
Email	Finance - Internal and External Audit - Training - 26 March 2018

**3095. To consider items of correspondence (Previously circulated by E-mail) - Noted**

<b>From</b>	<b>Details</b>
DCC	Response to request for permission to remove sapling growth - Church Street, Lea
AVBC	Committee Papers for Planning Board
DCC	Derwent Valley Line CRP Meeting - Monday 19 March
Crich PPG	Carers Connect BELPER Launch Poster
AVBC	Amber Valley Borough Local Plan - Notice of Submission
AVBC	Committee Papers for Cabinet
AVBC	Committee Papers for Full Council
Resident	Thank you email
DCC	Road Closure Holt Lane, Lea
Crich PPG	N.A.P.P. March 2018 E-bulletin
DCC	Derbyshire and Derby Minerals Local Plan – Spring 2018 Consultation
AVBC	TPO 420/2017 - Beech at Lea Green Centre
AVBC	Confirmation of TPO 420
DCC	DCC TPO 20 W19 Notice of tree works exempt under T&CP Tree Preservation Regulations 2012
DCC	Parish and Town Council Liaison Forum Thursday 3 May 2018
Derbyshire Law Centre	Derbyshire Law Centre Report
DCC	Vital Valley Creative Producer
DCC	NHS National Diabetes Prevention Programme - Healthier You
DCC	Live Life Better Derbyshire
Stamp Appeal	Recycle Stamps for UK Air Ambulance Services
DCC	Minutes of the Derwent Valley Line CRP Meeting 19 March 2018

**3096. Agenda items for the next meeting on 2 May 2018**

**Confidential Items** - None

**Meeting closed:** 8.55 pm