

Dethick, Lea & Holloway Parish Council

Chair 2017-18

Councillor I Hooker
Telephone: 01629 534393

Clerk to the Parish Council

T Walker
Tel: 01629 706222
Email: parishclerk@dethickleaandholloway.org.uk
Website: www.dethickleaandholloway.org.uk

MINUTES – 7 March 2018

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 7 March 2018.

Councillors: I Hooker (Chair)
H Aldred
S Hannath
B Sheppard
J Stevenson
J Ward BCA
P Ward

Also present: T Walker (Parish Clerk)
1 member of the public
Cllr David Taylor (Borough/County Council) to 8.09pm

Non-Confidential Items

3046. To receive apologies for absence - B Wright and M Taaffe-Finn

3047. To consider motions for variations of business - None

3048. Declaration of member's interests at meeting

Councillor Hannath declared a personal interest in item 21 – Planning Matters (Tree application TRE/2018/0226) and indicated that he would remain in the meeting but not participate in any discussion or vote.

Councillor Hooker declared a disclosable pecuniary interest in item 22 – Financial matters (cheque 2422) and indicated that he would leave the meeting when the item was discussed and voted upon.

3049. Public Speaking

A resident asked if it would be possible for the clerk to summarise any key points on the financial reports at future parish council meetings. It was highlighted that there are only two representatives from the parish on Crich PPG. Concerns were reiterated regarding the impact of new housing developments in Crich and that there would be an additional 800 patients registered.

Cllr David Taylor gave an update on his involvements in matters at DCC and AVBC including closing Babington Hospital and moving services to a new facility on Derwent Street in Belper, A38 corridor joining together Derby Burton Hospitals. Also, the Housing options service was moving from Futures Housing back to AVBC.

A resident highlighted that there was an aging population and asked if priority could be given to local people when allocating accommodation at Holme Close.

3050. To approve and sign the minutes of the meeting held on 7 February 2018

RESOLVED: (1) To remove the resolution in relation to the clerk collating a summary of councillor specialities and backgrounds - minute 3021. (2) To add a note to the minutes stating that the advice given to the editor of the parish magazine was incorrect and individual councillors would need to give permission to the editor before their personal details are published in the magazine. Vote: 5 for, 2 abstentions.

3051. To determine which items, if any of the Agenda should be taken with the public excluded - None

3052. Chairman's Announcements

- **Possible relocation of Florence Nightingale statue currently outside former DRI site, Derby**

A letter was sent to Derby City Council to establish whether there was still a proposal to relocate the Florence Nightingale statue, as this parish would be an ideal location. A response was received indicating that there are no plans to move the statue from the current location. It will remain at the site when it is redeveloped.

- The Amber Valley Local Plan has been submitted for examination.
- Some refuse collections have been cancelled due to the bad weather. Advice from AVBC is that if residents have excess recycling, they can put it out for collection in a clear plastic bag or cardboard/plastic boxes.

3053. Consider using a PO Box address for parish council correspondence

The clerk explained the benefits of a PO Box address and the reasons for suggesting this. The cost is £265 plus VAT. There was a positive response to the suggestion and the clerk was asked to add an item to the April agenda so that the expenditure could be considered and approved.

3054. Review the publication of councillor contact details on the parish council website and consider the use of separate councillor email addresses for council business

Councillors were advised that the only course of action is for each councillor to make their own decision as to what information is published on the PC website and elsewhere. Also, councillors should have an email account for PC business that is not shared with others. The suggested standard format for councillor email addresses was dlhpc.XX@gmail.com (XX is the councillor's initials).

3055. To consider the annual play area inspection report for Lea Recreation Ground supplied by AVBC

The clerk described the maintenance issues listed in the report and confirmed that he had asked the warden to look at the gates and monitor the end links on the chains of the flat seat swings. The warden would be grateful of any assistance with this.

3056. Residents suggestion regarding parking at Dethick

Cllr Taylor offered to make a contribution towards this or any other project from his members Community Leadership Scheme providing funding continued to be available.

RESOLVED: To keep this as a potential project which would be considered with other projects that we anticipate being generated by the Neighbourhood Plan.

8.09pm – Cllr Taylor left the meeting.

3057. Consider parish council involvement with PPG Group of Crich Medical Practice and Holloway Surgery

Cllr Stevenson suggested that Cllr Wright may be interested in joining the PPG Group

3058. Update on Battle's Over – A Nation's Tribute – 11th November 2018

RESOLVED: To defer this item until the April meeting

3059. Consider cemetery garden replanting scheme - Cemetery Working Group

Following a discussion about the planting scheme, the clerk was asked to add an item to the April agenda seeking approval to spend up to £250 on the new planning scheme.

3060. Update on Neighbourhood Development Plan

Cllr Hooker gave an update. A draft Character Appraisal document has been received and corrections are being looked at. The draft Neighbourhood Plan itself has also been received. We are spending the balance of the Groundwork Grant as this needs to be used before the end of March 2018. Cllr Aldred raised concerns regarding the payment at this time and highlighted that the document has not yet been seen. Cllr Hooker confirmed that changes could still be made to the document regardless of whether the payment has been made or not because follow-up work was included in the contract.

3061. Update on Memorial Grounds HLF project

Cllr J Ward confirmed that this would be the final update and that the project was now complete and the evaluation has been submitted to the HLF. There is still some planting to be done and a donation of £50 has been received.

3062. Consider whether to opt for basic or enhanced DALC subscription for 2018/19

RESOLVED: To opt for the basic subscription at £245.71. Vote: 6 for, 1 abstention.

3063. Consider quotations for tree works at Lea Recreation Ground

RESOLVED: To accept the quote from Emery Landscapes. Vote 6 for 1 abstention.

3064. Consider whether to ask DCC to fell Ash tree on highways land

RESOLVED: For the clerk to contact DCC to ask for the tree to be removed in order to prevent further damage to the boundary wall.

3065. Consider quotations for grass mowing at Lea Recreation Ground for 2018

Cllr Aldred suggested that the parish council should consider the purchase a ride-on mower and for the mowing to be done perhaps by an apprentice.

RESOLVED: 1. For the clerk to seek a reduction in price due to DCC mowing team already being in the area cutting the grass at Lea Green. 2. Accept the quote from DCC for £1166.00 if unsuccessful. 3. For an item to be added to the November

agenda regarding the possible creation of meadow / wild flower areas at Lea Recreation Ground.

3066. Planning Matters – Planning applications for consideration

AVA/2018/0138	Shepherds Hey Sledgegate Lane Lea Matlock DE4 5GL Remove existing balcony and Juliet balcony. Erection of walk on balcony COMMENT: Note that this property is close to the conservation area boundary. Also, we have concerns about the distance from the neighbouring property and overlooking. Vote: 5 for, 2 abstentions.
TRE/2018/0226	Cowgate House Lea Road Lea Bridge Matlock DE4 5JL T1 Silver birch 3m crown reduction and removal of over-extended limb on southern aspect T2 Silver birch 3m crown reduction COMMENT: No objection
TRE/2018/0232	Street Record, Hillside, Holloway, Matlock, Derbyshire Crown lift 2 no. Birch to 2.5m COMMENT: No objection
TRE/2018/0233	Street Record, Thorpe Croft, Holloway, Matlock, Derbyshire Various maintenance works COMMENT: No objection
TRE/2018/0234	Street Record, Holme Close, Holloway, Matlock, Derbyshire Various maintenance works COMMENT: No objection

3067. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2415	Clerk Wages - February - 52.143 hours (Net) plus Use of home as office – February (Net) Mileage: 72 miles @ £0.45 1/2/18 Home/Holloway/Home (24 miles) 7/2/18 Home/Holloway/Home (24 miles) 15/2/18 Home/Holloway/Home (24 miles) Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution Reimbursement for Toner Cartridge	£569.83 £32.40 £11.50 £12.50 £89.67	£715.90
2416	Warden Wages (February) – 74 hours @ £7.50 (Net) Mileage: 15 miles @ £0.45 per mile Texts & Phone calls 10 @ £0.10 Reimbursement for work boots and gloves	£555.00 £6.75 £1.00 £36.00	£598.75

2417	HMRC – Income Tax / NI		£148.16
2418	Keptkleen Ltd – Holloway Public Conveniences (weeks 1 – 5) Invoice No. 1014		£130.00
2419	The Florence Nightingale Memorial Hall Fund – Room hire for 3/1/18, 7/2/18 and 7/3/18 – PC Meetings		£66.00
2420	The Florence Nightingale Memorial Hall Fund – Room hire for 17/1, 21/2 & 21/3 plus projector. hire 20/12 & 17/1/18 - NP		£86.00
2421	Derbyshire County Council - Mowing – Lea Rec 2017 (£434 plus VAT)		£520.80
2422	William I Hooker– Reimbursement for bolt, chain, padlock and postcrete – seat installation		£43.36
2423	Urban Forward Ltd - Design & Character work - NP		£4950.00
DD	Water Plus – Water charges to public toilets		£82.43
DD	British Gas – Electricity for toilets (11/1/18)		£12.24
DD	British Gas – Electricity for toilets (15/2/18)		£17.60

Void / cancelled cheques: None

RESOLVED: (1) To approve the payment of cheques 2415-2421. (2) To approve the payment of cheque 2423. Vote 6 For, 1 against. (3) To approve the payment of cheque 2422. (4) To approve the payment of the three direct debits listed.

(b) Income

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (31/1/18)	£1.63
100670	Additional inscription	£20.00
100671	Memorial fee	£100.00
100672	Business rate relief - Public toilets - Previous 5 years	£1856.17
Cambridge Building Society	Interest to 31/12/17 paid into Cambridge Building Society account (New balance £10,098.81)	£15.13

Void / cancelled paying in slips: None

(c) Bank Reconciliation & Financial Summary Report (Previously circulated) - Noted

3068. Derbyshire Association of Local Council's Circulars (Previously circulated by Email) - Noted

DALC Ref	Details
4-2018	DALC Spring Seminar - New Training Offered - GDPR - NALC Lobby - Keep Britain Tidy - Census Survey of Cllrs - National Agreement Clerk Contract - Collab working with principal council - Consultations - New Legal Briefing
Email	Subscription Fee - DALC - 2018-19

3069. Information Items/Correspondence (Previously circulated by E-mail)

From	Details
Resident	Email regarding sewer issue
DCC	Quote for grass cutting at Lea Rec
Resident	Email regarding footpath 32
AVBC	Free Tree Health Seminars - across the East & East Midlands area - Tree Wardens
AVBC	Committee Papers for Improvement & Scrutiny Committee
Belper Safer Neighbourhood Team	Cancellation of Police surgery on 16 February 2018
AVBC	Annual Playground Inspection Report 2017-18
DDDC	Derbyshire Dales Community Infrastructure Levy
AVBC	Elections By Thirds - 3 May 2018 - Pre-election period commences on 19 March 2018
Crich PPG	N.A.P.P. February 2018 E-bulletin
AVBC	Full Council: 5 March 2018 - Weblink to the Agenda
AVBC	Committee Papers for Governance and Audit Board
Resident	Condition of the bank and footpath on Lea Main Road

3070. Agenda items for the next meeting on 4 April 2018

- Consider the draft procedure to deal with requests from parish councillors under the Equality Act 2010 for 'reasonable adjustments' – Working Group
- Consider what action to take following the response from DCC in relation to the request for permission to remove sapling growth at Church Street, Holloway – Cllr Stevenson
- To consider amendments/improvements/changes to the 4 listed matters regarding council process – Cllr Aldred
 - 1 - Planning Decisions
 - 2 - emails for Councillors
 - 3 - Council meeting night
 - 4 - Policy Process for Public Enquiries

Confidential Items - None

Meeting closed: 9.17pm