

Dethick, Lea & Holloway Parish Council

Chair 2017-18

Councillor I Hooker
Telephone: 01629 534393

Clerk to the Parish Council

T Walker
Tel: 01629 706222
Email: parishclerk@dethickleaandholloway.org.uk
Website: www.dethickleaandholloway.org.uk

MINUTES – 7 February 2018

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 7 February 2018.

Councillors: I Hooker (Chair)
H Aldred
S Hannath
J Stevenson
J Ward BCA
B Wright

Also present: T Walker (Parish Clerk)
3 members of the public

Non-Confidential Items

3018. To receive apologies for absence – Cllrs Sheppard, Taaffe-Finn and P Ward.

3019. To consider motions for variations of business

RESOLVED: To bring forward item 22 - Planters in grass verges opposite the cemetery.

3020. Declaration of member's interests at meeting

Cllr S Hannath declared an interest in Item 23 – Planning Matters (TRE/2018/0212) and indicated that he would remain in the meeting when the item was discussed, but not participate in any discussions or vote.

Cllrs J Stevenson and J Ward declared an interest in Item 24 – Financial Matters and each indicated that they would leave the meeting when the item was discussed and not participate in any discussions or vote.

3021. Public Speaking

A representative from the school spoke regarding the RHS Gardening Award Level 5 and asked the PC if they could suggest horticultural projects that the children could be involved with.

Cllr J Ward suggested the Memorial Grounds and Cllr Hooker suggested the green space owned by Futures Homes on Hillside.

The school representative also described ideas for the verges on Church Street, opposite the cemetery and school, which included the laying of wildflower turf.

The Editor of the parish magazine asked if it would be possible for councillor contact details could be published in the parish magazine along with a summary of their specialities and background.

Cllr Hooker explained that councillor contact details were available on the PC website and could see no reason why they shouldn't be published in the magazine.

***** Note added 7/3/18 (Minute 3050) *****

The advice given to the editor of the parish magazine (above) was incorrect and individual councillors would need to give permission to the editor before their personal details are published in the magazine.

Cllr Hooker confirmed that the replacement seat has been installed on Mill Lane, Dethick and agreed to forward the details to the parish magazine.

A resident reiterated the concerns raised at the previous PC meeting regarding the effects of the proposed 260 new houses in Crich, particularly in relation to the doctor's surgery. The resident asked whether it would be possible for a PC representative to get involved in the Patient Participation Group (PPG).

RESOLVED: Clerk to contact surgery to find out more information about the PPG and establish how to get involved.

Cllr Aldred raised concerns about the leaves and mud on footway on Leashaw, which is making it very difficult for pedestrians.

RESOLVED: Clerk to contact AVBC to ask for the footway to be cleared of leaves, mud and other debris.

Cllr Hannath spoke in connection with tree application TRE/2018/0212 and apologised that a draft sketch of tree information had been sent to AVBC with notes that should have been removed. Also, some text was inaccurate.

3022. To approve and sign the minutes of the meeting held on 3 January 2018

RESOLVED: To approve the minutes as a true record.

3023. To determine which items, if any of the Agenda should be taken with the public excluded - None

3024. Chairman's Announcements

- Congratulations were passed on to Cllr J Ward who has been presented the British Citizens Award at a ceremony in London.
- The Chairman gave details of an email received from a resident regarding car parking issues in Dethick and suggestions to deal with the problem.

RESOLVED: Clerk to add an item to the March agenda.

3025. To formalise the allocation of the Cambridge Building Society funds (currently £10,083.68) to a specific project (currently understood to be reserved for purchase of a new burial ground)

It is thought that current capacity will be exhausted in approx. 20 years.

RESOLVED: To allocate the funds held in the Cambridge Building Society funds to the development of new cemetery space.

3026. To consider and approve the 2018/19 Precept

RESOLVED: To increase the precept for 2018/19 by 2% to £22,058.

3027. To consider and approve the 2018/19 Budget

RESOLVED: (1) To update the precept figure on the Draft Budget (Version 6) to £22,058 and show the additional funds to contingency line. (2) To approve the Draft Budget (Version 6) as modified.

3028. To approve 2017/18 Footpath Maintenance Scheme Claim

RESOLVED: To approve the submission to DCC for £430

3029. Consider the draft procedure to deal with requests from parish councillors under the Equality Act 2010 for 'reasonable adjustments'

RESOLVED: For the draft procedure to be reviewed by the Working Group and an updated draft to be presented to a future PC meeting. Vote: 5 for, 1 against.

3030. Consider request from clerk to attend training course - Law & Good Practice of Local Council Meetings & Update on GDPR Legislation Course - 12 March 2018

RESOLVED: For the request to be approved and for the clerk to be paid for overtime and travelling expenses incurred.

3031. Consider meeting dates for 2018/19

4 April 2018 – already agreed	7 November 2018
2 May 2018	5 December 2018
6 June 2018	2 January 2019
4 July 2018	6 February 2019
5 September 2018	6 March 2019
3 October 2018	3 April 2019

RESOLVED: To approve the dates as listed. Vote: 5 for, 1 abstention.

3032. Consider correspondence from DCC in relation to addition of a length of footpath from Mill Lane to join Footpath No 43

RESOLVED: To support the proposal.

3033. Update on Neighbourhood Development Plan

Cllr Hooker gave an update. The latest Groundwork grant has been received and the draft plan is being prepared by the consultant. Cllr Stevenson confirmed that the land where the play area is located off Nightingale Close is owned by John Smedley Ltd. The play area is maintained by AVBC.

3034. Update on Memorial Grounds HLF project

Cllr J Ward confirmed that the project is now complete and a final report is being prepared for the HLF. The tree sculpture and the bird boxes are now in place and bulbs are coming through.

3035. Update on play area funding, Lea Recreation Ground – Cllr Wright

Cllr Wright confirmed that there is nothing to report at the present time and a meeting has not been arranged as yet. It was agreed that this item would be left off the agenda until there is something to report.

3036. Report on trees at Lea Recreation Ground

RESOLVED: For the Clerk to obtain quotations for the work described on the report from contractors that are approved by the Arboricultural Association.

3037. Update on seat for Mill Lane, Dethick

The seat on Mill Lane has now been installed and the seat on Baker lane has been repaired.

3038. To continue the meeting beyond 9pm – Approved.

3039. Consider cemetery garden replanting scheme - Cemetery Working Group

Cllr Stevenson gave an update. Small, perennial shrubs underplanted with bulbs was suggested. Cllr Stevenson confirmed that she could supply compost free of charge.

RESOLVED: (1) For the Clerk to ask the Parish Warden to assist with the project. (2) For this item to be added to the March agenda.

3040. Planters in grass verges opposite the cemetery - Request from resident

RESOLVED: For the Clerk to write to the resident and suggest that the ongoing cemetery project and the Memorial Grounds project would offer the best opportunity for the school to be involved with.

3041. Planning Matters – Planning applications for consideration

TRE/2018/0211	46 Church Street Holloway Matlock DE4 5AY Fell a conifer tree which grows on the front boundary of the property. Replace with privet hedge to match the rest of the front. COMMENT: No objection
TRE/2018/0212	5 - 6 Post Office Cottages Mill Lane Lea Bridge Matlock Various tree works Cllr S Hannath declared an interest in this item and did not participate in any discussions or vote.

	COMMENT: No objection
AVA/2018/0114	<p>Leawood View The Hollow Holloway Matlock Derbyshire DE4 5AW Proposed two-storey side extension and single-storey front porch extension</p> <p>COMMENT: Objection on following grounds: 1) The Hollow Way is a narrow road frequently used by walkers to access the village and forms a linking route between several of the public footpaths in the area. The view to the south from the road is one of the valued views in the parish and was listed in the responses that we have received as a valued view in preparing our Neighbourhood Plan. There is an open view from the road above the applicant property, but the view is interrupted by the current dwelling and a substantial extension (50% of current house length) will reduce significantly the view from the road below the house. What remains between that and the neighbouring property will reduce what can be seen to a “glimpse”. This view is a part of the Special Landscape Area and should be preserved. (See EN 6 and 7). 2) The Design and Access Statement for this application says that it is necessary to maintain the existing roof-line across the extension. We think that further consideration should be given to creating a lowered roof-line if necessary by creating a step to the new floors inside the building. This would define the new extension and help with the massing of the building as a whole. 3) Please draw the attention of the Conservation officer to the following: a) The land is close to an area that contains archaeological remains and the possibility of further remains should be investigated. (See HER listing) (EN 30 and 31). b) In particular there is a millstone that will be affected by the new construction and should be taken into account. c) Although this is not a Historic building the Conservation Area Character statement says that the design and materials should reflect the traditional materials of the area. (LS 3).</p>
AVA/2018/0098	<p>Field Off High Lane Lea Matlock Derbyshire Renewal of Temporary Permission AVA/2012/1122 to continue to fly model aircraft on a temporary permission for a further 5 years</p> <p>COMMENT: No objection</p>

3042. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
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2404	Clerk Wages - January - 52.143 hours (Net) plus Use of home as office – January (Net) Mileage: 72 miles @ £0.45 23/12/17 Home/Holloway/Home (24 miles) 3/1/18 Home/Holloway/Home (24 miles) 12/1/18 Home/Holloway/Home (24 miles) Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution	£569.83 £32.40 £11.50 £12.50	£626.23
2405	Warden Wages (January) – 74 hours @ £7.50 (Net) Mileage: 17 miles @ £0.45 per mile Texts & Phone calls 3 @ £0.10	£555.00 £7.65 £0.30	£562.95
2406	HMRC – Income Tax / NI		£148.16
2407	Keptkleen Ltd – Holloway Public Conveniences (weeks 49-52) Invoice No. 1003		£104.00
2408	The Florence Nightingale Memorial Hall Fund – Room hire for 18/10, 15/11, 25/11 and 20/12 Also use of projector on 15/11 and 25/11 - NP		£108.00
2409	The Florence Nightingale Memorial Hall Fund – Room hire for 4/10, 1/11 and 6/12		£66.00
2410	J Ward – Reimbursement for tree sculpture - HLF		£800.00
2411	J Stevenson – Reimbursement for screws - HLF		£4.07
2412	J Stevenson – Reimbursement - Plants and seed mix – HLF		£21.35
2413	Playdale Playgrounds Ltd – Repairs to play trail, Lea Rec		£603.60
2414	TDP Ltd - Replacement seat on Mill Lane, Dethick		£354.00
DD	British Gas – Electricity for toilets		£6.52
DD	AVBC – Rates for toilets at Church Street – 10th payment		£44.00

Void / cancelled cheques: None

Cllrs J Stevenson and J Ward declared an interest in this item and each indicated that they would leave the meeting when the item was discussed and not participate in any discussions or vote.

RESOLVED: To approve the payments listed. Vote: 3 for 1 abstention.

(b) Income - Noted

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (29/12/17)	£1.45
BACS	Groundwork Grant Phase 3 (Paid 12/1/18 but bank statement not yet received)	£4845.00

Void / cancelled paying in slips: None

(c) Bank Reconciliation & Financial Summary Report (Previously circulated) - Noted

3043. Derbyshire Association of Local Council's Circulars (Previously circulated by Email) - Noted

DALC Ref	Details
Circs 1& 2 2018	Index of most important elements of 2017 Circulars - GDPR - We're here for you - HR & Appraisal Training - Annual Governance & Accountability Return
Email 10/1/18	Councillor Essential Training - 12 February 2018
Email 25/1/18	Surplus furniture
Circ 3-2018	Data Protection Bill - GDPR Training - TranspyFund Final Call - Revised Legal T Ns - NALC Chair - Survey services in areas with high second & holiday homes - Help clean up Country - HR issue - Cllr census - Cllr Ess Training

3044. Information Items/Correspondence (Previously circulated by E-mail) - Noted

From	Details
DCC	Win cash for your old electricals
RAD	National Village Halls Week
AVBC	Committee Papers for Planning Board
Derbyshire Law Centre	Derbyshire Law Centre Open Day on Friday 26.1.2018, 12noon - 2pm
DCC	Minutes of the Derwent Valley Line CRP and Annual Report for 2016/17
ITV	TV Programme hoping to speak to Grandparents
Derbyshire Children's Holiday Centre	Help us to give 660 Derbyshire Children a Holiday
Friends of DVL	Friends of the Derwent Valley Line Meeting, Tuesday 16th January 2018
DCC	Derbyshire Police and Crime Panel
HMD Trust	Holocaust Memorial Day
AVBC	Committee Papers for Full Council
DCC	Closure Holt Lane, Lea
Anonymous message received via PC website	Planning matter
Brain Tumour Research	Using your local influence to help us find a cure
Bruno Peek LVO OBE OPR, Pageantmaster	Battle's Over - A Nations Tribute Press Release and Logo
Derbyshire Law Centre	Open Day at Derbyshire Law Centre
Volunteer working at Lea Primary School	Planters in grass verges opposite the cemetery
AVBC	Committee Papers for Standards and Appeals Panel
DCC	Community Rail Consultation - Response from the Derwent Valley Line Community Rail Partnership
DCC	Media Invite - Joint campaign and new dedicated passenger website unveiled ahead of £200 million improvement at Derby

DCC	Addition of a length of footpath from Mill Lane to join Footpath No 43
AVBC	Committee Papers for Licensing Board
Friends of DVL	Derby Station Improvement and Re-signalling works, July 22nd - October 7th 2018

3045. Agenda items for the next meeting on 7 March 2018

- Consider quotation from Derbyshire County Council for grass mowing at Lea Recreation Ground for 2018
- Battle's Over – A Nation's Tribute - 11th November 2018

Confidential Items - None

Meeting closed: 9:34pm