

# Dethick, Lea & Holloway Parish Council

## Chair 2017-18

Councillor I Hooker  
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## Clerk to the Parish Council

T Walker  
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26 April 2018

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Dear Councillors

You are summoned to attend the Annual Meeting of the Parish Council to be held on **Wednesday 2 May 2018 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Yours sincerely

*T. Walker*

Clerk to the Parish Council

## **AGENDA – 2 May 2018**

- 1. Election of Chair for 2018/19**  
(Chair to sign acceptance of office declaration)
- 2. Election of Vice-Chair for 2018/19**  
(Vice-Chair to sign acceptance of office declaration)
- 3. Re-Adopt Standing Orders, Code of Conduct and Financial Regulations**
- 4. To receive apologies for absence**
- 5. To consider motions for variations of business**
- 6. Declaration of member's interests at meeting**
  - (a) Councillors must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of disclosable pecuniary interests and non-pecuniary interests.
  - (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.
  - (c) Declarations of interests will be read out from the declarations sheet and councillors will be asked to confirm that the record is correct.
- 7. Public Speaking**
  - (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.

- (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.

**8. To approve and sign the minutes of the meeting held on 4 April 2018**

**9. To determine which items, if any of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

**10. Chairman's Announcements**

- **Authorisation given of expenditure for Routine Playground Inspection Training - £85 + VAT**

**11. To note report from internal auditor for 2017/18 accounts**

**12. To approve and sign the Bank Reconciliation Report to 31 March 2018**

**13. To note the Financial Summary Report to 31 March 2018**

**14. To approve and sign Annual Return Section 1 – Annual Governance Statement for 2017/18**

**15. To approve and sign Annual Return Section 2 – Accounting Statements for 2017/18**

**16. To approve the insurance renewal 2018/19 of £637.66**

**17. Consider a draft procedure to deal with requests from parish councillors under the Equality Act 2010 for 'reasonable adjustments' – Working Group**

**18. Review membership of Working Groups and outside bodies**

**19. Update on Neighbourhood Development Plan**

**20. Update on Battle's Over – A Nation's Tribute – 11<sup>th</sup> November 2018**

**21. Update on planting project at cemetery and the purchase of silica granules to stop condensation in the cemetery noticeboard – Cemetery Working Group**

**22. Consider complaint made under the parish council's complaints procedure**

## 23. Planning Matters – Planning applications for consideration

<b>TRE/2018/0249</b>	<b>Lea Recreation Ground Main Road Lea Matlock DE4 5GJ</b> T1, 2 9 - Crown lift to 3-4m T 3, 4, 5, 7 8 - Reduce crown to achieve 1m clearance from phone lines. No removal of structural limbs T6 - Crown lift by removal of lowest 7 branches
<b>TRE/2018/0254</b>	<b>Bowood Cottage 12 The Hollins Holloway Matlock DE4 5BA</b> Silver birch located at the end of the garden. crown lift required due to excessive shading on own and neighbours gardens
<b>TRE/2018/0256</b>	<b>Park View Yew Tree Hill Holloway Matlock DE4 5AR</b> Cyprus Chamaecyparis - fell because of overcrowding several other native species including Holly, Hawthorn and English Yew. Replant with Native Crab Apple
<b>TRE/2018/0257</b>	<b>Lea Wood Hall Mill Lane Holloway Matlock DE4 5AQ</b> 3 Conifers - Fell
<b>TRE/2018/0260</b>	<b>Lede House Hollinswood Close Holloway Matlock DE4 5AD</b> T1 Oak - Remove lowest branch (200mm diameter) and reduce adjacent branches to correct canopy shape, reducing the lateral extension over the property. Remove dead, weak and crossing branches. T2 Beech - Remove leader on house-side, prune remaining tree to correct shape. Crown lift to give property 3m clearance T3 Sycamore - Remove long branch growing through crown of beech and towards property
<b>TRE/2018/0268</b>	<b>Ivy Cottage, Leashaw, Holloway, Matlock, DE4 5AT</b> 200m linear length of roadside trees - Crown Lift to achieve measurable clearance 5m above road, remove dead trees and remove small trees less than 100mm dbh within 2m of road.
<b>AVA/2018/0340</b>	<b>Nether Croft Leashaw Holloway Matlock DE4 5AT</b> Remove flat roof kitchen. Extensions to house to former kitchen, utility, WC, bedroom, en-suite and bedroom
<b>AVA/2017/0721</b>	<b>Old Lead Works Site Off Lea Road Lea Bridge Matlock</b> Outline Application (with Some Matters Reserved) for 8 Two Storey Dwellings on the former Old Lead Works (This is a Departure from the Adopted Amber Valley Borough Local Plan)

## 24. Financial Matters

### (a) Expenditure – To approve the following payments

<b>Cheque No.</b>	<b>Payee &amp; Details</b>		<b>Total</b>
<b>2434</b>	<b>Clerk</b> Wages - April - 52.143 hours (Net) Use of home as office – April (Net)	£598.37	<b>£659.87</b>
	Mileage: 80 miles @ £0.45 28/3/18 Home/Holloway/Home (24 miles) 4/4/18 Home/Holloway/Home (24 miles) 16/4/18 Home/Matlock/Holloway/Home (32 miles)	£36.00	
	Vonage - Parish phone line	£11.50	

	TalkTalk - 50% Line rental & Broadband contribution Stationery – ring binder	£12.50 £1.50	
<b>2444</b>	<b>Warden</b> Wages - April (Net)  Mileage: 41 miles @ £0.45 per mile Texts & Phone calls 9 @ £0.10 Reimbursement for grass seed	£427.80  £18.45 £0.90 £5.00	<b>£452.15</b>
<b>2436</b>	<b>HMRC</b> – Income Tax / NI		<b>£157.69</b>
<b>2437</b>	<b>Keptkleen Ltd</b> –Toilet cleaning – Invoice 1048		<b>£124.80</b>
<b>2438</b>	<b>Belmont Van &amp; Mower Centre Limited</b> – Screens and cutter heads for strimmer		<b>£70.46</b>
<b>2439</b>	<b>B Wood</b> – Internal audit services 2017/18		<b>£150.00</b>
<b>2440</b>	<b>J Stevenson</b> – Reimbursement for plants for cemetery		<b>£203.82</b>
<b>2441</b>	<b>Zurich Municipal</b> – Parish Council Insurance 2018/19		<b>£637.66</b>
<b>2442</b>	<b>Royal Mail</b> – PO Box address £275 plus VAT		<b>£330.00</b>
<b>2443</b>	<b>Rural Action Derbyshire</b> - Training		<b>£102.00</b>
<b>DD</b>	<b>British Gas</b> – Electricity for toilets (13/4/18)		<b>£10.75</b>

Void / cancelled cheques: 2435

**(b) Income**

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (29/3/18)	<b>£1.31</b>
100675	Interment fee	<b>£80.00</b>
100676	Exclusive Rights and interment fees	<b>£380.00</b>

Void / cancelled paying in slips: None

**(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)**

**25. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email)**

DALC Ref	Details
Circular 05-2018	GDPR Training Course - DALC Spring Seminar - Review of Local Government Ethical Standards - Internal & External Audit 2017-18 - DALC Survey Results - MP's Lobby Day
Email	Bakewell - Youth Shelter
Email	Chairs for sale

**26. To consider items of correspondence (Previously circulated by E-mail)**

From	Details
DCC	A610 Road Closure 9th April - 4th May 2018
DCC	Discount Tickets for Eroica Britannia

DCC	20180328 8212185 Footpath Emerging from Patchett Wood
AVBC	Free training on Development Management issues
DCC	Vital Valley Creative Producer
DCC	Friends of the Derwent Valley Line - Open Meeting 17/4/18
RAD	Routine Playground Inspection Training
AVBC	Committee Papers for Standards and Appeals Committee
AVBC	Committee Papers for Licensing Board
AVBC	Committee Papers for Planning Board
DCC	Consultation on potential changes to the library service in Derbyshire
Crich PPG	March 2018 E-bulletin
	Proposed Federation between Lea and Wessington Primary schools
The Royal British Legion	Derbyshire Lamp Post Poppy Campaign 2018
AVBC	Committee Papers for Governance and Audit Board
Public	Contact details for DLH Heritage Group
AVBC	Committee Papers for Licensing Panel
Derbyshire Constabulary	Speeding cars - Bracken Lane and Leashaw, Holloway
DCC	Flooding and debris on Lea Main Road (at junction with Footpath 13), Lea

**27. Agenda items for the next meeting on 6 June 2018**