

# Dethick, Lea & Holloway Parish Council

## Chair 2017-18

Councillor I Hooker  
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## Clerk to the Parish Council

T Walker  
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27 March 2018

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Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday 4 April 2018 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Yours sincerely

*T. Walker*

Clerk to the Parish Council

## **AGENDA – 4 April 2018**

- 1. To receive apologies for absence**
- 2. To consider motions for variations of business**
- 3. Declaration of member's interests at meeting**
  - (a) Councillors must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of disclosable pecuniary interests and non-pecuniary interests.
  - (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.
  - (c) Declarations of interests will be read out from the declarations sheet and councillors will be asked to confirm that the record is correct.
- 4. Public Speaking**
  - (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
  - (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.
- 5. To approve and sign the amended minutes of the meeting held on 7 February 2018**
- 6. To approve and sign the minutes of the meeting held on 7 March 2018**

**7. To determine which items, if any of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

**8. Chairman's Announcements**

**9. Consider the resident suggestion of holding a Civic Service in Church to acknowledge and celebrate the work of the Parish Council (possibly in early October)**

**10. Consider cemetery plot allocation matter**

**11. Consider a donation of £18.00 to DLH Carnival Committee for advert in the programme**

**12. Consider whether to proceed with a PO Box address for parish council correspondence and agree expenditure of £275 plus VAT**

**13. Consider the damp problem in the Receiving House and the quotation from Roger Elliott for re-pointing the wall**

**14. Update on Neighbourhood Development Plan**

**15. Consider the revised draft procedure to deal with requests from parish councillors under the Equality Act 2010 for 'reasonable adjustments' – Working Group**

**16. To consider amendments/improvements/changes to the 5 listed matters regarding council process – Cllr Aldred**

- 1 - Planning Decisions**
- 2 - emails for Councillors**
- 3 - Council meeting night**
- 4 - Policy Process for Public Enquiries**
- 5 - Amendments to complaints procedure**

**17. Consider allocation of up to £250 for cemetery garden replanting scheme - Cemetery Working Group**

**18. Consider the disposal of cemetery waste and the provision of compost bins – Cemetery Working Group**

**19. Update on Battle's Over – A Nation's Tribute – 11<sup>th</sup> November 2018**

**20. Consider what action to take following the response from DCC in relation to the request for permission to remove sapling growth - Church Street, Lea – Cllr Stevenson**

**21. Consider Roadside Bench Report prepared by the Parish Warden**

## 22. Planning Matters – Planning applications for consideration

<b>TRE/2018/0239</b>	<b>Coppersmith House Main Road Lea Matlock DE4 5GJ</b> T1- Silver Birch - Fell (Reason for fell as slight lean towards property due to water around base of tree)
<b>TRE/2018/0242</b>	<b>Badgers Retreat, Church Street, Lea, Matlock, DE4 5JP</b> Crown reduce oak by 1m
<b>TRE/2018/0244</b>	<b>Lea Wood Hall Mill Lane Holloway Matlock DE4 5AQ</b> Crown reduce Beech by 4m
<b>AVA/2018/0209</b>	<b>Waterworks House Main Road Lea Matlock DE4 5GJ</b> Erection of wood-built outbuilding with wood store, decking for access, stainless steel flue and solar panels on the roof.
<b>AVA/2018/0042</b>	<b>Land at Lea Road Recreation Ground Lea Road Lea Bridge Matlock</b> Overflow Car Parking at Lea Mills Recreation Ground to provide 70 Spaces

## 23. Financial Matters

### (a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
<b>2424</b>	<b>Clerk</b> Wages - March - 52.143 hours (Net) Includes 5 additional hours on for training 12/3/18 Use of home as office – March (Net)  Mileage: 75 miles @ £0.45 7/3/18 Home/Holloway/Home (24 miles) 12/3/18 Home/Cromford/Home (27 miles) 23/3/18 Home/Holloway/Home (24 miles)  Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution Car park fee at Cromford (12/3/18) Reimbursement for 3 books of postage stamps	£618.25          £33.75   £11.50 £12.50 £4.50 £20.16	<b>£700.66</b>
<b>2425</b>	<b>Warden</b> Wages (March) – 74 hours @ £7.50 (Net)  Mileage: 25 miles @ £0.45 per mile Texts & Phone calls 10 @ £0.10 Reimbursement for book of postage stamps	£555.00   £11.25 £1.00 £6.72	<b>£573.97</b>
<b>2426</b>	<b>HMRC – Income Tax / NI</b>		<b>£166.99</b>
<b>2427</b>	<b>Keptkleen Ltd –Toilet cleaning – Invoice 1035</b>		<b>£124.80</b>
<b>2428</b>	<b>DALC – Training course fees for 12/3/18</b>		<b>£180.00</b>
<b>2429</b>	<b>DALC – Annual subscription (Basic) 2018/19</b>		<b>£245.71</b>
<b>2430</b>	<b>ICCM - Membership 2018/19</b>		<b>£90.00</b>
<b>2431</b>	<b>H Aldred – Mileage reimbursement for HLF funding meeting in Chesterfield – 28 miles @ 45p per mile</b>		<b>£12.60</b>
<b>2432</b>	<b>Planning with People – Character Appraisal to produce the first draft of the Neighbourhood Plan</b>		<b>£4500.00</b>

<b>2433</b>	<b>DLH Carnival Committee – Advert / donation</b>		<b>£18.00</b>
<b>DD</b>	<b>British Gas – Electricity for toilets (8/3/18)</b>		<b>£8.04</b>

**Void / cancelled cheques: None**

**(b) Income**

<b>Ref No.</b>	<b>From / Details</b>	<b>Amount</b>
BACS	DCC – Footpath Maintenance Scheme 2017-2018	<b>£430.00</b>
BACS	Monthly interest from Nat West Account (28/2/18)	<b>£1.37</b>
100673	Interment fee	<b>£180.00</b>
100674	Memorial fee	<b>£100.00</b>

**Void / cancelled paying in slips: None**

**(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)**

**24. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email)**

<b>DALC Ref</b>	<b>Details</b>
Email	Finance - Internal and External Audit - Training - 26 March 2018

**25. To consider items of correspondence (Previously circulated by E-mail)**

<b>From</b>	<b>Details</b>
DCC	Response to request for permission to remove sapling growth - Church Street, Lea
AVBC	Committee Papers for Planning Board
DCC	Derwent Valley Line CRP Meeting - Monday 19 March
Crich PPG	Carers Connect BELPER Launch Poster
AVBC	Amber Valley Borough Local Plan - Notice of Submission
AVBC	Committee Papers for Cabinet
AVBC	Committee Papers for Full Council
Resident	Thank you email
DCC	Road Closure Holt Lane, Lea
Crich PPG	N.A.P.P. March 2018 E-bulletin
DCC	Derbyshire and Derby Minerals Local Plan Consultation
AVBC	TPO 420/2017 - Beech at Lea Green Centre
AVBC	Confirmation of TPO 420
DCC	DCC TPO 20 W19 Notice of tree works exempt under T&CP Tree Preservation Regulations 2012
DCC	Parish and Town Council Liaison Forum Thursday 3 May 2018
Derby Law Ctr	Derbyshire Law Centre Report
DCC	Vital Valley Creative Producer
DCC	NHS National Diabetes Prevention Programme - Healthier You
DCC	Live Life Better Derbyshire
Stamp Appeal	Recycle Stamps for UK Air Ambulance Services
DCC	Minutes of the Derwent Valley Line CRP Meeting 19 March 2018

**26. Agenda items for the next meeting on 2 May 2018**