

Dethick, Lea & Holloway Parish Council

Chair 2017-18

Councillor Ian Hooker
Telephone: 01629 534393

Clerk to the Parish Council

Mr T Walker
Tel: 01629 706222
Email: parishclerk@dethickleaandholloway.org.uk
Website: www.dethickleaandholloway.org.uk

MINUTES – 6 December 2017

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 6 December 2017.

Councillors: I Hooker (Chair)
H Aldred
S Hannath
J Stevenson
M Taaffe-Finn
J Ward
P Ward
B Wright

Also present: T Walker (Parish Clerk)
1 member of the public
Cllr Taylor (Borough/County Council)

Non-Confidential Items

2973. To receive apologies for absence – Cllr B Sheppard

2974. To consider motions for variations of business

RESOLVED: To bring forward planning item AVA/2017/0697

2975. Declaration of member's interests at meeting

Councillor J Ward declared a disclosable pecuniary interest in item 21 – Financial Matters (Cheque 2391) and indicated that she would not participate in any discussions or vote.

Councillors Hannath and Wright declared a disclosable pecuniary interest in item 21 – Financial Matters (Cheque 2393) and indicated that they would not participate in any discussions or vote.

2976. Public Speaking

Cllr Taylor confirmed that the deadline for comments on the AVBC core strategy was 14 December 2017. An update was also given on his roles at DCC, which include Chair of improvement and scrutiny and employment appeals.

The owner of the Coach House, Lea spoke about planning application AVA/2017/0697 and described the proposals.

2977. To approve and sign the amended minutes of the meeting held on 1 November 2017

RESOLVED: To remove the sentence relating to cheque number 2380 (Minute 2969)

2978. To determine which items, if any of the Agenda should be taken with the public excluded.

RESOLVED: For item 25 (Consider payment for additional hours worked by the Clerk) to be taken with the public excluded

2979. Chairman's Announcements

- **Reimbursement for the purchase of plants, compost and bark for the village green on Church Street**

Cllr J Ward has reimbursed a resident for the purchase of plants, bark and compost for the village green. In view of this, Cllr J Ward needs to be reimbursed £33.98.

- **Purchase of Christmas Tree**

Mr Wisser has purchased the village Christmas tree at a cost of £40. Mr Hibberd has organised additional Christmas trees.

RESOLVED: (1) To reimburse £40 to Mr Wisser for the purchase of the Christmas Tree. (2) For the Clerk to send a letter of thanks to Mr Hibberd for the additional Christmas trees that he has organised.

- **Update on seat for Mill Lane, Dethick**

The relative of the person that the seat was dedicated to has offered to pay for the replacement seat in its entirety and a cheque for £295 has been received. Delivery and installation is planned for week commencing 22 January 2018.

RESOLVED: For the Clerk to send a letter of thanks to the relative.

2980. Consider a procedure to deal with requests from parish councillors under the Equality Act 2010 for 'reasonable adjustments'

RESOLVED: (1) For a Working Group to be formed made up of Cllrs Aldred, Hooker and Taaffe-Finn who will make recommendations on a procedure to a future parish council meeting. (2) For the Clerk to put together a draft procedure for consideration by the Working Group.

2981. Update on Neighbourhood Development Plan

Cllr Hooker gave an update. An open day took place on 25 November 2017 where results of the questionnaire were made available. The organisation of the event was excellent and thanks were passed on to all concerned. However, turnout was disappointing with only 23 residents attending. A large amount of work has been undertaken by the Steering Committee and information has been assembled and passed to the consultant to develop the plan.

Crich Neighbourhood Plan Group have objected to AVBC Local Plan and asked neighbouring parishes for support.

RESOLVED: For the Clerk to put forward a comment to both AVBC and the Crich Neighbourhood Plan Group stating that the parish council support the idea of clearly

defined settlement boundaries as defined in the relevant Neighbourhood Plan, which should be adhered to.

2982. Update on Memorial Grounds HLF project

a. Project update

b. Consider whether to make additional purchases following extension to the HLF project deadline to February 2018

c. Consider what the £14.26 donation should be spent on

Cllr J Ward gave an update. 500 bulbs donated by Mr Baguley have been planted. The tree sculpture is still in progress and favourable comments have been received. The HLF have granted an extension to the end of February 2018 to enable remaining funds to be spent. Items to be purchased will be bird and bat boxes and preservative for the tree sculpture.

RESOLVED: For the Clerk to send a letter of thanks to Mr Baguley for the donation of the bulbs.

2983. Update on play area funding, Holt Lane Recreation Ground – Cllr Wright

Cllr Wright confirmed that the funding application has been turned down. However, the Working Group will meet in the new year and look at other funding opportunities. The carnival committee have £200 in reserve which can be used if required.

2984. Consider replacement seat on Baker's Lane (at junction with Lea Road)

Cllr Hannath offered to move seat to his house and carry out a repair. Cllr Hannath also offered to repair the concrete base.

2985. Consider whether trees at the perimeter of Lea Recreation Ground need to be crown lifted so that grass cutting is not hindered

Cllr Hannath reported that 6 trees need crown lifting and 3 trees have branches growing through telegraph lines.

RESOLVED: (1) Cllr Hannath to produce a list of work and pass this to Cllr Stevenson.
(2) Clerk to add this matter to the January agenda.

2986. Request permission from DCC Highways to remove sapling growth around and between trees along Church Street

RESOLVED: For the Clerk to ask DCC for permission to carry out the work using either volunteers or a contractor.

2987. Consider removal of the leaning tree in the top left (north-east) corner of the cemetery

RESOLVED: For the tree to be monitored for the time being.

2988. Consider improvements to cemetery garden – Cllr Stevenson

RESOLVED: For the Cemetery Working Group to put forward ideas for replanting to a future parish council meeting.

2989. Consider tidying up / improving the appearance of the grassed area surrounding the telephone kiosk at the junction of Lea Main Road / Sledgegate Lane – Cllr J Ward

RESOLVED: For Cllr J Ward to tidy up the area around the telephone kiosk. Vote: 7 for, 1 abstention.

2990. Consider setting up a direct debit with Water Plus for the payment of water charges for the public toilets

RESOLVED: For the Clerk to set up the direct debit with Water Plus

2991. Planning Matters – Planning applications for consideration

AVA/2017/0697	The Coach House Main Road Lea Matlock Derbyshire Retrospective Application for the demolition of a former Barn and construction of a New Dwelling, conversion of freezer house to increase footprint of existing holiday accommodation and change of use of agricultural land to residential curtilage (This is a departure from the Local Plan) COMMENT: No objection. Vote: 7 for, 1 against.
AVA/2017/1283	Sycamore House, Sledgegate Lane, Lea, Matlock, DE4 5GL All reserved matters, appearance, access, landscape, scale & layout COMMENT: The Parish Council would prefer the use of sustainable natural materials rather than PVC and for the roof line to be subordinate to the roof line of the neighbouring property. Vote: 2 for, 1 against, 5 abstentions.
TRE/2017/0192	Lea Holme Mill Lane Holloway Matlock DE4 5AQ Crown lift 4 no. beech trees and crown reduce holly and yew tree COMMENT: No objection.
TRE/2017/0195	Daneswood High Lane Upper Holloway Matlock DE4 5AW Crown lift to 4m and prune overhanging branches COMMENT: No objection.

2992. Planning applications where consultation deadline has passed (For information only)

TRE/2017/0173	Lea Green Conference Centre Main Road Lea Matlock DE4 5GJ Various tree works
TRE/2017/0182	The Lodge, Lea Wood Hall, Mill Lane, Holloway, Matlock Removal of branches from Cedar tree

AVA/2017/1133	Park View Yew Tree Hill Holloway Matlock DE4 5AR Proposed extension and renovation including single storey extension to the south side of the cottage, with external alterations to include velux roof light to the north roof plane new window openings to elevations. The proposal may affect the setting of the listed building.
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2993. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2384	Clerk Wages - November - 52.143 hours (Net) plus Use of home as office – November (Net) Mileage: 62 miles @ £0.45 19/10/17 Home/Holloway/Home (24 miles) 3/11/17 Home/Meteor Centre, Derby/Home (14 miles) 10/11/17 Home/Holloway/Home (24 miles) Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution Reimbursement for laptop – Curry's PC World Reimbursement backup drive - Curry's PC World Reimbursement for printer cartridge – Amazon Postage stamps and printer paper	£569.83 £27.90 £11.50 £12.50 £499.99 £77.99 £81.99 £29.63	£1311.33
2385	Warden Wages (November) – 74 hours @ £7.50 (Net) Mileage: 16 miles @ £0.45 per mile Texts & Phone calls 13 @ £0.10 Materials – Petrol for strimmer and blower. Metal paints, sandpaper and disposable gloves	£555.00 £7.20 £1.30 £50.25	£613.75
2386	HMRC – Income Tax / NI		£148.16
2387	Keptkleen Ltd – Holloway Public Conveniences (weeks 40-44) Invoice No. 979		£130.00
2388	Peter Robinson – Trim holly hedge and the yew hedge at cemetery		£300.00
2389	Groundwork UK - Return of unspent Groundwork Grant Phase 2		£626.53
2390	Pictorial – Banner for Neighbourhood Plan		£90.00
2391	Joan Ward – Reimbursement for plants, bark and compost for village green		£33.98
2392	Water Plus Ltd – charges for water at public conveniences (2/8/17-1/11/17)		£68.46
2393	DALC - Grants and Grant Funding Training Course (Cllrs Wright & Hannath)		£120.00

2394	Tradefast Builders – Fit lock and adjust toilet door - £60 plus VAT.		£72.00
2395	Screen Development Ltd – Photography / video for Memorial Grounds event – HLF		£250.00
DD	AVBC – Rates for toilets at Church Street – 8th payment		£44.00

Void / cancelled cheques: None

Councillors Hannath, Wright and J Ward declared a disclosable pecuniary interest in item 21 – Financial Matters and did not participate in any discussions or vote.

RESOLVED: For the payments to be made as listed above.

(b) Income - Noted

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (31/10/17)	£0.35
100668	Donation / collection from rededication event	£14.26
BACS	National Lottery Awards for All (NP)	£9950.00

Void / cancelled paying in slips: None

(c) Bank Reconciliation & Financial Summary Report (Previously circulated) - Noted

2994. Derbyshire Association of Local Council's Circulars (Previously circulated by Email) - Noted

DALC Ref	Details
13/2017	DALC Annual Executive Meeting & AGM - CiLCA Qualifications - Feedback from the NALC Conference and Award - East Midlands Councils Policy Update - Councillor Essential Training January 2018
14/2017	DALC - Circ 14 2017 - Introduction to Project Management Training - Business Rate survey - Spring Seminar 2018 - Parental Bereavement Leave - Diversity Comm - New Legal Briefings - NALC Consultations - Did you know? - CiLCA Spring - Law & Good Practice
Email 22/11/17	Vending Project - Church of England & Rural Action Derbyshire

2995. Information Items/Correspondence (Previously circulated by E-mail) - Noted

From	Details
AVBC	Register of Members Interests - Annual Reminder 2017
AVBC	Committee Papers for Planning Board
AVBC	Committee Papers for Full Council
DCC	Information from the Parish and Town Council Liaison Forum
DCC	DfT Community Rail Strategy consultation
DCC	Derbyshire Police and Crime Panel

AVBC	Committee Papers for Improvement & Scrutiny Committee
AVBC	Committee Papers for Standards and Appeals Committee
SAAA	Notification of external auditor appointments for the 2017-18 financial year
CPNP	AVBC Local Plan

2996. Agenda items for the next meeting on 3 January 2018

- Consider 2018/19 Budget and Precept

Confidential Items

2997. Consider payment for additional hours worked by the Clerk

RESOLVED: To make a payment of 10 additional hours to the Clerk. Vote: 7 for, 1 abstention.

Meeting closed: 9.03pm