

Dethick, Lea & Holloway Parish Council

Chair 2017-18

Councillor I Hooker
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Clerk to the Parish Council

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31 January 2018

Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday 7 February 2018 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Yours sincerely

T. Walker

Clerk to the Parish Council

AGENDA – 7 February 2018

Non-Confidential Items

- 1. To receive apologies for absence**
- 2. To consider motions for variations of business**
- 3. Declaration of member's interests at meeting**
 - (a) Councillors must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of disclosable pecuniary interests and non-pecuniary interests.
 - (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.
 - (c) Declarations of interests will be read out from the declarations sheet and councillors will be asked to confirm that the record is correct.
- 4. Public Speaking**
 - (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
 - (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.
- 5. To approve and sign the minutes of the meeting held on 3 January 2018**

6. To determine which items, if any of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

7. Chairman's Announcements

8. To formalise the allocation of the Cambridge Building Society funds (currently £10,083.68) to a specific project (currently understood to be reserved for purchase of a new burial ground)

9. To consider and approve the 2018/19 Precept

10. To consider and approve the 2018/19 Budget

11. To approve 2017/18 Footpath Maintenance Scheme Claim

12. Consider the draft procedure to deal with requests from parish councillors under the Equality Act 2010 for 'reasonable adjustments'

13. Consider request from clerk to attend training course - Law & Good Practice of Local Council Meetings & Update on GDPR Legislation Course - 12 March 2018

14. Consider meeting dates for 2018/19

4 April 2018 – already agreed	7 November 2018
2 May 2018	5 December 2018
6 June 2018	2 January 2019
4 July 2018	6 February 2019
5 September 2018	6 March 2019
3 October 2018	3 April 2019

15. Consider correspondence from DCC in relation to addition of a length of footpath from Mill Lane to join Footpath No 43

16. Update on Neighbourhood Development Plan

17. Update on Memorial Grounds HLF project

18. Update on play area funding, Lea Recreation Ground – Cllr Wright

19. Report on trees at Lea Recreation Ground

20. Update on seat for Mill Lane, Dethick

21. Consider cemetery garden replanting scheme - Cemetery Working Group

22. Planters in grass verges opposite the cemetery – Request from resident

23. Planning Matters – Planning applications for consideration

TRE/2018/0211	46 Church Street Holloway Matlock DE4 5AY Fell a conifer tree which grows on the front boundary of the property. Replace with privet hedge to match the rest of the front.
TRE/2018/0212	5 - 6 Post Office Cottages Mill Lane Lea Bridge Matlock Various tree works
AVA/2018/0114	Leawood View The Hollow Holloway Matlock Derbyshire DE4 5AW Proposed two-storey side extension and single-storey front porch extension
AVA/2018/0098	Field Off High Lane Lea Matlock Derbyshire Renewal of Temporary Permission AVA/2012/1122 to continue to fly model aircraft on a temporary permission for a further 5 years

24. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2404	Clerk Wages - January - 52.143 hours (Net) plus Use of home as office – January (Net) Mileage: 72 miles @ £0.45 23/12/17 Home/Holloway/Home (24 miles) 3/1/18 Home/Holloway/Home (24 miles) 12/1/18 Home/Holloway/Home (24 miles) Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution	£569.83 £32.40 £11.50 £12.50	£626.23
2405	Warden Wages (January) – 74 hours @ £7.50 (Net) Mileage: 17 miles @ £0.45 per mile Texts & Phone calls 3 @ £0.10	£555.00 £7.65 £0.30	£562.95
2406	HMRC – Income Tax / NI		£148.16
2407	Keptkleen Ltd – Holloway Public Conveniences (weeks 49-52) Invoice No. 1003		£104.00
2408	The Florence Nightingale Memorial Hall Fund – Room hire for 18/10, 15/11, 25/11 and 20/12 Also use of projector on 15/11 and 25/11 - NP		£108.00
2409	The Florence Nightingale Memorial Hall Fund – Room hire for 4/10, 1/11 and 6/12		£66.00
2410	J Ward – Reimbursement for tree sculpture - HLF		£800.00
2411	J Stevenson – Reimbursement for screws - HLF		£4.07
2412	J Stevenson – Reimbursement - Plants and seed mix – HLF		£21.35
2413	Playdale Playgrounds Ltd – Repairs to play trail, Lea Rec		£603.60

2414	TDP Ltd - Replacement seat on Mill Lane, Dethick		£354.00
DD	British Gas – Electricity for toilets		£6.52
DD	AVBC – Rates for toilets at Church Street – 10th payment		£44.00

Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (29/12/17)	£1.45
BACS	Groundwork Grant Phase 3 (Paid 12/1/18 but bank statement not yet received)	£4845.00

Void / cancelled paying in slips: None

(c) Bank Reconciliation & Financial Summary Report (Previously circulated)

25. Derbyshire Association of Local Council's Circulars (Previously circulated by Email)

DALC Ref	Details
Circs 1& 2 2018	Index of most important elements of 2017 Circulars - GDPR - We're here for you - HR & Appraisal Training - Annual Governance & Accountability Return
Email 10/1/18	Councillor Essential Training - 12 February 2018
Email 25/1/18	Surplus furniture
Circ 3-2018	Data Protection Bill - GDPR Training - TranspyFund Final Call - Revised Legal T Ns - NALC Chair - Survey services in areas with high second & holiday homes - Help clean up Country - HR issue - Cllr census - Cllr Ess Training

26. Information Items/Correspondence (Previously circulated by E-mail)

From	Details
DCC	Win cash for your old electricals
RAD	National Village Halls Week
AVBC	Committee Papers for Planning Board
Derbyshire Law Centre	Derbyshire Law Centre Open Day on Friday 26.1.2018, 12noon - 2pm
DCC	Minutes of the Derwent Valley Line CRP and Annual Report for 2016/17
ITV	TV Programme hoping to speak to Grandparents
Derbyshire Children's Holiday Centre	Help us to give 660 Derbyshire Children a Holiday
Friends of DVL	Friends of the Derwent Valley Line Meeting, Tuesday 16th January 2018
DCC	Derbyshire Police and Crime Panel
HMD Trust	Holocaust Memorial Day
AVBC	Committee Papers for Full Council
DCC	Closure Holt Lane, Lea

Anonymous message received via PC website	Planning matter
Brain Tumour Research	Using your local influence to help us find a cure
Bruno Peek LVO OBE OPR, Pageantmaster	Battle's Over - A Nations Tribute Press Release and Logo
Derbyshire Law Centre	Open Day at Derbyshire Law Centre
Volunteer working at Lea Primary School	Planters in grass verges opposite the cemetery
AVBC	Committee Papers for Standards and Appeals Panel
DCC	Community Rail Consultation - Response from the Derwent Valley Line Community Rail Partnership
DCC	Media Invite - Joint campaign and new dedicated passenger website unveiled ahead of £200 million improvement at Derby
DCC	Addition of a length of footpath from Mill Lane to join Footpath No 43
AVBC	Committee Papers for Licensing Board
Friends of DVL	Derby Station Improvement and Re-signalling works, July 22nd - October 7th 2018

27. Agenda items for the next meeting on 7 March 2018

- Consider quotation from Derbyshire County Council for grass mowing at Lea Recreation Ground for 2018

Confidential Items