

Dethick, Lea & Holloway Parish Council

Chair 2017-18

Councillor Ian Hooker
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Clerk to the Parish Council

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MINUTES – 6 September 2017

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 6 September 2017.

Councillors: I Hooker (Chair)
H Aldred
B Sheppard
J Stevenson
M Taaffe-Finn
J Ward
P Ward
B Wright

Also present: T Walker (Parish Clerk)
1 member of the public

Non-Confidential Items

2907. To receive apologies for absence - Cllr Hannath

2908. To consider motions for variations of business - None

2909. Declaration of member's interests at meeting

Cllr Aldred declared a personal interest in Item 20 Planning Matters (Planning application TRE/2017/0128) and indicated that she would remain in the meeting but not participate in any discussions or vote.

2910. Public Speaking

Apologies were received from PCSO Bennett. However, crime figures covering the period 1/6/17 to 6/9/17 were provided and circulated.

RESOLVED: Clerk to ask for clarification as to which area(s) the figures relate to.

A Councillor described two issues raised by residents. The first issue was from a resident in Lea who had raised concerns about planting at the side of the road. The Chairman confirmed that it was Derbyshire County Council (DCC) that give permission for verge planting so it was a DCC matter. The second issue was in relation to trees on Futures Housing land overhanging the footway and causing a loss of light to cottages on Church Street, adjacent to Holme Close.

Resolved: Clerk to contact Futures Housing and ask them to consider reducing the height of the trees.

A Councillor raised concerns that the track to Lea Hurst had not been finished to the agreed specification. Another layer of different coloured stone and seeding was still required.

RESOLVED: Clerk to contact AVBC to ask if this could be investigated.

A Councillor spoke in relation to tree application TRE/2017/0128. It was pointed out that this is a wall located within an ancient woodland and in accordance with the guidelines and in accordance with the Conservation Area Character Statement, trees should be preserved. Concerns were also raised about this being an unassessed archaeological site and the slightest disturbance could affect the recording of this. It was suggested that replanting takes place to replace the lost trees and that the wall is reinstated after the tree is removed. It was also suggested that an archaeological survey should take place before the tree is removed.

2911. To approve and sign the minutes of the meeting held on 5 July 2017.

RESOLVED: To approve the minutes as a true record. Vote: 4 for / 4 abstentions (due to some councillors being absent from the last meeting).

2912. To determine which items, if any of the Agenda should be taken with the public excluded - None

2913. Chairman's Announcements

- **Noise from Lea Green**

An email had been received from a resident whose property adjoins Lea Green who had experienced noise, possibly from a Judo type activity at unreasonable times. Cllr Sheppard read out a statement in relation to noise from Lea Green and highlighted concerns about the 'party zone' and licencing requirements.

RESOLVED: Clerk to (1) Write to Lea Green and highlight the complaint and ask them to ensure that noise is kept to a minimum early in the morning and in the evening and that noisy activities are carried out away from neighbouring properties. (2) Ask AVBC if a licencing application has been made and what the consultation process is, should an application be made in the future.

2914. Consider correspondence in relation to skate ramp at Holt Lane Recreation Ground

Cllr Wright explained that a request had been received and circulated from a resident who was keen on having a skatepark for older children, which would cost in the region of £100,000. The resident had been invited to the meeting, but was not present. It was highlighted that during the consultation with the school and the scouts, a skatepark had not been mentioned.

Cllr Sheppard highlighted concerns that only one person had asked for this and that such a facility would be out of proportion. Parking could be an issue as well as ongoing maintenance costs and safety. A good facility was available in Matlock and parishioners would not want the green space to be taken. Cllr P Ward said that the Matlock skatepark was well used and they take up a lot of space. Cllr Aldred raised the issue of the lack of sports facilities within the parish for the younger, older children and adults alike, which was an issue for the neighbourhood plan.

RESOLVED: Not to take forward the request for a skatepark.

2915. Holt Lane Recreation Ground – Cllr Wright

Cllr Wright explained that the working group had met in May and June and had discussions with suppliers. A meeting took place in August and an application made to Derbyshire Environmental Trust for £25,000. Favoured facilities were monkey bars, a basket swing and a zip wire. Other funding providers were also being considered including the Peoples Health Trust.

2916. Consider quotation from Playdale Playgrounds for repairs to the play trail at Holt Lane Recreation Ground

RESOLVED: To accept the discounted quotation for £503.00 plus VAT from Playdale Playgrounds. Vote: 6 for, 2 abstentions.

2917. To note receipt of the certified Annual Return for year ending 31 March 2017 and the external audit report

RESOLVED: (1) To note the certified Annual Return for year ending 31 March 2017 and the external audit report. (2) To thank the Clerk for his efforts.

2918. Representatives to outside bodies – Police liaison vacancy

Cllr Sheppard confirmed that he had stepped down from the position.

RESOLVED: For Cllr S Hannath to be appointed as Police liaison representative.

2919. Update on Memorial Gardens HLF project – Cllr J Ward

Cllr J Ward gave an update. Lots of work done. War memorial has been pressure washed and the stones cleaned and re-grouted. Ivy has been removed from the boundary wall and the wall below the memorial rebuilt. More plants and a memorial tree planted. Grass seed has been sown and a rockery created at the Church Street entrance. Cllr J Ward and Mr Swindell were thanked for their hard work.

2920. Rededication of the War Memorial and Ribbon Cutting Event – Sunday 8 October 2017 – 2pm – Cllr J Ward

Cllr J Ward confirmed that the rededication event would take place on Sunday 8 October 2017 at 2pm. A banner has been ordered and an article submitted to the parish magazine. J Swindell will transport chairs from the memorial hall to the war memorial. Crich brass band will provide the music and Cllr Hooker will act as master of ceremonies. The representatives from the HLF, the WI and the Scouts will all contribute. Relatives of soldiers who had taken part in WW1 would be invited to cut the ribbon marking the completion of the HLF project. A draft order of service was being produced.

A letter of thanks to Cllr J Ward and J Swindell was read out and the Parish Council also thanks them for their hard work.

2921. Update on Neighbourhood Development Plan

Cllr Hooker gave an update. The questionnaire process had been completed with a 54% return of dwellings and 30% of adult population which in survey terms is considered a good result. Cllr P Ward confirmed that most results are on the Neighbourhood Plan website.

An 'awards for all' Lottery funding application has been made which would cover the cost of commissioning a specialist consultant to take the plan forward. A decision on the application will not be given for some weeks.

RESOLVED: For the Parish Council to give approval for the 'Awards for all' Lottery funding application for £10,000.

2922. Holme Close

Cllr Hooker explained that Futures Housing had confirmed that fire safety issues had all been rectified. Cllr Stevenson said she had been unable to establish exactly what had happened regarding the alleged incidents that had been talked about in the village. At a visit to the mobile police van, PCSO Bennett was asked about the incident, but she was unable to give any details other than confirming that something had taken place. Cllr Aldred raised concerns that the representative from Futures Housing was not aware of any incidents, despite there being 4 incidents recorded for June and July on Police.uk and that the parish council should make a complaint to the Housing Ombudsman or the CQC. Cllr Aldred also stated that the representative from Remedi thought that a non-public meeting would be beneficial.

RESOLVED: (1) Clerk to contact police (PCSO Bennett and the relevant Inspector) and ask which items on the crime statistics originate from Holme Close, as Futures Housing do not appear to be aware of any incidents. Also, explain that our understanding was that there would be close collaboration between police and Futures. In addition, ask if Futures Housing could please be informed of the incidents. (2) For Cllrs Aldred and Stevenson to raise issues with stakeholders, but only in their capacity as Parish Councillors.

2923. Missing gate at the Long Lane end of footpath 20 – Cllr Sheppard

Cllr Sheppard explained that residents have raised safety concerns about the missing gate. Cllr Stevenson confirmed that Mr J Swindell had offered to replace the gate and that this may now be complete.

RESOLVED: If appropriate, Clerk to write to Mr Swindell and thank him for dealing with the gate.

2924. Paint colour for cemetery gates – Cemetery Working Group

RESOLVED: To keep to the same black and gold colour scheme.

2925. Consider quotation for cutting the holly hedge at Holloway Cemetery

RESOLVED: Accept quote from Peter Robinson for £250 for the Holly hedge and £50 for the Yew, but to obtain other quotations next year.

2926. Planning Matters – Planning application for consideration

TRE/2017/0132	Badgers Retreat Church Street Lea Matlock DE4 5JP 1x silver birch to remove co-dominant stem and 1x silver birch to lift away from property for 3-4m clearance COMMENT: No objection
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Planning Matters – Consultation deadline has passed, but a decision by AVBC has not yet been made

AVA/2017/0873	2 Holt Cottages Holt Lane Lea Matlock DE4 5GQ Erection of two-storey extension COMMENT: No objection
AVA/2017/0857	Field Off, Church Street, Holloway, Matlock, Derbyshire Retrospective application for erection of a store for tools COMMENT: No objection
AVA/2017/0885	The Lodge Lea Wood Hall Mill Lane Holloway Matlock DE4 5AQ Installation of an oil-fired based central heating system with an external boiler and a 1250 litre oil tank. Boiler includes a flue. COMMENT: No objection
TRE/2017/0111 APPROVED 31/8/17	Old Chapel House, Church Street, Lea, Matlock, DE4 5JP 1. Sycamore of rear bank of property - raise crown or remove to reduce shading to rear of property 2 & 3 Beech Trees rear bank behind property - raise crown, remove dead wood to reduce overhang and shading to rear of property 4 Cherry on front drive - raise crown, remove low branches and remove dead wood to reduce shading to front of property 5. Crab apple to side of Chapel wall - reduce tree and reshape/prune to improve shading of garden 6. Hazel in walled garden to side of property - remove crossed branches and general maintenance. COMMENT: Approved 31/8/17 so unable to comment
TRE/2017/0118	Derwent House Bracken Lane Holloway Matlock DE4 5AS Remove 2x fir, crown reduce 1x fir and 2x apricot COMMENT: No objection
TRE/2017/0124	Hawthorn Cottage Main Road Lea Matlock DE4 5GR Reduced mixed species trees on property frontage and coppice 2 no. hazels COMMENT: No objection
TRE/2017/0128	Rose Cottage Leashaw Holloway Matlock DE4 5AT Removal of dead tree stump in wall and removal of tree within the boundary of Rose Cottage (top of garden on left hand side - NOT in the section classed as woodland at the very top of garden). Live tree is growing out of wall and is pushing stones down onto the patio. Both need removing in order to rebuild wall. COMMENT: No objection, providing the wall and vegetation is sympathetically restored and with due consideration to any archaeological remains that might be affected. Note: Councillor Aldred declared a personal interest in this item and did not participate in any discussions or vote.
TRE/2017/0130	Christ Church, Church Street, Lea, Matlock, DE4 5JP Remove 1 no. silver birch COMMENT: No objection

Planning Matters – Deadline has passed and a decision by AVBC has been made

AVA/2017/0790	Upper Holloway Farm, High Lane, Upper Holloway, Matlock, DE4 5AW
Decision made 3/8/17	Steel-framed agricultural building to provide cover for bales and farm machinery
TRE/2017/0109	Holloway Cemetery Church Street Holloway Matlock Derbyshire
Decision made 16/8/17	Hollies H1 and H2, to clear fell. C1 cherry, bough to remove back to trunk

2927. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2345	Clerk Wages - August - 52.143 hours (Net) plus Use of home as office – August (Net) Mileage: 147 miles @ £0.45 30/6/17 Home/Holloway/Home (24 miles) 5/7/17 Home/Holloway/Home (24 miles) 21/7/17 Home/Holloway/Home (24 miles) 24/7/17 Home/Holloway/Home (24 miles) 9/8/17 Home/Langley Mill/Holloway/Home (27 miles) 27/8/17 Home/Holloway/Home (24 miles) Vonage - Parish phone line for 2 months TalkTalk - 50% Line rental & Broadband contribution (July) TalkTalk - 50% Line rental & Broadband contribution (August) Stationery items and postage stamps Reimbursement for Waterplus invoice – water supply at Public Conveniences (13/2/17- 1/8/17)	£569.83 £66.15 £23.00 £10.46 £12.50 £33.94 £133.68	£849.56
2346	Warden Wages (August) – 74 hours @ £7.50 (Net) Expenses for July: Mileage: 42 miles @ £0.45 per mile Texts & Phone calls 10 @ £0.10 Materials – Petrol for strimmer Expenses for August: Mileage: 25 miles @ £0.45 per mile Texts & Phone calls 6 @ £0.10 Materials – Petrol for strimmer, mower and blower. Work gloves. Vehicle insurance (business element)	£555.00 £18.90 £1.00 £12.65 £11.25 £0.60 £45.36	£644.76

2347	HMRC – Income Tax / NI (August)		£148.16
2348	Keptkleen Ltd – Holloway Public Conveniences (weeks 23-26) Invoice No. 934		£104.00
2349	Keptkleen Ltd – Holloway Public Conveniences (weeks 27-31) Invoice No. 945		£130.00
2350	The Florence Nightingale Memorial Hall Fund – Parish Meetings 5/4/17, 3/5/17 and 7/6/17		£66.00
2351	Grant Thornton – External auditor’s fee		£240.00
2352	Belmont Van & Mower Centre Ltd – Nylon line bobbin and Honda head		£53.74
2353	Peter Robinson – Remove/fell two holly trees / remove bough from cherry tree at cemetery		£250.00
2354	Nibra Signs – Memorial Grounds Sign (HLF project)		£336.42
2355	John Swindell – reimbursement for plants and items relating to the Memorial Gardens		£279.42
2356	Pictorial – Banner for Memorial Gardens and self-adhesive prints for Cemetery		£97.20
2357	Thompson Tree Services (Midlands) Ltd – Work at Memorial Grounds		£768.00
2358	Planning with People – Consultation work for Neighbourhood Plan		£1909.00
2359	The Florence Nightingale Memorial Hall Fund – Neighbourhood Plan Meetings 19/4/17, 17/5/17 and 21/6/17		£66.00
DD	AVBC – Rates for toilets at Church Street – 4th payment		£44.00
DD	AVBC – Rates for toilets at Church Street – 5th payment		£44.00

Void / cancelled cheques: None

RESOLVED: To approve payments listed.

(b) Income - Noted

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (30/06/17)	£0.27
BACS	Monthly interest from Nat West Account (31/07/17)	£0.26
100662	Exclusive rights and Interment fee	£530.00
100663	Additional inscription fee	£20.00
100664	Memorial application fee	£100.00
100666	Exclusive rights and Interment fee	£530.00

Void / cancelled paying in slips: 100665

(c) Bank Reconciliation & Financial Summary Report (Previously circulated) - Noted

2928. Derbyshire Association of Local Council’s Circulars (Previously circulated by Email) - Noted

DALC Ref	Details
DALC	DALC Training Courses
09/2017	DALC AGM - New General Data Protection Regs - DALC's new offices - Local Councils Explained for £10 - HR Advice statutory breaks for employees - Report, Voice of the Councillor - Legal Briefing - £13M Woodland Grant confirmed
Email 21/8/17	Councillor Essential Training - November 2017

2929. Information Items/Correspondence (Previously circulated by E-mail)

From	Details
Land owner	Planning permission matter
AVBC	AVBC Civic Service - 17 September 2017
AVBC	Committee Papers for Planning Board
Groundwork	Community Funding Tesco Bags of Help
DDDC	Derbyshire Dales Local Plan Modifications Consultation 3rd July to 14th August
DCC	Parish and Town Council Liaison Forum 21 September 2017
DVMWHS	New Job at Derwent Valley Mills World Heritage Site: Vital Valley Project Officer
DCC	Minutes of the Derwent Valley Line CRP Meeting
Friends of Derwent Valley Line	Friends of the Derwent Valley Line Open Meeting, Tuesday 18th July 2017
AVBC	Committee Papers for Improvement & Scrutiny Committee
AVBC	Public Spaces Protection Consultation
DCC	Road Closure for Lea Road, Lea Bridge
DCC	Road Closure for The Hollow, Holloway
AVBC	Committee Papers for Standards and Appeals Committee
DCC	East Midlands Franchise Competition Public Consultation Launch Announcement
Friends of Derwent Valley Line	East Midlands Franchise Renewal - Have your say!
Amber First Responders	Amber Community First Responders Group Annual Event - 22 August 2017
DCC	A615 Proposed Speed Limit Order
PCSO Bennett	Police Surgeries
Derbyshire PCC	Response to issues raised
DCC	Derbyshire Woodland Festival
DCC	Women's Cycle Tour - Parking restrictions response
Member of Public	Updating the facilities at Lea Recreation Ground
DCC	Notice of Annual General Meeting of the Derwent Valley Line Community Rail Partnership - Monday 11 September
DCC	Gold Card renewal
The Royal British Legion	Poppy Appeal - Lamp Post Poppy campaign
AVBC	Committee Papers for Standards and Appeals Panel
Friends of Derwent Valley Line	East Midlands Rail Franchise Renewal - Have your say!
DVMWHS Team	Derwent Valley Mills World Heritage Site Discovery Days 2017
AVBC	Committee Papers for Licensing Panel

AVBC	Committee Papers for Cabinet
DCC	Parish and Town Council Liaison Forum 21 September 2017

2930. Agenda items for the next meeting on 4 October 2017

- Play Area, Holt Lane Rec – Cllr Wright
- Rededication of the War Memorial and Ribbon Cutting Event – Sunday 8 October 2017 – 2pm – Cllr J Ward
- Battle's Over - A Nation's Tribute & WW1 Beacons of Light 11 November 2018 – Cllr Sheppard

Confidential Items - None

Meeting closed: 8.56 pm