

Dethick, Lea & Holloway Parish Council

Chair 2017-18

Councillor Ian Hooker
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Clerk to the Parish Council

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29 November 2017

Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday 6 December 2017 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Yours sincerely

T. Walker

Clerk to the Parish Council

AGENDA – 6 December 2017

Non-Confidential Items

- 1. To receive apologies for absence**
- 2. To consider motions for variations of business**
- 3. Declaration of member's interests at meeting**
 - (a) Councillors must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of disclosable pecuniary interests and non-pecuniary interests.
 - (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.
 - (c) Declarations of interests will be read out from the declarations sheet and councillors will be asked to confirm that the record is correct.
- 4. Public Speaking**
 - (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
 - (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.
- 5. To approve and sign the amended minutes of the meeting held on 1 November 2017**

6. To determine which items, if any of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

7. Chairman's Announcements

- **Reimbursement for the purchase of plants, compost and bark for the village green on Church Street**
- **Purchase of Christmas Tree**
- **Update on seat for Mill Lane, Dethick**

8. Consider a procedure to deal with requests from parish councillors under the Equality Act 2010 for 'reasonable adjustments'

9. Update on Neighbourhood Development Plan

10. Update on Memorial Grounds HLF project

- a. **Project update**
- b. **Consider whether to make additional purchases following extension to the HLF project deadline to February 2018**
- c. **Consider what the £14.26 donation should be spent on**

11. Update on play area funding, Holt Lane Recreation Ground – Cllr Wright

12. Consider replacement seat on Baker's Lane (at junction with Lea Road)

13. Consider whether trees at the perimeter of Lea Recreation Ground need to be crown lifted so that grass cutting is not hindered

14. Request permission from DCC Highways to remove sapling growth around and between trees along Church Street

15. Consider removal of the leaning tree in the top left (north-east) corner of the cemetery

16. Consider improvements to cemetery garden – Cllr Stevenson

17. Consider tidying up / improving the appearance of the grassed area surrounding the telephone kiosk at the junction of Lea Main Road / Sledgegate Lane – Cllr J Ward

18. Consider setting up a direct debit with Water Plus for the payment of water charges for the public toilets

19. Planning Matters – Planning applications for consideration

AVA/2017/0697	The Coach House Main Road Lea Matlock Derbyshire Retrospective Application for the demolition of a former Barn and construction of a New Dwelling, conversion of freezer house to increase footprint of existing holiday accommodation and change of use of agricultural land to residential curtilage (This is a departure from the Local Plan)
AVA/2017/1283	Sycamore House, Sledgegate Lane, Lea, Matlock, DE4 5GL All reserved matters, appearance, access, landscape, scale & layout
TRE/2017/0192	Lea Holme Mill Lane Holloway Matlock DE4 5AQ Crown lift 4 no. beech trees and crown reduce holly and yew tree
TRE/2017/0195	Daneswood High Lane Upper Holloway Matlock DE4 5AW Crown lift to 4m and prune overhanging branches

20. Planning applications where consultation deadline has passed (For information only)

TRE/2017/0173	Lea Green Conference Centre Main Road Lea Matlock DE4 5GJ Various tree works
TRE/2017/0182	The Lodge, Lea Wood Hall, Mill Lane, Holloway, Matlock Removal of branches from Cedar tree
AVA/2017/1133	Park View Yew Tree Hill Holloway Matlock DE4 5AR Proposed extension and renovation including single storey extension to the south side of the cottage, with external alterations to include velux roof light to the north roof plane new window openings to elevations. The proposal may affect the setting of the listed building.

21. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2384	Clerk Wages - November - 52.143 hours (Net) plus Use of home as office – November (Net)	£569.83	£1311.33
	Mileage: 62 miles @ £0.45 19/10/17 Home/Holloway/Home (24 miles) 3/11/17 Home/Meteor Centre, Derby/Home (14 miles) 10/11/17 Home/Holloway/Home (24 miles)	£27.90	
	Vonage - Parish phone line	£11.50	
	TalkTalk - 50% Line rental & Broadband contribution	£12.50	
	Reimbursement for laptop – Curry's PC World	£499.99	
	Reimbursement backup drive - Curry's PC World	£77.99	

	Reimbursement for printer cartridge – Amazon Postage stamps and printer paper	£81.99 £29.63	
2385	Warden Wages (November) – 74 hours @ £7.50 (Net) Mileage: 16 miles @ £0.45 per mile Texts & Phone calls 13 @ £0.10 Materials – Petrol for strimmer and blower. Metal paints, sandpaper and disposable gloves	£555.00 £7.20 £1.30 £50.25	£613.75
2386	HMRC – Income Tax / NI		£148.16
2387	Keptkleen Ltd – Holloway Public Conveniences (weeks 40-44) Invoice No. 979		£130.00
2388	Peter Robinson – Trim holly hedge and the yew hedge at cemetery		£300.00
2389	Groundwork UK - Return of unspent Groundwork Grant Phase 2		£626.53
2390	Pictorial – Banner for Neighbourhood Plan		£90.00
2391	Joan Ward – Reimbursement for plants, bark and compost for village green		£33.98
2392	Water Plus Ltd – charges for water at public conveniences (2/8/17-1/11/17)		£68.46
2393	DALC - Grants and Grant Funding Training Course (Cllrs Wright & Hannath)		£120.00
2394	Tradefast Builders – Fit lock and adjust toilet door - £60 plus VAT.		£72.00
2395	Screen Development Ltd – Photography / video for Memorial Grounds event – HLF		£250.00
DD	AVBC – Rates for toilets at Church Street – 8th payment		£44.00

Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (31/10/17)	£0.35
100668	Donation / collection from rededication event	£14.26
BACS	National Lottery Awards for All (NP)	£9950.00

Void / cancelled paying in slips: None

(c) Bank Reconciliation & Financial Summary Report (Previously circulated)

22. Derbyshire Association of Local Council's Circulars (Previously circulated by Email)

DALC Ref	Details
13/2017	DALC Annual Executive Meeting & AGM - CiLCA Qualifications - Feedback from the NALC Conference and Award - East Midlands Councils Policy Update - Councillor Essential Training January 2018

14/2017	Introduction to Project Management Training - Business Rate survey - Spring Seminar 2018 - Parental Bereavement Leave - Diversity Comm - New Legal Briefings - NALC Consultations - Did you know? - CiLCA Spring - Law & Good Practice
Email 22/11/17	Vending Project - Church of England & Rural Action Derbyshire

23. Information Items/Correspondence (Previously circulated by E-mail)

From	Details
AVBC	Register of Members Interests - Annual Reminder 2017
AVBC	Committee Papers for Planning Board
AVBC	Committee Papers for Full Council
DCC	Information from the Parish and Town Council Liaison Forum
DCC	DfT Community Rail Strategy consultation
DCC	Derbyshire Police and Crime Panel
AVBC	Committee Papers for Improvement & Scrutiny Committee
AVBC	Committee Papers for Standards and Appeals Committee
SAAA	Notification of external auditor appointments for the 2017-18 financial year
CPNP	AVBC Local Plan

24. Agenda items for the next meeting on 3 January 2018

- Consider 2018/19 Budget and Precept

Confidential Items

25. Consider payment for additional hours worked by the Clerk