

# Dethick, Lea & Holloway Parish Council

## Chair 2017-18

Councillor Ian Hooker  
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## Clerk to the Parish Council

Mr T Walker  
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30 August 2017

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Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday 6 September 2017 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

**Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for all items of personal or Disclosable Pecuniary Interests. These will be available at the meeting.**

Yours sincerely

*T. Walker*

Clerk to the Parish Council

## **AGENDA – 6 September 2017**

### **Non-Confidential Items**

- 1. To receive apologies for absence**
- 2. To consider motions for variations of business**
- 3. Declaration of member's interests at meeting**
  - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of personal or Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
  - (b) Where a Member indicates that they have an interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
  - (c) The Declarations of Interests will be read out from the declarations sheet and Members will be asked to confirm that the record is correct.
- 4. Public Speaking**
  - (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.

- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest who wish to make representations or give evidence under the National Association of Local Councils (NALC) Code of Conduct shall do so at this stage.

- 5. To approve and sign the minutes of the meeting held on 5 July 2017.**
- 6. To determine which items, if any of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

## **7. Chairman's Announcements**

- **Noise from Lea Green**

- 8. Consider correspondence in relation to skate ramp at Holt Lane Recreation Ground**
- 9. Holt Lane Recreation Ground – Cllr Wright**
- 10. Consider quotation from Playdale Playgrounds for repairs to the play trail at Holt Lane Recreation Ground**
- 11. To note receipt of the certified Annual Return for year ending 31 March 2017 and the external audit report**
- 12. Representatives to outside bodies – Police liaison vacancy**
- 13. Update on Memorial Gardens HLF project – Cllr J Ward**
- 14. Rededication of the War Memorial and Ribbon Cutting Event – Sunday 8 October 2017 – 2pm – Cllr J Ward**
- 15. Update on Neighbourhood Development Plan**
- 16. Holme Close**
- 17. Missing gate at the Long Lane end of footpath 20 – Cllr Sheppard**
- 18. Paint colour for cemetery gates – Cemetery Working Group**
- 19. Consider quotation for cutting the holly hedge at Holloway Cemetery**

## 20. Planning Matters – Planning application for consideration

<b>TRE/2017/0132</b>	<b>Badgers Retreat Church Street Lea Matlock DE4 5JP</b> 1x silver birch to remove co-dominant stem and 1x silver birch to lift away from property for 3-4m clearance
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### Planning Matters – Consultation deadline has passed, but a decision by AVBC has not yet been made

<b>AVA/2017/0873</b>	<b>2 Holt Cottages Holt Lane Lea Matlock DE4 5GQ</b> Erection of two-storey extension
<b>AVA/2017/0857</b>	<b>Field Off, Church Street, Holloway, Matlock, Derbyshire</b> Retrospective application for erection of a store for tools
<b>AVA/2017/0885</b>	<b>The Lodge Lea Wood Hall Mill Lane Holloway Matlock DE4 5AQ</b> Installation of an oil-fired based central heating system with an external boiler and a 1250 litre oil tank. Boiler includes a flue.
<b>TRE/2017/0111</b>	<b>Old Chapel House, Church Street, Lea, Matlock, DE4 5JP</b> 1. Sycamore of rear bank of property - raise crown or remove to reduce shading to rear of property 2 & 3 Beech Trees rear bank behind property - raise crown, remove dead wood to reduce overhang and shading to rear of property 4 Cherry on front drive - raise crown, remove low branches and remove dead wood to reduce shading to front of property 5. Crab apple to side of Chapel wall - reduce tree and reshape/prune to improve shading of garden 6. Hazel in walled garden to side of property - remove crossed branches and general maintenance
<b>TRE/2017/0118</b>	<b>Derwent House Bracken Lane Holloway Matlock DE4 5AS</b> Remove 2x fir, crown reduce 1x fir and 2x apricot
<b>TRE/2017/0124</b>	<b>Hawthorn Cottage Main Road Lea Matlock DE4 5GR</b> Reduced mixed species trees on property frontage and coppice 2 no. hazels
<b>TRE/2017/0128</b>	<b>Rose Cottage Leashaw Holloway Matlock DE4 5AT</b> Removal of dead tree stump in wall and removal of tree within the boundary of Rose Cottage (top of garden on left hand side - NOT in the section classed as woodland at the very top of garden). Live tree is growing out of wall and is pushing stones down onto the patio. Both need removing in order to rebuild wall.
<b>TRE/2017/0130</b>	<b>Christ Church, Church Street, Lea, Matlock, DE4 5JP</b> Remove 1 no. silver birch

### Planning Matters – Deadline has passed and a decision by AVBC has been made

<b>AVA/2017/0790</b> Decision made 3/8/17	<b>Upper Holloway Farm, High Lane, Upper Holloway, Matlock, DE4 5AW</b> Steel-framed agricultural building to provide cover for bales and farm machinery
<b>TRE/2017/0109</b> Decision made 16/8/17	<b>Holloway Cemetery Church Street Holloway Matlock Derbyshire</b> Hollies H1 and H2, to clear fell. C1 cherry, bough to remove back to trunk

## 21. Financial Matters

### (a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
<b>2345</b>	<b>Clerk</b> Wages - August - 52.143 hours (Net) plus Use of home as office – August (Net)  Mileage: 147 miles @ £0.45 30/6/17 Home/Holloway/Home (24 miles) 5/7/17 Home/Holloway/Home (24 miles) 21/7/17 Home/Holloway/Home (24 miles) 24/7/17 Home/Holloway/Home (24 miles) 9/8/17 Home/Langley Mill/Holloway/Home (27 miles) 27/8/17 Home/Holloway/Home (24 miles)  Vonage - Parish phone line for 2 months TalkTalk - 50% Line rental & Broadband contribution (July) TalkTalk - 50% Line rental & Broadband contribution (August) Stationery items and postage stamps Reimbursement for Waterplus invoice – water supply at Public Conveniences (13/2/17- 1/8/17)	£569.83  £66.15  £23.00 £10.46 £12.50 £33.94 £133.68	<b>£849.56</b>
<b>2346</b>	<b>Warden</b> Wages (August) – 74 hours @ £7.50 (Net)  Expenses for July: Mileage: 42 miles @ £0.45 per mile Texts & Phone calls 10 @ £0.10 Materials – Petrol for strimmer  Expenses for August: Mileage: 25 miles @ £0.45 per mile Texts & Phone calls 6 @ £0.10 Materials – Petrol for strimmer, mower and blower. Work gloves. Vehicle insurance (business element)	£555.00  £18.90 £1.00 £12.65  £11.25 £0.60 £45.36	<b>£644.76</b>
<b>2347</b>	<b>HMRC – Income Tax / NI (August)</b>		<b>£148.16</b>
<b>2348</b>	<b>Keptkleen Ltd – Holloway Public Conveniences</b> (weeks 23-26) Invoice No. 934		<b>£104.00</b>
<b>2349</b>	<b>Keptkleen Ltd – Holloway Public Conveniences</b> (weeks 27-31) Invoice No. 945		<b>£130.00</b>
<b>2350</b>	<b>The Florence Nightingale Memorial Hall Fund –</b> Parish Meetings 5/4/17, 3/5/17 and 7/6/17		<b>£66.00</b>
<b>2351</b>	<b>Grant Thornton – External auditor's fee</b>		<b>£240.00</b>
<b>2352</b>	<b>Belmont Van &amp; Mower Centre Ltd – Nylon line</b> bobbin and Honda head		<b>£53.74</b>
<b>2353</b>	<b>Peter Robinson – Remove/fell two holly trees /</b> remove bough from cherry tree at cemetery		<b>£250.00</b>
<b>2354</b>	<b>Nibra Signs – Memorial Grounds Sign (HLF project)</b>		<b>£336.42</b>

<b>2355</b>	<b>John Swindell</b> – reimbursement for plants and items relating to the Memorial Gardens		<b>£279.42</b>
<b>2356</b>	<b>Pictorial</b> – Banner for Memorial Gardens and self-adhesive prints for Cemetery		<b>£97.20</b>
<b>2357</b>	<b>Thompson Tree Services (Midlands) Ltd</b> – Work at Memorial Grounds		<b>£768.00</b>
<b>2358</b>	<b>Planning with People</b> – Consultation work for Neighbourhood Plan		<b>£1909.00</b>
<b>2359</b>	<b>The Florence Nightingale Memorial Hall Fund</b> – Neighbourhood Plan Meetings 19/4/17, 17/5/17 and 21/6/17		<b>£66.00</b>
<b>DD</b>	<b>AVBC</b> – Rates for toilets at Church Street – 4 <sup>th</sup> payment		<b>£44.00</b>
<b>DD</b>	<b>AVBC</b> – Rates for toilets at Church Street – 5 <sup>th</sup> payment		<b>£44.00</b>

**Void / cancelled cheques:** None

**(b) Income**

<b>Ref No.</b>	<b>From / Details</b>	<b>Amount</b>
BACS	Monthly interest from Nat West Account (30/06/17)	<b>£0.27</b>
BACS	Monthly interest from Nat West Account (31/07/17)	<b>£0.26</b>
100662	Exclusive rights and Interment fee	<b>£530.00</b>
100663	Additional inscription fee	<b>£20.00</b>
100664	Memorial application fee	<b>£100.00</b>
100666	Exclusive rights and Interment fee	<b>£530.00</b>

**Void / cancelled paying in slips:** 100665

**(c) Bank Reconciliation & Financial Summary Report (Previously circulated)**

**22. Derbyshire Association of Local Council's Circulars (Previously circulated by Email)**

<b>DALC Ref</b>	<b>Details</b>
DALC	DALC Training Courses
09/2017	DALC AGM - New General Data Protection Regs - DALC's new offices - Local Councils Explained for £10 - HR Advice statutory breaks for employees - Report, Voice of the Councillor - Legal Briefing - £13M Woodland Grant confirmed
Email 21/8/17	Councillor Essential Training - November 2017

**23. Information Items/Correspondence (Previously circulated by E-mail)**

<b>From</b>	<b>Details</b>
Land owner	Planning permission matter
AVBC	AVBC Civic Service - 17 September 2017
AVBC	Committee Papers for Planning Board
Groundwork	Community Funding Tesco Bags of Help
DDDC	Derbyshire Dales Local Plan Modifications Consultation 3rd July to 14th August

DCC	Parish and Town Council Liaison Forum 21 September 2017
DVMWHS	New Job at Derwent Valley Mills World Heritage Site: Vital Valley Project Officer
DCC	Minutes of the Derwent Valley Line CRP Meeting
Friends of Derwent Valley Line	Friends of the Derwent Valley Line Open Meeting, Tuesday 18th July 2017
AVBC	Committee Papers for Improvement & Scrutiny Committee
AVBC	Public Spaces Protection Consultation
DCC	Road Closure for Lea Road, Lea Bridge
DCC	Road Closure for The Hollow, Holloway
AVBC	Committee Papers for Standards and Appeals Committee
DCC	East Midlands Franchise Competition Public Consultation Launch Announcement
Friends of Derwent Valley Line	East Midlands Franchise Renewal - Have your say!
Amber First Responders	Amber Community First Responders Group Annual Event - 22 August 2017
DCC	A615 Proposed Speed Limit Order
PCSO Bennett	Police Surgeries
Derbyshire PCC	Response to issues raised
DCC	Derbyshire Woodland Festival
DCC	Women's Cycle Tour - Parking restrictions response
Member of Public	Updating the facilities at Lea Recreation Ground
DCC	Notice of Annual General Meeting of the Derwent Valley Line Community Rail Partnership - Monday 11 September
DCC	Gold Card renewal
The Royal British Legion	Poppy Appeal - Lamp Post Poppy campaign
AVBC	Committee Papers for Standards and Appeals Panel
Friends of Derwent Valley Line	East Midlands Rail Franchise Renewal - Have your say!
DVMWHS Team	Derwent Valley Mills World Heritage Site Discovery Days 2017
AVBC	Committee Papers for Licensing Panel
AVBC	Committee Papers for Cabinet
DCC	Parish and Town Council Liaison Forum 21 September 2017

#### 24. Agenda items for the next meeting on 4 October 2017

##### Confidential Items