

Dethick, Lea & Holloway Parish Council

Chair 2017-18

Councillor Ian Hooker
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Clerk to the Parish Council

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27 September 2017

Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday 4 October 2017 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Yours sincerely

T. Walker

Clerk to the Parish Council

AGENDA – 4 October 2017

Non-Confidential Items

1. To receive apologies for absence

2. To consider motions for variations of business

3. Declaration of member's interests at meeting

- (a) Councillors must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of disclosable pecuniary interests and non-pecuniary interests.
- (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.
- (c) Declarations of interests will be read out from the declarations sheet and councillors will be asked to confirm that the record is correct.

4. Public Speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
- (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.

5. To approve and sign the minutes of the meeting held on 6 September 2017.

6. To determine which items, if any of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

7. Chairman's Announcements

8. Consider whether to continue to supply unapproved Minutes for publication in the parish magazine and on the parish council website

9. Consider quotation for internal audit services 2017/18

10. Update on Memorial Gardens HLF project – Cllr J Ward

11. Rededication of the War Memorial and Ribbon Cutting Event – Sunday 8 October 2017 – 2pm – Cllr J Ward

12. Update on Neighbourhood Development Plan

13. Play Area, Holt Lane Recreation Ground – Cllr Wright

14. Battle's Over - A Nation's Tribute & WW1 Beacons of Light - 11 November 2018 – Cllr Sheppard

15. Planning Matters – Planning application for consideration

CD6/0817/42 (AVA/2017/1013)	Lea Primary School, Church Street, Lea, Matlock. Renewal of main pedestrian gate and side infill panel
TRE/2017/0138	Holloway House Leashaw Holloway Matlock DE4 5AT Remove row of Leylandii at eastern edge of my property, because of excessive height and spread. Will probably replace with native smaller trees, e.g. hawthorn or rowan
AVA/2017/1028	Bow View Church Street Lea Matlock DE4 5JP Proposed extension to an existing agricultural shelter shed and storage building to form lambing shelter.
AVA/2017/1038	The Lodge Lea Wood Hall Mill Lane Holloway Matlock Derbyshire DE4 5AQ Listed Building Consent - Installation of a new oil-fired central heating and hot water boiler is to be sited externally free standing alongside the east wall of the property. Oil will be stored on site in a 1250 litre bunded tank connected to the boiler by an underground feed pipe. The tank and its plinth have already been installed.

16. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2360	Clerk Wages - September - 52.143 hours (Net) plus Use of home as office – September (Net) Mileage: 72 miles @ £0.45 31/8/17 Home/Holloway/Home (24 miles) 6/9/17 Home/Holloway/Home (24 miles) 8/9/17 Home/Holloway/Home (24 miles) Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution Printer cartridge reimbursement (Amazon)	£569.83 £32.40 £11.50 £12.50 £78.28	£704.51
2361	Warden Wages (September) – 74 hours @ £7.50 (Net) Mileage: 13 miles @ £0.45 per mile Texts & Phone calls 10 @ £0.10 Materials – Petrol for strimmer and plastic bags	£555.00 £5.85 £1.00 £7.25	£569.10
2362	HMRC – Income Tax / NI		£148.16
2363	Keptkleen Ltd – Holloway Public Conveniences (weeks 32-35) Invoice No. 955		£104.00
2364	Roger Elliott – Repair to leak / cracked skylight at Receiving House		£40.00
2365	Nibra Signs – Second sign Memorial Grounds - HLF		£323.90
2366	A. P. Johnstone – Survey Monkey expenses - June, July & August (3 x £29) - NP		£87.00
2367	Pictorial Ltd – Direction signs - HLF		£70.20
DD	AVBC – Rates for toilets at Church Street – 6 th payment		£44.00

Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (31/8/17)	£0.24
BACS	Precept from AVBC	£10,810.00
100667	Addition inscription to memorial	£20.00

Void / cancelled paying in slips: None

(c) Bank Reconciliation & Financial Summary Report (Previously circulated)

17. Derbyshire Association of Local Council's Circulars (Previously circulated by Email)

DALC Ref	Details
Circ. 10/2017	DALC Survey - Derbyshire Cllr in final 8 of NALC Cllr of year awards - HR responsibilities & appraisals - Big Lottery Fund - Win 40k match funding - Heritage Lottery - Gen Data Protection Regs - PAT testing - Litter Innovation Fund
Circ. 11/2017	DALC AGM - Nominations for President & Vice Presidents - DALC Survey - CiLCA Training Days - Councillor Essential Training Opportunity
Email 21/9/17	Annual General Meeting of Derbyshire Association of Local Councils - 11 October 2017
Email 23/9/17	Annual Report 2016-17 - Derbyshire Association of Local Councils

18. Information Items/Correspondence (Previously circulated by E-mail)

From	Details
British Gas	Electricity bill dated 30/8/17 showing credit on the account
DCC	Derwent Valley Line Community Rail Partnership - 11.9.17
AVBC	Committee Papers for Governance and Audit Board
DCC	Derwent Valley Line CRP Meeting Item 5 - Draft Response to East Midlands Franchise
DCC	Winter Service Scheme 2017-18
AVBC	Car Parking Consultation
Resident	Interest in PC activities / external funding suggestion
AVBC	Committee Papers for Planning Board
Parishioners	Letter of appreciation for work done at the Memorial Grounds
AVBC	Committee Papers for Full Council
Holocaust Memorial Day Trust	Can you commemorate Holocaust Memorial Day 2018?
DCC	Pariah and Town Council Liaison Forum 21 September 2017
AVBC	Committee Papers for Licensing Panel
DCC	Mobile Library Service
Police	Police surgeries
DCC	Flu Vaccine
DCC	Minutes of the Derwent Valley Line CRP AGM, Partnership and Management Meetings
AVBC	Regulation 16 of the Neighbourhood Planning (General) Regulations 2012: Submission of Crich Neighbourhood Plan
AVBC	Road Closure - Lea Road, Lea Bridge, Matlock, Derbyshire
AVBC	Car Parking Consultation
AVBC	Annual Crime and Disorder Meeting of the Improvement & Scrutiny Committee
DCC	Waste Myths campaign information to Parish Councils

19. Agenda items for the next meeting on 1 November 2017

- Consider whether to adopt the modified AVBC Code of Conduct

Confidential Items