

# Dethick Lea & Holloway Parish Council

## Chair 2016-17

Councillor Ian Hooker  
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## Clerk to the Parish Council

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## MINUTES – 5 April 2017

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 5 April 2017.

**Councillors:** Ian Hooker (Chair)  
Barbara Wright  
Joan Ward  
Helen Aldred  
Bert Sheppard (To 9.00pm)  
Mike Taaffe-Finn  
Steve Hannath  
Joy Stevenson

**Also present** T Walker (Parish Clerk)  
5 members of the public

### Non-Confidential Items

**2818. To receive apologies for absence – Cllr Pat Ward**

**2819. To consider motions for variations of business**

**RESOLVED:** To bring forward item 21 Planning Matters (For clarity, the minutes keep to the same order as the agenda).

### **2820. Declaration of member's interests at meeting**

Councillor Stevenson declared a personal interest in planning application AVA/2017/0204 (Item 21) and indicated that she would leave the meeting and not participate in any discussions or vote.

Councillor Hannath declared a personal interest in Item 22 – Financial Matters and indicated that he would remain in the meeting but not participate in any discussions or vote in relation to his reimbursement of expenses.

### **2821. Public Speaking**

A resident highlighted that the footpath between Lea bridge and the canal had not yet been adopted by Derbyshire County Council and asked for an update.  
Cllr Hooker explained that he had chased this up just last week.

A Councillor explained that she had received an anonymous letter about a planning matter relating to the Coach House at Lea.

**RESOLVED:** Clerk to forward the comments in the letter to the planning department at Amber Valley Borough Council.

A resident from the Coach House in Lea explained that there was no new development and that any improvements had been carried out as permitted development.

A resident explained that a floodlight in Smedley's car park was very bright and was dazzling car drivers approaching from the Cromford direction.

**RESOLVED:** Clerk to write to Smedley's highlighting the problem and indicating a preference for smaller lights rather than one large light.

**2822. To approve and sign the minutes of the meeting held on 1 March 2017.**

**RESOLVED:** To approve the minutes as a true record.

**2823. To determine which items, if any of the Agenda should be taken with the public excluded - None**

**2824. Chairman's Announcements**

- An update was given on the play group. The play group will now continue in conjunction with the school for at least a year. Sessions would be split between the Florence Nightingale Memorial Hall and the school.

- **Purchase of Arnold-Baker on Local Council Administration, Tenth Edition by Paul Clayden**

**RESOLVED:** To purchase the book offered by DALC at a cost of £60.

- **Footpath Report from Parish Warden - Noted**

- **Advert for carnival program**

**RESOLVED:** To go ahead with the advert in the carnival program at a cost of £17.

**2825. Request for Donation from Derbyshire Children's Holiday Centre**

**RESOLVED:** To make a donation of £100.

**2826. Grass cutting – Lea Recreation Ground - 2017/2018**

**RESOLVED:** To accept the quotation of £434.00 from Derbyshire County Council.

**2827. Update on Play Facilities at Lea Recreation Ground – Cllr Wright**

Cllr Wright gave an update on information obtained so far in relation to play equipment and external funding.

**RESOLVED:** Councillor working group to meet representatives from play equipment suppliers and obtain prices and further information relating to external funding and report back to the Parish Council in due course.

**2828. Consider the provision of rubber surface matting at Lea Recreation Ground**

**RESOLVED:** To look at the possibility of including rubber surface matting where the ground is very wet and muddy at the entrance to the park in the funding bid for play equipment.

**2829. Update on Memorial Grounds HLF project – Cllr J Ward**

Cllr Joan Ward gave an update. Work was still progressing and some planting has now taken place. Around £600 has been spent on plants. Quotations for metal handrails were being sought. An idea of giving residents the option of donate and dedicate a tree was suggested. A pictorial exhibition is planned for the carnival. Volunteers were thanked for their help in getting the benches out. Also, Lea Gardens were thanked for their support in donating 3 Rhododendrons plus a discount on others.

The Clerk explained how the HLF grant could be maximised by the Parish Council paying the VAT on expenditure and claiming this back from HMRC.

The Parish Council has been approached by someone wishing to donate a memorial bench for use in the Memorial Grounds.

**RESOLVED:** (1) For the Clerk to write to Lea Gardens thanking them for their support. (2) For the Parish Council to pay the VAT on all HLF Project expenditure and claim this back from HMRC. (3) To accept the offer of the bench and incorporate this into future maintenance arrangements, subject to the Chairman checking the robustness of the bench. (4) Future offers of benches to be bought to the Parish Council before accepting them.

**2830. Consider whether to leave the Memorial Grounds benches out all year round**

**RESOLVED:** To leave benches out all year round.

**2831. Update from Holme Close meeting held on 15 March 2017**

Cllr Stevenson gave an update. Overall the meeting was disappointing. Residents should report all incidents so that evidence can be gathered. The presence of the Community Safety and Police representatives were a positive step.

**2832. Update - Battle's Over - A Nation's Tribute & WW1 Beacons of Light 11 November 2018**

**RESOLVED:** (1) For Cllr Wright to be added to the Working Group. (2) For Cllr Sheppard to become conveyer / coordinator. (3) For the Clerk to re-circulate the information. (4) For the Working Group to put together proposals and recommendations and present these at a future Parish Council meeting.

**2833. Replacement of Cherry Tree, Church Street (at junction with Hillside) – Cllr Stevenson**

**RESOLVED:** (1) For the Clerk to establish who owns the land.

**2834. Update on Neighbourhood Development Plan**

Working Groups were looking at 3 subject areas with the 4<sup>th</sup> (Transport) pending. Training has been completed. The stage of appointing a specialist consultant had been reached and the remains of the 2016/17 grant is being returned. A grant application for 2017/18 will be made in the near future. The questionnaire is being prepared and will hopefully go out in May. The Clerk explained how the Neighbourhood Plan grant could be maximised by the Parish Council paying the VAT on expenditure and claiming this back from HMRC.

**RESOLVED:** For the Parish Council to pay the VAT on all Neighbourhood Plan expenditure and claim this back from HMRC.

**2835. Restricting Permitted Development through ‘Article 4’ (to control works that could threaten the character of an area of acknowledged importance)**

**RESOLVED:** For Cllr Aldred and Cllr Hooker to put together an article explaining ‘Article 4’ for submission to the parish magazine in the name of the Parish Council and for the article to be circulated to other Councillors by email beforehand. Residents to be asked for feedback. Vote: 4 for / 2 against / 2 abstention.

**2836. Consider response to Amber Valley Borough Council - Draft Local Plan Consultation**

**RESOLVED:** To object to 4.10 – the inclusion of encouraging cyclists in woodland areas, as this is inappropriate in relation to wildlife habitats and pedestrians.

**2837. To continue beyond 9.00pm**

**RESOLVED:** To continue beyond 9.00pm.

**2838. Consider response to Crich Neighbourhood Plan Consultation**

**RESOLVED:** No comment.

**2839. Planning Matters – Planning applications for consideration**

<b>AVA/2017/0204</b>	<b>Fern Leigh 14 The Hollins Holloway Matlock DE4 5BA</b> Two Storey extension to the rear of the property  Councillor Stevenson declared a personal interest in this planning application and left the meeting. She did not participate in any discussions or vote.  <b>COMMENT:</b> No objection
<b>AVA/2017/0212</b>	<b>2 Holt Cottages Holt Lane Lea Matlock DE4 5GQ</b> Demolishing existing outbuilding and erection of a single storey extension. Dormer window added to roof for use in converted loft space.  <b>COMMENT:</b> No objection
<b>AVA/2017/0243</b>	<b>Jug and Glass Inn Main Road Lea Matlock DE4 5GJ</b>

	Retention of Portable Cabin Kitchen Extensions and provision of Stone Screen wall and Timber Gates  <b>COMMENT:</b> The Parish Council support this planning application. We strongly believe it is in the interest of the village that the kitchen extension is provided to ensure the continued existence of the business.
<b>AVA/2017/0244</b>	<b>Jug and Glass Inn Main Road Lea Matlock DE4 5GJ</b> Listed Building Consent for Retention of Portable Cabin Kitchen Extensions and provision of Stone Screen wall and Timber Gates  <b>COMMENT:</b> The Parish Council support this planning application. We strongly believe it is in the interest of the village that the kitchen extension is provided to ensure the continued existence of the business.
<b>TRE/2017/0036</b>	<b>Catleywell Cottage Riber Road Lea Matlock DE4 5JQ</b> Fell two larch trees  <b>COMMENT:</b> No objection
<b>TRE/2017/0037</b>	<b>The Beeches Lea Road Lea Bridge Matlock DE4 5AE</b> Fell apple tree  <b>COMMENT:</b> No objection
<b>TRE/2017/0041</b>	<b>Hill Top Lodge High Lane Upper Holloway Matlock DE4 5AW</b> Remove nine trees - two silver birch, one laburnum, one beech, one rowan, three conifers and one weeping birch  <b>COMMENT:</b> The Parish Council recommend that AVBC consider the possibility of a TPO on the beech and laburnum trees.
<b>TRE/2017/0045</b>	<b>Coppersmith House Main Road Lea Matlock DE4 5GJ</b> Fell 2 damson trees, 1 yew and 1 other conifer  <b>COMMENT:</b> No objection.

## 2840. Financial Matters

### (a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
<b>2295</b>	<b>Clerk</b> Wages - March - 52.143 hours (Net) plus Use of home as office – March (Net)	£547.27	<b>£698.64</b>
	Mileage: 73 miles @ £0.45 24/02/17 Home/Holloway/Home (24 miles) 1/03/17 Home/Holloway/Home (24 miles) 4/3/17 Home/Holloway/Lea/Home (25 Miles)	£32.85	
	Vonage - Parish phone line	£10.00	
	TalkTalk - 50% Line rental & Broadband contribution	£10.46	

	Printer cartridge Stamps and stationery	£75.59 £22.47	
<b>2296</b>	<b>Warden</b> Wages (to 25 March 2017) – 74 hours @ £7.20 (Net) Mileage: 22 miles @ £0.45 per mile Texts & Phone calls 16 @ £0.10 Materials	£532.80 £9.90 £1.60 £29.40	<b>£573.70</b>
<b>2297</b>	<b>HMRC</b> – Income Tax / NI		<b>£137.35</b>
<b>2298</b>	<b>Keptkleen Ltd</b> – Holloway Public Conveniences (weeks 5-8) Invoice No. 893		<b>£104.00</b>
<b>2299</b>	<b>DALC</b> - Membership fee for 2017/18		<b>£241.13</b>
<b>2300</b>	<b>AVBC</b> – Annual playground inspection fee		<b>£36.90</b>
<b>2301</b>	<b>Nibra Signs Ltd</b> – Supply and install cemetery sign and install noticeboard		<b>£474.18</b>
<b>2302</b>	<b>The Florence Nightingale Memorial Hall Fund</b> – Room hire for Neighbourhood Planning Meetings (18/1/17, 28/2/17 and 15/3/17).		<b>£66.00</b>
<b>2303</b>	<b>T I Fowler</b> – Tree work at Memorial Grounds		<b>£1150.00</b>
<b>2304</b>	<b>Dethick Lea &amp; Holloway PCC</b> – Parish Room 22/2/17, 1/3/17 and 8/3/17 for NP Meetings		<b>£45.00</b>
<b>2305</b>	<b>YourLocale Ltd</b> – Neighbourhood Plan Consultancy support		<b>£840.00</b>
<b>2306</b>	<b>Steve Hannath</b> – Neighbourhood Plan - meeting sundries		<b>£41.07</b>
<b>2307</b>	<b>Mr A Walker</b> - Envelopes for Neighbourhood Plan		<b>£21.98</b>
<b>2308</b>	<b>Groundwork UK</b> - Return of unused Neighbourhood Planning Grant 2016/17		<b>£481.61</b>
<b>DD</b>	<b>British Gas</b> – Holloway Public Conveniences (14/02/17)		<b>£7.51</b>

Councillor Hannath declared a personal interest in this item. He remained in the room but did not participate in any discussion or vote.

**RESOLVED:** To approve payments as listed above.

**Void / cancelled cheques:** None

**(b) Income** - Noted

<b>Ref No.</b>	<b>From / Details</b>	<b>Amount</b>
<b>BACS</b>	Monthly interest from Nat West Account (28/02/2017)	<b>£0.28</b>
<b>100657</b>	Interment Fee	<b>£180.00</b>
<b>BACS</b>	Footpath maintenance payment from DCC	<b>£430.00</b>

**(c) Bank Reconciliation & Budget Monitoring Report (Previously circulated)** - Noted

**2841. Derbyshire Association of Local Council's Circulars (Previously circulated by Email)** - Noted

<b>DALC Ref</b>	<b>Details</b>
04/2017	DALC Spring Seminar, Local Council Aware Scheme, Section 137 increase, proposals to extend the remit of Local Government Ombudsman, Neighbourhood Planning Bill update, increase to statutory redundancy pay and unfair dismissal compensation, discounted copies of Arnold-Baker on Local Council Administration and Legal Topic Note updates

**2842. Information Items/Correspondence (previously circulated by E-mail) - Noted**

<b>From</b>	<b>Details</b>
DCC	Agenda Items for Derwent Valley Line CRP Meeting Monday 6 March
AVBC	Committee Papers for Full Council
AVBC	Committee Papers for Governance and Audit Board
DVMWHS	Belper Walks and World Heritage Site News
DCC	Charges at Recycling Centres
AVBC	Committee Papers for Planning Board
AVBC	Committee Papers for Cabinet
DVMWHS	Meeting of the Derwent Valley Line Community Rail Partnership Monday 6 March at 1015 in Belper
AVBC	Annual Playground Inspection - Holt Lane
AVBC	Committee Papers for Licensing Panel
DCC	Heart of Derbyshire
AVBC	Committee Papers for Improvement & Scrutiny Committee
Jug & Glass	Planning applications
AVBC	Temporary Road Closure - Lea Main Road - Fun Run - 30 April 2017
AVBC	Pre-Election Period - Publicity Advice - Derbyshire County Council Elections May 2017
AVBC	Amber Valley Borough Council - Draft Local Plan
Crich NP	Crich Neighbourhood Plan Consultation
AVBC	Committee Papers for Full Council

**2843. Agenda items for the next meeting on 3 May 2017**

Approval of Annual Return for 2016/17

**Confidential Items** - None

**Meeting closed:** 9.15pm