

Dethick, Lea & Holloway Parish Council

Chair 2016-17

Councillor Ian Hooker
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Clerk to the Parish Council

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26 April 2017

Dear Councillors

You are summoned to attend the Annual Meeting of the Parish Council to be held on **Wednesday, 3 May 2017 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for all items of personal or Disclosable Pecuniary Interests. These will be available at the meeting.

Yours sincerely

T. Walker

Clerk to the Parish Council

AGENDA – 3 May 2017

Non-Confidential Items

- 1. Election of Chair for 2017/18**
(Chair to sign acceptance of office declaration)
- 2. Election of Vice-Chair for 2017/18**
(Vice-Chair to sign acceptance of office declaration)
- 3. To receive apologies for absence**
- 4. To consider motions for variations of business**
- 5. Declaration of member's interests at meeting**
 - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of personal or Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
 - (b) Where a Member indicates that they have an interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

- (c) The Declarations of Interests will be read out from the declarations sheet and Members will be asked to confirm that the record is correct.

6. Review membership of Working Groups and outside bodies

7. Re-Adopt Standing Orders, Code of Conduct and Financial Regulations

8. Public Speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest who wish to make representations or give evidence under the National Association of Local Councils (NALC) Code of Conduct shall do so at this stage.

9. To approve and sign the minutes of the meeting held on 5 April 2017.

10. To determine which items, if any of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

11. Chairman's Announcements

12. To note report from internal auditor for 2016/17 accounts

13. To approve and sign the Bank Reconciliation Report to 31 March 2017

14. To approve and sign Annual Return Section 1 – Annual Governance Statement for 2016/17

15. To approve and sign Annual Return Section 2 – Accounting Statements for 2016/17

16. Insurance Renewal 2017/18

17. Update on Memorial Gardens HLF project – Cllr J Ward

18. Update on Neighbourhood Development Plan

19. Replacement of Cherry Tree, Church Street (at junction with Hillside) – Cllr Stevenson

20. Missing gate at the Long Lane end of footpath 20 - Cllr Stevenson

21. Review condition of cemetery wall following removal of tree in the front left corner of the cemetery (Minute 2613 – June 2016)

22. Planning Matters – Planning applications for consideration

TRE/2017/0048	Hollins Grove Little London Holloway Matlock DE4 5AZ Remove silver birch tree
TRE/2017/0051	Brackenhill House Hillside Holloway Matlock DE4 5AX Various garden tree pruning and removals
TRE/2017/0056	Christ Church Church Street Lea Matlock DE4 5JP Remove two Lawson Cypress trees
AVA/2017/0412	Highfields Shelford Lane Lea Matlock DE4 5GN Removal of condition 5 of AVA/2012/0873 to remove the use of holiday accommodation to have a permanent residential use

23. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2309	Clerk Wages - April - 52.143 hours (Net) plus Use of home as office – April (Net) Mileage: 140 miles @ £0.45 31/03/17 Home/Holloway/Home (24 miles) 05/04/17 Home/Holloway/Home (24 miles) 07/04/17 Home/Holloway/Home (24 miles) 18/04/17 Home/Matlock/Home (34 miles) 20/4/17 Home/Matlock/Home (34 miles) Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution	£569.83 £63.00 £10.00 £10.46	£653.29
2310	Warden Wages (to 22 April 2017) – 74 hours @ £7.50 (Net) Mileage: 40 miles @ £0.45 per mile Texts & Phone calls 16 @ £0.10 Materials – wood stain, WD40, metal paint, weed killer and petrol	£555.00 £18.00 £1.60 £58.86	£633.46
2311	HMRC – Income Tax / NI		£148.16
2312	The Derbyshire Children’s Holiday Centre - donation		£100.00
2313	Mr J Swindell – Plants HLF Project		£100.32
2314	Joan Ward – Plants / printing HLF Project		£538.97
2315	ICCM Membership 2017/18		£90.00
2316	Mark Taylor – Electrical fault at public toilets and Condition Report Mark Taylor – Further work at public toilets	£262.46 £50.00	£312.46

2317	Keptkleen Ltd – Holloway Public Conveniences (weeks 9-13) Invoice No. 905		£130.00
2318	Belmont Van & Mower Centre Ltd – protective wear and materials		£149.42
2319	Brian Wood – Internal audit fee		£150.00
2320	R Elliott – Repairs to Receiving House		£825.00
2321	DLH Carnival Committee – Advert / donation		£17.00
DD	British Gas – Holloway Public Conveniences (09/03/17)		£8.24
DD	AVBC – Rates for toilets at Church Street – 1 st payment		£44.61

Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (31/03/17)	£0.26
100659	Rent for land off Lea Moor Road	£40.00
100658	Additional inscription on memorial	£20.00
100660	Memorial fee	£100.00

(c) Bank Reconciliation & Financial Summary Report (Previously circulated)

24. Derbyshire Association of Local Council's Circulars (Previously circulated by Email)

DALC Ref	Details
05-2017	Derbyshire ALC Circular 05 2017
Email 18/4/17	Spring Seminar - 27 April - Lumb Farm Country Club, Ripley
06-2017	Derbyshire ALC Circular 06-2017

25. Information Items/Correspondence (previously circulated by E-mail)

From	Details
AVBC	Committee Papers for Planning Board
AVBC	Committee Papers for Standards and Appeals Committee
DCC	Minutes of the Derwent Valley Line Community Rail Partnership Meeting
Derbyshire Children's Holiday Centre	Thank you for donation
Sir Richard Arkwright's Cromford Mills	Please give us your vote for the 2017 European Union Prize for Culture Heritage/ Europa Nostra Award Public Choice Award
DCC	Workshop at the Derbyshire Eco Centre: The History and Mystery of Public Rights of Way - A Councillor's Guide
FDVL	Friends of the Derwent Valley Line Open Meeting, Tuesday 25th April 2017
Resident	Article 4 letter (objection)
Resident	Article 4 letter and statement (objection)
Resident	Article 4 Email received via website (objection)

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AVBC	General Election 2017 - Pre-election period 22 April 2017 to 8 June 2017 inclusive - Guidance

26. Agenda items for the next meeting on 7 June 2017

Consider whether to apply to Amber Valley Borough Council for an 'Article 4' direction

Confidential Items