

Dethick Lea & Holloway Parish Council

Chair 2015-16

Councillor Ian Hooker
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Clerk to the Parish Council

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28 October 2015

Dear Councillors

You are summoned to attend the monthly Meeting of Dethick, Lea and Holloway Parish Council to be held on Wednesday **4 November 2015 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for all items of personal or Disclosable Pecuniary Interests. These will be available at the meeting.

Yours sincerely

T. Walker

Clerk to the Parish Council

AGENDA – 4 November 2015

Non Confidential Items

1. To receive apologies for absence

2. To consider motions for variation business

3. Declaration of member's interests at meeting

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of personal or Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
- (b) Where a Member indicates that they have an interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
- (c) The Declarations of Interests will be read out from the declarations sheet and Members will be asked to confirm that the record is correct.

4. Public Speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

5. To approve and sign the Minutes of the meeting held on 7 October 2015.

6. To determine which items, if any of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

7. Chairman's Announcements

- **Update on footpath 38**
- **R Bass attended Play Area inspection training –28/10/15. Another course will come up in Spring. Members of Play Area Working Group may wish to attend.**
- **Formal approval to the recording of votes in minutes and update to Standing Orders to reflect this (copies circulated).**
- **Consider request from John Smedley Ltd for Yew tree partly covering the John Smedley memorial to be cut back and the quotation for this work from Peter Robinson.**

8. Consider applicants (Joy Stevenson & Roy Gillman) for the remaining Co-optee vacancy on the Council

9. Review of Working Group memberships

10. Consider replacement of goal posts at Holt Lane Recreation Ground, Lea

11. Update on Memorial Gardens Funding application & New Perspectives event – Cllr J Ward

12. Suggestions for improved transparency on Parish website and FAQs – Cllr H Aldred

13. To consider whether to retain the current NALC template Code of Conduct or adopt the AVBC Code which is based on the LGA template

14. To consider Councillor / Clerk training requests and note bookings made

New requests

Clerk - New Clerk Induction – 24 November 2015

Councillor P Ward - The Planning Process – 9 December 2015

Councillor P Ward – Code of conduct training – Next available date

Bookings confirmed

Councillor P Ward – Councillor Induction Training – 19 November 2015

Councillor H Aldred – Councillor Induction Training – 19 November 2015

Councillor S Hannath - Councillor Induction Training – 19 November 2015

Councillor H Aldred – Dark Arts - Minutes and Procedures - 12 November 2015

Councillor B Sheppard - Dark Arts - Minutes and Procedures - 12 November 2015

15. Neighbourhood planning – Cllr P Ward

16. Overgrown vegetation around old phone box – Junction of Sledgegate Lane / Lea Main Road – Cllr J Ward

17. Planning Matters – Planning applications for consideration

| | |
|---|--|
| AVA/2015/0941 Deadline extension granted | No 1 Beech Cottage Lea Main Road Lea Matlock Derbyshire DE4 5GJ Proposed two storey extension to incorporate staircase and family bathroom. |
| TRE/2015/0137 Deadline extension granted | Wood View Cottage Little London Holloway Matlock Derbyshire DE4 5AZ Reduce height of silver birch tree. |
| TRE/2015/0139 Deadline extension granted | Sandon High Lane Upper Holloway Matlock Derbyshire DE4 5AW Remove cypress and two silver birch trees. |

18. Financial Matters

(a) Expenditure – To approve the following payments

| Cheque No. | Payee & Details | | Total |
|-------------------|---|---|----------------|
| 2163 | Clerk Wages – October - 43.33 hours (Net) Plus use of home as office - October (Net) Mileage: 71 miles @ £0.45 7/10/15 Home - Holloway – Return (23 miles) 10/10/15 Home – Holloway – Return (23 miles) 24/10/15 Home – Holloway – Lea – Home (25 miles) Parish phone line Stationery & stamps | £440.16 £31.95 £10.00 £20.67 | £502.78 |
| 2164 | Warden Wages (to 31/10/15) – 74 x hours @ £6.70 Mileage: 75 miles @ £0.45 Texts & Phone calls 9 @ £0.10) | £495.80 £33.75 £0.90 | £530.45 |
| 2165 | HMRC – Income Tax / NI | | £110.20 |
| 2166 | Keptkleen – Holloway Public Conveniences (weeks 36-39) Invoice No 713 | | £96.00 |
| 2167 | DLH Together for services 26.2.15 to 25.2.16 | | £300.00 |
| 2168 | Belmont - Strimmer consumables | | £40.37 |
| 2169 | Rural Action Derbyshire - Training | | £60.00 |
| DD | AVBC Rates – Toilets, Church Street – to 31/10/15 | | £41.00 |

Void / Cancelled cheques: None

(b) Income

| Ref No. | From / Details | Amount |
|----------------|---|-------------------|
| BACS | Precept - Sept 2015 | £10,534.00 |
| 100643 | Thomas Greatorex – 4 interment applications | £1050.00 |
| BACS | Interest April – September 2015 | £7.40 |
| 100644 | L Petts stonemasons – Headstone fee | £100.00 |

(c) Bank reconciliation to 30 September 2015 – To be circulated at meeting

19. Derbyshire Association of Local Council's Circulars (Previously circulated by E-mail)

| DALC Ref | Details |
|----------|--|
| 24/2015 | Certificate in Local Council Administration Winter 2015 – Vacancy – Whaley Bridge Town Council |
| - | Derbyshire Association of Local Councils - Annual Report 2014-2015 |
| - | Annual Executive Meeting and AGM - 10 November 2015 |

20. Information Items/Correspondence (previously circulated by E-mail)

| From | Details |
|---|--|
| Rural Services Network | Rural Opportunities Bulletin (7.10.15) |
| Rural Action Derbyshire/DALC | RoSPA Routine Play Area Inspection Training |
| AVBC | Committee Papers for Planning Board (9.10.15) |
| Groundwork | Tesco Local Community Scheme (7.10.15) |
| FDVL | Friends of the Derwent Valley AGM - Tuesday 20th October |
| Derbyshire County Council | Road Closure - Cromford |
| AVBC | Committee Papers for Licensing Board (16.10.15) |
| Rural Services Network | Rural Vulnerability Service - Rural Broadband October 2015 |
| Rural Services Network | Weekly Email News Digest - Monday, 19 October, 2015 |
| Rural Services Network | RSN Seminar - Tackling the Challenges of Ageing |
| Derbyshire County Council | The Derbyshire County Council (Footpath from Lea Road to Footpath No 38 - Parish of Dethick, Lea and Holloway) Modification Order 2012 Grid Ref: 431807 18014 Our Ref: 40965 |
| Rural Services Network | Rural Vulnerability Service - Fuel Poverty - October 2015 |
| Village SOS | Community 'Retail' Seminar |
| Derbyshire County Council | Cultivation Licence Application – Church Farm, Dethick |
| Bakewell & Eyam Community Transport | Petition - 1 Month to collect 7,500 signatures |
| Rural Services Network <i>*Late addition to Agenda*</i> | Weekly Email News Digest - Monday, 26 October, 2015 |
| Democratic Services, AVBC <i>*Late addition to Agenda*</i> | Spotlight on Crime and Disorder in Amber Valley |

21. Agenda items for the next meeting on 2 December 2015

Confidential Items

None listed at time of agenda being issued