

Dethick, Lea & Holloway Parish Council

Chair 2016-17

Councillor Ian Hooker
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Clerk to the Parish Council

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22 February 2017

Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday, 1 March 2017 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for all items of personal or Disclosable Pecuniary Interests. These will be available at the meeting.

Yours sincerely

T. Walker

Clerk to the Parish Council

AGENDA – 1 March 2017

Non-Confidential Items

- 1. To receive apologies for absence**
- 2. To consider motions for variations of business**
- 3. Declaration of member's interests at meeting**
 - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of personal or Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
 - (b) Where a Member indicates that they have an interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
 - (c) The Declarations of Interests will be read out from the declarations sheet and Members will be asked to confirm that the record is correct.

4. Public Speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest who wish to make representations or give evidence under the National Association of Local Councils (NALC) Code of Conduct shall do so at this stage.

5. To approve and sign the minutes of the meeting held on 1 February 2017.

6. To determine which items, if any of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

7. Chairman's Announcements

8. Consider whether to insure the fixtures and fittings in the public toilets

9. Consider additional work required at the Receiving House to deal with leaking roof and pointing to internal brickwork

10. Update on damage to grass at the "Green" - Church Street / Mill Lane

11. Adopt draft Risk Assessment document for parish council activities

12. Update on Neighbourhood Development Plan

13. Update on Memorial Gardens HLF project – Cllr J Ward

14. Consider what site name to use on the signs for the Memorial Gardens

15. Update on Play Facilities at Lea Recreation Ground – Cllr Wright

16. Update - Battle's Over - A Nation's Tribute & WW1 Beacons of Light 11 November 2018

17. Restricting Permitted Development through 'Article 4' – Update from Planning Working Group

18. Update on Holme Close and agree meeting date to put forward to Futures Housing

19. Agree Parish Council meeting dates for 2017/18 (previously circulated)

20. Planning Matters – Planning applications for consideration

AVA/2017/0090	Studio 61 Gallery Leashaw Holloway Matlock Derbyshire Retrospective planning permission sought to replace a door for a window, re-open a blocked-up windows, replace a rotten window and to fit a flue to a wood burning stove through the roof in a commercial property
AVA/2017/0112	Lede House Hollins Wood Close Lea Bridge Matlock Derbyshire DE4 5AD Proposed erection of a two-storey side extension to an existing detached house
AVA/2017/0119	Derwent House Bracken Lane Holloway Matlock Derbyshire DE4 5AS Single storey rear extension to kitchen, install Bi-fold doors to replace lounge windows.
AVA/2017/0140	2 The Croft Chapel Lane Holloway Matlock DE4 5AU Demolition of the existing bungalow and garage, and re-build a new dwelling house and new garage
AVA/2017/0108	Alpine Bracken Lane Holloway Matlock DE4 5AS First Floor Extension over existing open terrace, removal of conservatory roof and formation of new open terrace. Replacement of existing dormer window with roof light.
TRE/2016/0013	Cowgate House Lea Road Lea Bridge Matlock Fell juniper and weeping larch trees
TRE/2016/0014	Lea Holme Mill Lane Holloway Matlock Derbyshire DE4 5AQ Crown lift 3 beech trees, remove 3 conifers and 4 fruit trees
TRE/2016/0016	Lea Green Conference Centre Main Road Lea Matlock Beech tree - prune back 3 branches by 1 metre which overhang 2 buildings
TRE/2017/0018	16 The Hollins Holloway Matlock Derbyshire DE4 5BA Copper beech tree - crown reduce to 4.5m and crown thin
TRE/2017/0020	11 Lea Wood Croft, Holloway, Matlock, DE4 5BD Crown reduce flowering cherry tree
TRE/2017/0025	68 Church Street Holloway Matlock DE4 5AY Pollard oak and beech trees. Prune laurel.

21. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2286	Clerk Wages – February - 52 hours (Net) plus Use of home as office – February (Net) To also include 15 additional hours worked between June 2016 and January 2017	£677.31	£751.22
	Mileage: 72 miles @ £0.45 27/1/17 Home/Holloway/Home (24 miles) 1/2/17 Home/Holloway/Home (24 miles)	£32.40	

	9/2/17 Home/Holloway/Home (24 miles) Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution Stationery including 36 postage stamps	£10.00 £10.46 £21.05	
2287	Warden Wages (to 18 February 2017) – 74 hours @ £7.20 (Net) Mileage: 13 miles @ £0.45 per mile Texts & Phone calls 6 @ £0.10 Materials	£532.80 £5.85 £0.60 £2.75	£542.00
2288	HMRC – Income Tax / NI		£200.04
2289	Keptkleen Ltd – Holloway Public Conveniences (weeks 1-4) Invoice No. 883		£104.00
2290	Mark Taylor – Replacement of outside lights at public toilets		£138.30
2291	The Florence Nightingale Memorial Hall Fund – Room hire for meetings Oct/Nov/Dec 2016 and Jan/Feb/Mar 2017		£132.00
2292	Severn Trent Water – Supply at Holloway Toilets (2/8/16-12/2/17)		£144.73
2293	Thompson Tree Services – Tree works at Lea Recreation, Holloway Cemetery & Memorial Gardens		£3024.00
2294	R Elliott – Repairs to Receiving House		£5450.00
DD	British Gas – Holloway Public Conveniences (18/1/17)		£11.24

Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (31/01/2017)	£0.34
100656	Funding for room hire (Jan) for Neighbourhood Plan (Guy Martin)	£22.00
Auto Credit	Groundwork UK – Funding for Neighbourhood Plan	£1330.00

(c) Bank Reconciliation & Budget Monitoring Report (Previously circulated)

22. Derbyshire Association of Local Council's Circulars (Previously circulated by Email)

DALC Ref	Details
Email 1/2/17	Subscription invoice and additional information - Derbyshire Association of Local Councils - 2017 - 18
Circ. 3/2017	State of Rural Services - NALC Spotlight Council - Bradwell PC - Introduction of Discretionary business rate relief - Tree Charter - Keep Britain Tidy - Broadband Subsidy Scheme - Legal Topic Note updates

23. Information Items/Correspondence (previously circulated by E-mail)

From	Details
Derwent Valley Mills	DVM 15th Anniversary Celebration Event
AVBC	Annual Report of the Standards and Appeals Committee 2016
AVBC	Annual Licensing Report 2016
AVBC	Committee Papers for Planning Board
Derwent Valley Mills	Get Creative Weekend - get involved
Resident	Old picnic site
Groundwork	Quarter 1 2017 Newsletter
AVBC	Committee Papers for Improvement & Scrutiny Committee
AVBC	Committee Papers for Licensing Panel
DCC	Damage to grass at the "Green" - Church Street / Mill Lane, Holloway (DCC Ref 8193245)
AVBC	Committee Papers for Licensing Panel
AVBC	Committee Papers for Full Council

24. Agenda items for the next meeting on 5 April 2017

Confidential Items