

Dethick Lea & Holloway Parish Council

Chair 2016-17

Councillor Ian Hooker
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MINUTES – 4 January 2017

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 4 January 2017.

Councillors: Ian Hooker (Chair)
Pat Ward
Barbara Wright
Joan Ward
Helen Aldred
Mike Taaffe-Finn
Steve Hannath
Joy Stevenson

Also Present: T Walker (Parish Clerk)
2 members of the public

Non-Confidential Items

2746. To receive apologies for absence – Cllr Bert Sheppard

2747. To consider motions for variations of business – None

2748. Declaration of member's interests at meeting

Cllr Aldred declared an interest in Item 17 – Planning Application TRE/2016/0212 and indicated that she would remain in the meeting but not participate in any discussions or vote.

Cllr Hooker explained that due to the nature of item 15 (Restricting Permitted Development through 'Article 4'), it had been necessary to request a dispensation to enable this item to be progressed, because all or most councillors are likely to own property in the area concerned. The Clerk in his capacity as Proper Officer, confirmed that he was happy to give the dispensation.

2749. Public Speaking

The owner of Manor Farm, Dethick spoke in connection with planning applications AVA/2016/1276 and AVA/2016/1278. Some background was given to the proposals along with details of what the development entailed. An invitation was given to Councillors, should they wish to have a look at the proposals.

A resident who spoke at the December meeting about the slippery surface and vegetation on footpath number 28 raised concerns about the unsigned minutes in connection with that item. He stated that Cllr Hooker said at the meeting that Cllr Aldred should show proof of ownership of the path, but this had not appeared in the minutes.

Cllr Hooker explained that the minutes only provide a record of key decisions made by the Parish Council, rather than a verbatim record of what was said. Cllr Hooker also explained that the resident had misinterpreted what had been said regarding proof of ownership. He had observed that Cllr Aldred should be able to provide proof of ownership, but not that she was required to do so.

Cllr Aldred stated that she had already declared her interests to the Monitoring Officer. The tree / hedge row was diseased /decayed and 5 days' notice should suffice from a planning point of view.

2750. To approve and sign the minutes of the meeting held on 7 December 2016.

RESOLVED: To approve the minutes as a true record. Vote: 7 for,1 abstention.

2751. To determine which items, if any of the Agenda should be taken with the public excluded - None

2752. Chairman's Announcements

- **Insurance for public toilets**

The Clerk explained that he had contacted AVBC to establish the Parish Council's responsibilities in relation to insurance cover and repairs. However, no one had been back with the information as yet.

2753. Budget and Precept for 2017/18

RESOLVED: (1) To accept the draft budget for 2017/18 prepared by the Clerk. (2) To set the precept for 2017/18 at £21,620 with no increase to Council Tax.

2754. Consider request from DLH Together for £200 grant

RESOLVED: To approve the request for a grant of £200.

2755. Consider removal of shrubs from around Receiving House

RESOLVED: For the Clerk to obtain a quotation and go ahead with the removal of the shrubs adjacent to the Receiving House.

2756. Update on Neighbourhood Development Plan

Cllr Hooker explained that there had a meeting in December and that the Steering Committee now consisted of a small but reliable group of people. Three sub groups set up. Cllr Hannath gave details of the 'Vision Statement' and circulated a copy of the document. It was also explained that a survey questionnaire is being developed.

2757. Update on Neighbourhood Planning Grant Application

Cllr Hooker confirmed that the grant application for £1330 had been successful. A further grant of £250 from Amber Valley CVS had also been obtained by the Steering Committee. These funds are to be used before the funds allocated by the Parish Council.

2758. Update on Memorial Gardens HLF project – Cllr J Ward

Cllr J Ward confirmed that more clearance work had taken place by volunteers and tree works were taking place on 23rd and 24th February 2017. Some discussion took place regarding the closure of the path whilst certain tree works take place. Cllr Ward also explained that a contractor would be required to clear the steeper slopes as this was too difficult for volunteers.

RESOLVED: (1) Clerk to contact DCC to establish when the footpath adoption will be completed and find out what procedure needs to be followed if the adoption was to take place before the scheduled date for the tree works (23rd and 24th February 2017). If possible, the date of the adoption should be put back to make the closure process easier. (2) For Cllr J Ward to appoint a suitable contractor to clear the steeper slopes of the Memorial Garden, up to a maximum value of £500.

2759. Consider quotations for new noticeboard at Holloway Cemetery

The Clerk went through the quotations that had already been circulated. Despite the quotation being slightly more expensive from DAB Graphics, it was felt that the specification of their product was preferable.

RESOLVED: To accept the quotation for a new noticeboard from DAB Graphics at a cost of £932.00 plus VAT and delivery.

2760. Restricting Permitted Development through ‘Article 4’ – Cllr Aldred

Due to the nature of this item, a dispensation was requested so that it could be progressed, as all or most Councillors are likely to own property in the area concerned. Dispensation was granted by the proper officer.

Cllr Aldred explained what an article 4 direction was used for. If Amber Valley Borough Council were to grant this, property owners in the area concerned would need to make a formal planning application for works that are currently allowed to take place as ‘permitted development’.

Cllr Wright stated that the area should be vibrant, not static. Cllr Hooker raised concerns that currently AVBC were not fulfilling their enforcement responsibilities adequately. However, he felt that encouraging people to comply rather than using an article 4 direction may be a better approach.

RESOLVED: The Planning Working Group to explore the process for applying for an article 4 direction further and establish what the specific planning implications are in a conservation area and a non-conservation area and report back to the full council.

2761. Letter from DCC regarding travel patterns – Cllr Sheppard

RESOLVED: Item deferred as Cllr Sheppard was not present.

2762. Planning Matters – Planning applications for consideration

TRE/2016/0212	<p>Hollywell Cottage Leashaw Holloway Matlock Remove holly</p> <p>Cllr Aldred declared an interest in this item and indicated that she would remain in the meeting but not participate in any discussions or vote.</p> <p>COMMENT: No objection</p>
TRE/2016/0214	<p>Neathbank Holt Lane Lea Matlock Derbyshire DE4 5GQ Fell sycamore tree</p> <p>COMMENT: No objection</p>
TRE/2016/0218	<p>Plum Tree Cottage Sledgegate Lane Lea Matlock Reduce height of two conifer trees</p> <p>COMMENT: No objection</p>
AVA/2016/1276	<p>Manor Farm Dethick Dethick Matlock Change of Use of Barns to One Dwelling and the Erection of an Outbuilding for Garaging and Stabling</p> <p>COMMENT: The Parish Council support this application as a sustainable development. Vote: 6 for, 2 abstentions.</p>
AVA/2016/1278	<p>Manor Farm Dethick Dethick Matlock Listed Building Consent for the Conversion of Outbuildings to One Dwelling and Erection of Outbuilding for Garaging and Stabling</p> <p>COMMENT: The Parish Council support this application as a sustainable development. Vote: 6 for, 2 abstentions.</p>
AVA/2016/1315	<p>The Homestead High Lane Upper Holloway Matlock Garden room extension to house</p> <p>COMMENT: No objection</p>

2763. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2270	Clerk Wages – December - 43.33 hours (Net) plus Use of home as office – December (Net)	£458.69	£500.75

	Mileage: 48 miles @ £0.45 1/12/16 Home/Holloway/Home (24 miles) 11/1216 Home/Holloway/Home (24 miles)	£21.60	
	Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution	£10.00 £10.46	
2271	Warden Wages (to 24 December 2016) – 74 hours @ £7.20 (Net) Mileage: 10 miles @ £0.45 per mile Texts & Phone calls 3 @ £0.10	£532.80 £4.50 £0.30	£537.60
2272	HMRC – Income Tax / NI		£114.60
2273	Keptkleen Ltd – Holloway Public Conveniences (weeks 44 - 47) Invoice No. 863		£96.00
2274	M Wiser – Christmas tree		£40.00
2275	Derbyshire County Council – Grounds maintenance at Lea Recreation Ground		£507.60
2276	Joan Ward – Reimbursement for bulbs for Memorial Gardens		£288.00
DD	British Gas – Holloway Public Conveniences (10/11/16)		£4.53
DD	AVBC – Rates for Toilets at Church Street – 9 th payment		£41.00

RESOLVED: To approve payments as listed above.

Void / cancelled cheques: None

(b) Income - Noted

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (29/11/16)	£0.67
100654	Grant for Neighbourhood Plan from Amber Valley CVS	£250.00

(c) Bank Reconciliation & Budget Monitoring Report (Previously circulated) - Noted

2764. Derbyshire Association of Local Council's Circulars (Previously circulated by Email) - Noted

DALC Ref	Details
Email 19/12/16	Council Tax Referendum Principles
19/2016	Proposal for Public Service Ombudsman - External Audit Changes - Big Conservation Conversation - Neighbourhood Planning Bill - Future of Assets in the Community - Spotlight Award - Funding opportunity

2765. Information Items/Correspondence (previously circulated by E-mail) - Noted

From	Details
DCC	Recycling of Broken or Unwanted Electrical Items
AVBC	Committee Papers for Planning Board
DCC	Minutes of the Derwent Valley Line Community Rail Partnership meeting
AVBC	Committee Papers for Improvement & Scrutiny Committee
DCC	Derbyshire and Derby Minerals Local Plan - Sites Consultation
DCC	Travel Patterns
DLH Together	Request for grant
DCC	Scrutiny Review of Broadband Access
Resident	Damage to verge and kerbs – Hillside, Holloway

2766. Agenda items for the next meeting on 1 February 2017

Consider quotations and designs for new signage at the Memorial Gardens
Clarification of insurance and maintenance liability for public toilets
Play facilities at Lea Recreation Ground – Cllr Wright

Confidential Items - None

Meeting closed: 8:53pm