

# Dethick, Lea & Holloway Parish Council

## Chair 2016-17

Councillor Ian Hooker  
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## Clerk to the Parish Council

Mr T Walker  
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25 January 2017

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Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday, 1 February 2017 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

**Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for all items of personal or Disclosable Pecuniary Interests. These will be available at the meeting.**

Yours sincerely

*T. Walker*

Clerk to the Parish Council

## **AGENDA – 1 February 2017**

### **Non-Confidential Items**

- 1. To receive apologies for absence**
- 2. To consider motions for variations of business**
- 3. Declaration of member's interests at meeting**
  - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of personal or Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
  - (b) Where a Member indicates that they have an interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
  - (c) The Declarations of Interests will be read out from the declarations sheet and Members will be asked to confirm that the record is correct.

#### **4. Public Speaking**

- (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest who wish to make representations or give evidence under the National Association of Local Councils (NALC) Code of Conduct shall do so at this stage.

#### **5. To approve and sign the minutes of the meeting held on 4 January 2017.**

#### **6. To determine which items, if any of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

#### **7. Chairman's Announcements**

- **Clarification of insurance and maintenance liability for public toilets**

#### **8. Damage to grass at the "Green" - Church Street / Mill Lane**

#### **9. Adopt draft Risk Assessment document for Parish Council activities**

#### **10. Approve 2016/17 Footpath Maintenance Scheme Claim**

#### **11. Update on Neighbourhood Development Plan**

#### **12. Update on Neighbourhood Planning Grant Application**

#### **13. Update on Memorial Gardens HLF project – Cllr J Ward**

#### **14. Consider quotation and designs for new signage at the Memorial Gardens**

#### **15. Withdraw 'War Memorial Pleasure Grounds' from Charity Commission Register**

#### **16. Play Facilities at Lea Recreation Ground – Cllr Wright**

#### **17. Battle's Over - A Nation's Tribute & WW1 Beacons of Light 11 November 2018**

#### **18. Restricting Permitted Development through 'Article 4' – Report from Planning Working Group**

#### **19. DALC subscription for 2017/18**

#### **20. Update on Holme Close – Cllr Stevenson**

## 21. Planning Matters – Planning applications for consideration

<b>AVA/2016/1280</b> ***Extension granted to 3/2/17***	<b>Manor Farm Dethick Dethick Matlock</b> Demolition of existing steel frame agricultural building. Erection of new steel frame agricultural building
<b>AVA/2016/1281</b>	<b>Manor Farm Dethick Dethick Matlock</b> Listed building consent for demolition of existing steel frame agricultural building. Erection of new steel frame agricultural building
<b>AVA/2017/0045</b>	<b>Land At, Church Street, Lea, Matlock</b> Agricultural Shelter/Storage Building

## 22. Financial Matters

### (a) Expenditure – To approve the following payments

<b>Cheque No.</b>	<b>Payee &amp; Details</b>		<b>Total</b>
<b>2277</b>	<b>Clerk</b> Wages – January - 43.33 hours (Net) plus Use of home as office – January (Net)  Mileage: 72 miles @ £0.45 28/12/16 Home/Holloway/Home (24 miles) 4/1/17 Home/Holloway/Home (24 miles) 9/1/17 Home/Holloway/Home (24 miles)  Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution	£458.69   £32.40  £10.00 £10.46	<b>£511.35</b>
<b>2278</b>	<b>Warden</b> Wages (to 21 January 2017) – 74 hours @ £7.20 (Net)  Mileage: 29 miles @ £0.45 per mile Texts & Phone calls 12 @ £0.10 Materials: Wood stain, brushes, dust sheets, LED light and data stick	£532.80  £13.05 £1.20 £29.65	<b>£576.70</b>
<b>2279</b>	<b>HMRC – Income Tax / NI</b>		<b>£114.80</b>
<b>2280</b>	<b>Keptkleen Ltd – Holloway Public Conveniences</b> (weeks 48-52) Invoice No. 873		<b>£120.00</b>
<b>2281</b>	<b>The Florence Nightingale Memorial Hall Fund –</b> Room hire for Neighbourhood Plan (13/12/16)		<b>£22.00</b>
<b>2282</b>	<b>DLH Together – Annual grant</b>		<b>£200.00</b>
<b>2283</b>	<b>Derek Meakin – Repairs to shelter, Lea Rec</b>		<b>£375.00</b>
<b>2284</b>	<b>Peter Robinson - Removal of shrubs at the</b> Receiving House		<b>£50.00</b>
<b>2285</b>	<b>D.A.B. Graphics Ltd – Cemetery noticeboard</b>		<b>£1214.40</b>
<b>DD</b>	<b>British Gas – Holloway Public Conveniences</b> (14/12/16)		<b>£7.82</b>
<b>DD</b>	<b>AVBC – Rates for Toilets at Church Street – 10<sup>th</sup></b> payment		<b>£41.00</b>

Void / cancelled cheques: None

**(b) Income**

Ref No.	From / Details	Amount
<b>BACS</b>	Monthly interest from Nat West Account (30/12/16)	<b>£0.33</b>
<b>100655</b>	Thomas Greatorex – Exclusive rights and interment fee	<b>£530.00</b>

**(c) Bank Reconciliation & Budget Monitoring Report (Previously circulated)**

**23. Derbyshire Association of Local Council's Circulars (Previously circulated by Email)**

DALC Ref	Details
18/2016	Internal Audit - HR Employment future for Town & Parish Councils - Stoney Middleton PC Survey
Email 3/1/17	Battle's Over - A Nation's Tribute & WW1 Beacons of Light 11 November 2018
1/2017	Summary of important 2016 elements of circulars
2/2017	Subscription charges 2017/18 - Transparency Code for Smaller Councils - Smaller Authorities Audit Appointments (SAAA) 2017/ 18 – 2021/22 returns - NALC New Year Message - HR Matters - Grants - How elected members can improve the health of their communities

**24. Information Items/Correspondence (previously circulated by E-mail)**

From	Details
AVBC	Committee Papers for Licensing Board
Duffield/Quarndon and Rural SNT	Police surgery dates
DDDC	Derbyshire Dales Local Plan Submission December 2016
FDVL	Friends of the Derwent Valley Line Open Meeting, Tuesday 17th January 2017
Derbyshire Dales District Council	Derbyshire Dales Local Plan Submission December 2016- Revised Notice of Submission
Derbyshire Dales District Council	Appointment of new inspector
AVBC	Committee Papers for Full Council
Police and Crime Commissioner	Engagement Opportunities
AVBC	Committee Papers for Improvement & Scrutiny Committee
AVBC	Committee Papers for Cabinet
DLH Together	Request for Grant from DLH Together
Parish Clerk	Schedule of work carried out for 2016/17 - Rights of Way Minor Maintenance Agreement

**25. Agenda items for the next meeting on 1 March 2017**

**Confidential Items**

**26. Consider payment for additional hours worked by the Clerk**