

Dethick Lea & Holloway Parish Council

Chair 2016-17

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MINUTES – 7 December 2016

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 7 December 2016.

Councillors: Ian Hooker (Chair)
Pat Ward
Barbara Wright
Joan Ward
Helen Aldred
Bert Sheppard
Mike Taaffe-Finn
Steve Hannath
Joy Stevenson

Also present: T Walker (Parish Clerk)
5 members of the public
Cllr David Taylor (Borough/County Council)

Non-Confidential Items

2721. To receive apologies for absence - None

2722. To consider motions for variations of business - None

2723. Declaration of member's interests at meeting

Councillor Aldred declared a personal interest in Planning Application AVA/2016/1242 and indicated that she would remain in the meeting but not participate in any discussions or vote.

Councillor Stevenson declared a personal interest in item 15 - HLF tree work quotations and indicated that she would remain in the meeting but not participate in any discussions or vote.

2724. Public Speaking

Richard Hibberd outlined proposals for 2 further Christmas trees in the Parish, making a total of 3. The new locations would be near the Jug and Glass public house and close to Smedley's. A request for funding was made.

RESOLVED: (1) Not to provide funding for the additional trees in 2016. (2) To express interest in funding the additional Christmas trees in 2017. (Vote 8 for / 1 abstention).

Mike Wiser gave an update on the Christmas tree for the memorial hall. This had been obtained at a cost of £40 including delivery. The tree will arrive on Friday and the switch-on event will be 6.00pm on Wednesday 14 December 2016.

A resident highlighted the slippery surface and vegetation on footpath number 28 between Rose Cottage and Hollywell Cottage.

Cllr David Taylor gave updates on Borough and County Council matters. There is a proposal to award Holly Webb with Freedom of the Borough. The bus subsidy matter was still ongoing and this is likely to now be effective from April 2018. It is now 50/50 as to whether the Littles bus service will continue without the subsidy. A meeting on fracking is planned for January 2017.

A resident highlighted concerns with planning application AVA/2016/1242 Rose Cottage Leashaw Holloway Matlock. The property is in a special landscapes area and the work should not be permitted if it has an adverse effect on the natural environment. The need for a 15m buffer zone because of the proximity to ancient woodland was also mentioned. It was said that a chimney is proposed on the new application and health concerns for wildlife were raised in relation to 'particulate matter'. Wildlife implications were mentioned as well as light pollution issues.

The Chairman, Ian Hooker asked the applicant (who was present) to clarify what had changed in the latest application because the description said 'Non-Material Amendment'. The applicant confirmed that the chimney had been present on the previous applications and the main change was the front steps, but that the chimney would now be constructed with a flue rather than a stack.

2725. To approve and sign the minutes of the meeting held on 2 November 2016.

RESOLVED: To approve the minutes as a true record.

2726. To determine which items, if any of the Agenda should be taken with the public excluded - None

2727. Chairman's Announcements

- **Annual Play Area Inspection**

RESOLVED: To go ahead with the annual play area inspection when AVBC have finalised arrangements.

- **Christmas tree**

RESOLVED: To agree £40.00 for the purchase of the Christmas tree.

- **Modification to schedule of tree works**

RESOLVED: For work relating to trees T8 and G10 at the Memorial Gardens to be undertaken by the HLF contractor rather than Thompson Tree Services.

- **Portable light and heater for Receiving House**

The Clerk confirmed that the Parish Warden did not want a heater at this time.

RESOLVED: For a portable work light to be purchased for the Parish Warden.

- **Revised cost for cutting Yew hedge and removing saplings at cemetery**
The Chairman explained that the Yew hedge was a bigger job than expected and the invoice had come in at £90, which is £20 more than the quotation.
- **Outside lights at public toilets**

RESOLVED: To replace the faulty outside light fittings at the public toilets with new LED light fittings at a cost of £130.00.

2728. Review of cemetery fees and regulations

RESOLVED: (1) To adopt the proposed Cemetery Regulations with immediate effect. (2) To adopt the proposed Cemetery Fees with immediate effect (Vote: 6 for / 3 against). (3) To remove the option of reserving grave spaces (any existing grave reservations to be honoured).

2729. Budget and Precept for 2017/18

RESOLVED: Deferred until January 2017

2730. To note grit bin report from Parish Warden

Noted. The Clerk confirmed that the report had already been passed to DCC. The Clerk was asked to pass on thanks to the Parish Warden for preparing the report.

2731. Update on Neighbourhood Development Plan

Cllr Hooker gave an update. The last meeting was better attended with 25-30 people. The format was changed and housing provision was discussed. Working groups were set up and work had started on a project plan. The next meeting is Tuesday 13 December 2016 at 7.00pm. Cllr Hooker confirmed that since he was now a member of the Steering Committee, the working group membership list should be updated.

2732. Consider Terms of Reference for Neighbourhood Plan Steering Committee

RESOLVED: (1) To insert a new sentence in the terms of reference document at point 1 which should read - 'The term of operation of the Neighbourhood Plan Steering Committee will be that necessary for the production of a Neighbourhood Plan, acceptable to Amber Valley Borough Council, or until the reasonable view of the Parish Council is that no further progress can be made.' (2) To adopt the terms of reference document with the amendment to item 1.

2733. Decision on whether to continue with the meeting beyond 9pm

RESOLVED: To continue with the meeting beyond 9pm until all business was concluded.

2734. Consider a request for funding from the Neighbourhood Plan Steering Committee

RESOLVED: To approve expenditure up to £200 to in relation to the Neighbourhood Plan.

2735. Consider Neighbourhood Planning Grant Application Form

RESOLVED: For a neighbourhood plan grant application to be submitted on behalf of the Parish Council.

2736. Memorial Gardens HLF project update – Cllr J Ward

Cllr Stevenson declared a personal interest in item 15 - HLF tree work quotations and indicated that she would remain in the meeting but not participate in any discussions or vote.

Cllr J Ward gave an update on progress and confirmed that over 1000 bulbs had been planted. Three quotations had been received and circulated for tree works in the Memorial Gardens. The cheapest quote was from Tom Fowler

RESOLVED: To accept the quotation of £1150 from Tom Fowler.

2737. Consider quotation and designs for new signage at Holloway Cemetery

RESOLVED: (1) To accept the sign design option 4 with the pointed top. (2) To accept the quotation of £330.15 plus VAT from Nibra Signs.

2738. Consider supporting Shirland & Higham Parish Council in setting up a seminar in connection with Safer Neighbourhood Teams withdrawing their presence

Cllr Sheppard asked for this item to be deferred due to limited time available.

2739. Removal of pay phones (COR/2016/0195)

RESOLVED: No objection to the removal of the pay phones

2740. To note the nomination by the Matlock & Dales branch of CAMRA to AVBC for the Jug & Glass Inn, Main Road, Lea as an Asset of Community Value - Noted

2741. Planning Matters – Planning applications for consideration

TRE/2016/0178 ***Extension granted to 9/12/16	44 Church Street Holloway Matlock Derbyshire Crown reduce rowan, birch and cherry trees COMMENT: No objection
TRE/2016/0190 ***Extension granted to 9/12/16	Dethick Lea & Holloway Parish Council sites (Holt Lane Recreation Ground, Holloway Cemetery and Memorial Gardens) Various tree maintenance works COMMENT: No objection
AVA/2016/1242	Rose Cottage Leashaw Holloway Matlock Non-Material Amendment to AVA/2016/0629

	<p>Councillor Aldred declared a personal interest in Planning Application AVA/2016/1242 and indicated that she would remain in the meeting but not participate in any discussions or vote.</p> <p>COMMENT: If there is any change to the performance of the chimney then the Parish Council would draw attention to previous comments made. (Vote 7 for / 1 abstention)</p>
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2742. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2261	Clerk Wages – November - 43.33 hours (Net) plus Use of home as office – November (Net) Mileage: 74 miles @ £0.45 28/10/16 Home/Holloway/Home (24 miles) 2/11/16 Home/Holloway/Home (24 miles) 7/11/16 Home/Holloway/Lea/Home (26 miles) Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution Wordpress – PC Website hosting / Domain mapping – 18/2/17-17/2/18 Heart Internet – PC Domain name registration – 3- year subscription to 12/12/19	£458.69 £33.30 £10.00 £10.46 £11.00 £25.17	£548.62
2262	Warden Wages (to 26 November 2016) – 74 hours @ £7.20 (Net) Mileage: 15 miles @ £0.45 per mile Texts & Phone calls 18 @ £0.10	£532.80 £6.75 £1.80	£541.35
2263	HMRC – Income Tax / NI		£114.60
2264	Keptkleen Ltd – Holloway Public Conveniences (weeks 40 - 43) Invoice No. 852		£96.00
2265	The Florence Nightingale Memorial Hall Fund - Room hire for Neighbourhood Plan 21/9/16 and 25/10/16 funded through Cllr G Martin and 22/11/16 paid for by Parish Council		£66.00
2266	Plumbworks Ltd – Repair to cemetery tap		£132.00
2267	Peter Robinson – Holly hedge at Holloway Cemetery		£230.00

2268	Peter Robinson – Yew hedge & sapling removal at Holloway Cemetery		£90.00
2269	Mr J Swindell – Reimbursement for Gallup biograde amenity weed killer (HLF Project)		£47.20
DD	British Gas – Holloway Public Conveniences (27/10/16)		£16.71
DD	AVBC – Rates for Toilets at Church Street – 8 th payment		£41.00

RESOLVED: To approve payments as listed above.

Void / cancelled cheques: None

(b) Income - Noted

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (31/10/16)	£1.90
100653	Funding for room hire for Neighbourhood Plan (Guy Martin)	£44.00

(c) Bank Reconciliation & Budget Monitoring Report (Previously circulated) - Noted

2743. Derbyshire Association of Local Council's Circulars (Previously circulated by Email) - Noted

DALC Ref	Details
Circ. 16/2016	Farewell to Sarita Welcome Wendy - AGM update - National Min Wage - Police & Crime Commissioner Funding - Bright Ideas Fund - Neighbourhood Planning update - Grants for Green Spaces - Training - Clerk Vacancy
Email 4/11/16	Meet the Chief Officer - 22 November - Belper
Email 9/11/16	Safer Neighbourhood Teams withdrawing their presence
Circ. 17/2016	16-18 National Salary Award - Derbyshire Alert Messaging System - HR for busy councils - DCC Parish & Town Liaison Forum - Responsive Bus Service for Rural Residents - Updated Legal Topic Notes - NALC
Email 16/11/16	Remedi

2744. Information Items/Correspondence (previously circulated by E-mail) - Noted

From	Details
Rural Services Network	Rural Vulnerability Service - Rural Broadband - October 2016
Peak District Rural Housing Association	Annual Report for 2015-2016
Rural Services Network	Weekly Email News Digest - 31 October, 2016
DCC	Modern Slavery Newsletter
Derbyshire Arts	Derbyshire Open Arts Plus 2017
Rural Services Network	Rural Opportunities Bulletin

Groundwork Creswell, Ashfield & Mansfield and Crestra Ltd	Quarter 4 Newsletter November
Rural Services Network	Free RSN Seminar - Grants and Funding
Email from/to resident	Various highway issues
AVBC	Committee Papers for Planning Board
AVBC	Committee Papers for Full Council
DCC	Networked Heritage (Derwent Valley Mills)
DCC	Shale Gas and Fracking Informative Note - Nov 2016
AVBC	Committee Papers for Standards and Appeals Committee
Derbyshire Police	Theft from vehicles information
AVBC	Assets of Community Value – Nomination -The Jug & Glass Inn, Main Road, Lea
DCC	Derwent Valley Line Community Rail Partnership Annual Report 2015/16
AVBC	Committee Papers for Cabinet
DCC	Derwent Valley Line CRP Meeting Monday 5 December at 1330, County Hall, Matlock

2745. Agenda items for the next meeting on 4 January 2017

Consider quotations for new noticeboard at Holloway Cemetery
 Consider quotations and designs for new signage at the Memorial Gardens
 Restricting Permitted Development through 'Article 4' – Cllr Aldred

Confidential Items - None

Meeting closed: 9:27pm