

Dethick Lea & Holloway Parish Council

Chair 2016-17

Councillor Ian Hooker
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Clerk to the Parish Council

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1 December 2016

Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday, 7 December 2016 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for all items of personal or Disclosable Pecuniary Interests. These will be available at the meeting.

Yours sincerely

T. Walker

Clerk to the Parish Council

AGENDA – 7 December 2016

Non-Confidential Items

- 1. To receive apologies for absence**
- 2. To consider motions for variations of business**
- 3. Declaration of member's interests at meeting**
 - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of personal or Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
 - (b) Where a Member indicates that they have an interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
 - (c) The Declarations of Interests will be read out from the declarations sheet and Members will be asked to confirm that the record is correct.

4. Public Speaking

Richard Hibberd – Christmas Trees and Parish Magazine Feedback

- (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest who wish to make representations or give evidence under the National Association of Local Councils (NALC) Code of Conduct shall do so at this stage.

5. To approve and sign the minutes of the meeting held on 2 November 2016.

6. To determine which items, if any of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

7. Chairman's Announcements

- **Annual Play Area Inspection**
- **Christmas tree**
- **Modification to schedule of tree works**
- **Portable light and heater for Receiving House**
- **Revised cost for cutting Yew hedge and removing saplings at cemetery**

8. Review of cemetery fees and regulations

9. Budget and Precept for 2017/18

10. To note grit bin report from Parish Warden

11. Update on Neighbourhood Development Plan

12. Consider Terms of Reference for Neighbourhood Plan Steering Committee

13. Consider a request for funding from the Neighbourhood Plan Steering Committee

14. Consider Neighbourhood Planning Grant Application Form

15. Memorial Gardens HLF project update – Cllr J Ward

16. Consider quotation and designs for new signage at Holloway Cemetery

17. Consider supporting Shirland & Higham Parish Council in setting up a seminar in connection with Safer Neighbourhood Teams withdrawing their presence - Cllr Sheppard

18. Removal of pay phones (COR/2016/0195)

19. To note the nomination by the Matlock & Dales branch of CAMRA to AVBC for the Jug & Glass Inn, Main Road, Lea as an Asset of Community Value

20. Planning Matters – Planning applications for consideration

TRE/2016/0178 ***Extension granted to 9/12/16	44 Church Street Holloway Matlock Derbyshire Crown reduce rowan, birch and cherry trees
TRE/2016/0190 ***Extension granted to 9/12/16	Dethick Lea & Holloway Parish Council sites (Holt Lane Recreation Ground, Holloway Cemetery and Memorial Gardens) Various tree maintenance works
AVA/2016/1242	Rose Cottage Leashaw Holloway Matlock Non Material Amendment to AVA/2016/0629

21. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2261	Clerk Wages – November - 43.33 hours (Net) plus Use of home as office – November (Net) Mileage: 74 miles @ £0.45 28/10/16 Home/Holloway/Home (24 miles) 2/11/16 Home/Holloway/Home (24 miles) 7/11/16 Home/Holloway/Lea/Home (26 miles) Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution Wordpress – PC Website hosting / Domain mapping – 18/2/17-17/2/18 Heart Internet – PC Domain name registration – 3-year subscription to 12/12/19	£458.69 £33.30 £10.00 £10.46 £11.00 £25.17	£548.62
2262	Warden Wages (to 26 November 2016) – 74 hours @ £7.20 (Net) Mileage: 15 miles @ £0.45 per mile Texts & Phone calls 18 @ £0.10	£532.80 £6.75 £1.80	£541.35
2263	HMRC – Income Tax / NI		£114.60

2264	Keptkleen Ltd – Holloway Public Conveniences (weeks 40 - 43) Invoice No. 852		£96.00
2265	The Florence Nightingale Memorial Hall Fund - Room hire for Neighbourhood Plan 21/9/16 and 25/10/16 funded through Cllr G Martin and 22/11/16 paid for by Parish Council		£66.00
2266	Plumbworks Ltd – Repair to cemetery tap		£132.00
2267	Peter Robinson – Holly hedge at Holloway Cemetery		£230.00
2268	Peter Robinson – Yew hedge & sapling removal at Holloway Cemetery		£90.00
2269	Mr J Swindell – Reimbursement for Gallup biograde amenity weed killer (HLF Project)		£47.20
DD	British Gas – Holloway Public Conveniences (27/10/16)		£16.71
DD	AVBC – Rates for Toilets at Church Street – 8 th payment		£41.00

Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (31/10/16)	£1.90
100653	Funding for room hire for Neighbourhood Plan (Guy Martin)	£44.00

(c) Bank Reconciliation & Budget Monitoring Report (Previously circulated)

22. Derbyshire Association of Local Council's Circulars (Previously circulated by Email)

DALC Ref	Details
Circ. 16/2016	Farewell to Sarita Welcome Wendy - AGM update - National Min Wage - Police & Crime Commissioner Funding - Bright Ideas Fund - Neighbourhood Planning update - Grants for Green Spaces - Training - Clerk Vacancy
Email 4/11/16	Meet the Chief Officer - 22 November - Belper
Email 9/11/16	Safer Neighbourhood Teams withdrawing their presence
Circ. 17/2016	16-18 National Salary Award - Derbyshire Alert Messaging System - HR for busy councils - DCC Parish & Town Liaison Forum - Responsive Bus Service for Rural Residents - Updated Legal Topic Notes - NALC
Email 16/11/16	Remedi

23. Information Items/Correspondence (previously circulated by E-mail)

From	Details
Rural Services Network	Rural Vulnerability Service - Rural Broadband - October 2016
Peak District Rural Housing Association	Annual Report for 2015-2016

Rural Services Network	Weekly Email News Digest - 31 October, 2016
DCC	Modern Slavery Newsletter
Derbyshire Arts	Derbyshire Open Arts Plus 2017
Rural Services Network	Rural Opportunities Bulletin
Groundwork Creswell, Ashfield & Mansfield and Crestra Ltd	Quarter 4 Newsletter November
Rural Services Network	Free RSN Seminar - Grants and Funding
Email from/to resident	Various highway issues
AVBC	Committee Papers for Planning Board
AVBC	Committee Papers for Full Council
DCC	Networked Heritage (Derwent Valley Mills)
DCC	Shale Gas and Fracking Informative Note - Nov 2016
AVBC	Committee Papers for Standards and Appeals Committee
Derbyshire Police	Theft from vehicles information
AVBC	Assets of Community Value – Nomination -The Jug & Glass Inn, Main Road, Lea
DCC	Derwent Valley Line Community Rail Partnership Annual Report 2015/16
AVBC	Committee Papers for Cabinet
DCC	Derwent Valley Line CRP Meeting Monday 5 December at 1330, County Hall, Matlock

24. Agenda items for the next meeting on 4 January 2017

Consider quotations for new noticeboard at Holloway Cemetery

Consider quotations and designs for new signage at the Memorial Gardens

Restricting Permitted Development through 'Article 4' – Cllr Aldred

Confidential Items