

Dethick Lea & Holloway Parish Council

Chair 2015-16

Councillor Ian Hooker
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Clerk to the Parish Council

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30 September 2015

Dear Councillors

You are summoned to attend the monthly Meeting of Dethick, Lea and Holloway Parish Council to be held on Wednesday **7 October 2015 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

T. Walker

Clerk to the Parish Council

AGENDA – 7 October 2015

Non Confidential Items

- 1. To receive apologies for absence**
- 2. To consider motions for variation business**
- 3. Declaration of member's interests at meeting**
 - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
 - (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
 - (c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4. Councillor obligations in relation to declaration of interests

5. Public Speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

6. To approve and sign the Minutes of the meeting held on 2 September 2015

7. To determine which items, if any of the Agenda should be taken with the public excluded

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

8. Chairman's Announcements

9. To consider procedure put forward for Co-optee vacancies

10. To consider applicant (Mr Steve Hannath) for one of the Co-optee vacancies on the Council

11. To note the installation of grit bin at the right hand side of the entrance to Lea Primary School

12. To note that the new Parish Council landline number - 01629 706222

13. To consider whether to renew the licence for Scribe 2000 accounting package

14. Update on the final home of the old rocking horse

15. Progress on clearing the Memorial Gardens

16. Highway issues:

Vehicle parking on Church Street
Footway obstructions on Leashaw

17. Update – Awards for all lottery funding for procurement of an IT solution

18. To consider new Councillor / Clerk training requests and note bookings made

New requests

Clerk - New Clerk Induction – 24 November 2015

Councillor P Ward - The Planning Process – 9 December 2015
 Councillor P Ward – Code of conduct training – Next available date

Bookings confirmed

Councillor P Ward – Councillor Induction Training – 19 November 2015
 Councillor H Aldred – Councillor Induction Training – 19 November 2015

19. Review of Working Group memberships

20. To consider whether to go ahead with the annual play area inspection offered by AVBC

21. To consider grit bin condition report (September 2015) from Warden

22. To consider the quotation for the repair of the Warden’s strimmer
 (Quote not available at the time of the agenda being circulated)

23. Suggestions for improved transparency on Parish website and FAQs

24. Planning Matters – Planning applications for consideration

AVBC Ref	Address and Proposal
<u>AVA/2015/0832</u>	Lea Hurst, Leashaw, Holloway, Matlock, Derbyshire DE4 5AT Boundary Fence
AVA/2015/0859	Manor Farm, Dethick, Matlock, Derbyshire DE4 5GG Form new access.
AVA/2015/0892	Land On East Side Of Leashaw Road, Holloway, Matlock Erection of Agricultural Building for Storage of Fodder and Bee Keeping Equipment
<u>AVA/2015/0863</u> Decision made 24/9/15	The Farm Lea Main Road Lea Matlock Derbyshire DE4 5GR Prior Notification for steel framed agricultural building Agricultural Prior Notification, which is permitted development and no consultation is required to take place

25. Financial Matters

(a) Expenditure - Approve the following payments

Cheque No.	Payee & Details		Total
2162	Clerk Wages – August / handover – 14 hours) Wages – September - 43.33 hours) Use of home as office (September)) Mileage: 244 miles @ £0.45 26.8.15 Home – Sheffield – Return (64 miles) 28.8.15 Home – Lea Bridge – Return (24 miles) 7.9.15 Home – Lea Bridge – Return (24 miles) 9.9.15 Home – Shirland – Return (22 miles)	£572.30 £109.80	£727.93

	14.9.15 Home – Sheffield – Return (64 miles) 19.9.15 Home – Holloway – Return (23 miles) 30.9.15 Home – Holloway – Return (23 miles)		
	Expenses (Stationery & stamps) Line rental and broadband contribution Parish phone line (Inc. £5 delivery of Vonage box)	£22.41 £8.42 £15.00	
2154	Warden Wages (to 30/9/15) – 74 hours Mileage Texts Materials	£481.00 £7.65 £0.90 £11.69	£501.24
2155	HMRC – Income Tax / NI		£150.50
2156	M Fox – Locum Clerk (2/9/15 meeting)		£71.85
2157	Information Commissioner Data Protection Registration Fee – 20.6.15 to 19.6.16		£35.00
2158	Severn Trent Water Toilets, Church Street, Holloway – Feb 2014 to Aug 2015		£383.34
2159	Holloway Methodist Church – 6.7.15		£10.00
2160	Scribe 2000 Annual Software Licence – From 1.9.16		£234.00
DD	AVBC Rates – Toilets, Church Street – to 30.9.15		£41.00

(b) Income – To note the following income

Ref No.	From / Details	Amount
100641	Thomas Greatorex & Sons - Interment	£500.00
100642	L Petts Stonemasons – Additional Inscription	£20.00

(c) Bank reconciliation – This cannot be provided at the present time due to a technical issue with Scribe 2000 financial software.

26. Derbyshire Association of Local Council's Circulars (previously circulated by E-mail)

DALC Ref	Details

21/2015	Annual General Meeting - Nominations for President and Vice Presidents 2015-2016 - Motion
22/2015	Allotments - Finance, Basics, Budgets & Precepts - Employment of the Clerk & Council Staff
23/2015	Employment update September 2015, Beware of Bogus Self-employment - Towards a Better Understanding of Planning Process Training - Transparency Fund - CiLCA 2015 Training - DALC direct banking detail

27. Information Items/Correspondence (previously circulated by E-mail)

From	Details
Lea & Holloway Scout Group	Letter of thanks for £250 donation
AVBC	Amber Valley Borough Local Plan Part 1 The Core Strategy - Updated Sustainability Appraisal
AVBC	Committee Papers for Planning Board
DCC	Annual General Meeting of the Derwent Valley Line CRP
Rural Action Derbyshire	RURAL matters September 2015
AVBC	Committee Papers for Full Council
DCC	Grit Bins - Dethick, Lea and Holloway Parish
Derbyshire Records Office	First World War: Different Perspectives
DCC	New £13 million package of benefits for East Midlands Trains customer
AVBC	Belper & Duffield - 'Have Your Say' - 7 October 2015
AVBC	Whole Council Elections for AVBC – Further Representations Invited
AVBC	Funding/Grants Available
DCC	Best Station Awards for Derwent Valley Line
AVBC	Annual Civic Service - 1 November 2015
Parish Clerk	Disclosure of Interests and Councillor Obligations information
AVBC	Amended Plans - Reference: AVA/2015/0832
DALC	Error in date of training - Towards a Better Understanding of the Planning Process and the Role of Local Councils
AVBC	Committee Papers for Cabinet
AVBC	Committee Papers for Licensing Panel

28. Agenda Items for the next meeting on Wednesday 4 November 2015

Remaining Council Vacancy / Vacancies

Confidential Items

None listed at time of agenda being issued