

Dethick Lea & Holloway Parish Council

Chair 2016-17

Councillor Ian Hooker
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Clerk to the Parish Council

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MINUTES – 5 October 2016

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 5 October 2016.

Councillors: Ian Hooker (Chair)
Barbara Wright
Joan Ward
Helen Aldred
Bert Sheppard
(left 9.02pm)
Mike Taaffe-Finn
Joy Stevenson

Also Present: T Walker (Parish Clerk)
4 members of the public

Non Confidential Items

2675. Apologies for absence – Cllrs Steve Hannath and Pat Ward

2676. To consider motions for variations of business - None

2677. Declaration of member's interests at meeting

Councillor Ian Hooker declared a personal interest in Item 14 (Consider quotations for repairs to the Receiving House) and indicated that he would remain in the meeting but not participate in any discussions or vote.

2678. Public Speaking

Three residents raised further concerns about the flats at Holme Close, Holloway and stated that Futures Homescapes were housing former criminals. They were disappointed with the previous response from Futures Homescapes and stated that Futures Homescapes were abdicating responsibility to the Police. The residents claimed that one particular person was responsible for a number of thefts. An incident where a school teacher was frightened and instances of begging outside the shop were also mentioned. It was claimed that vulnerable residents were too frightened to report the problems and that the location of the mobile Police station was putting people off speaking to the Police as the mobile unit was close to the flats.

RESOLVED: (1) Clerk to pass on the concerns of residents to the Police and Futures Homescapes and invite them to a meeting with concerned residents. Ideally this would take place immediately before a future Parish Council meeting so that the hall was available. (2) Clerk to ask the Police to consider parking at an alternative location to Holme Close when they visit with the mobile unit.

2679. To approve and sign the minutes of the meeting held on 3 August 2016.

RESOLVED: To approve the minutes as a true record.

2680. To determine which items, if any of the Agenda should be taken with the public excluded - None

2681. Chairman's Announcements

- **Adding volunteers to Parish Council Insurance**

RESOLVED: To add 6 volunteers to the Parish Council insurance policy which would be free until June 2017 and then £14.40 when the policy is renewed.

- **Application to designate Neighbourhood Area for DL&H parish**

The Chairman explained that he had received confirmation from AVBC that the Neighbourhood Area had been agreed for the purposes of the preparation of a Neighbourhood Plan.

- **Road priority survey**

The Chairman explained the background to the survey and gave the opportunity for another Councillor to submit a response to DCC.

- **Poppy Appeal donation for Remembrance Day wreath**

RESOLVED: For the Parish Council to make a donation of £50 for the Remembrance Day wreath.

2682. Update on Neighbourhood Development Plan

The Chairman gave an update on the meeting held on 21/9/16. Attendance was disappointing and only 14 people were present including 4 Parish Councillors. A Chair was not elected, but Guy Martin was able to answer questions raised. The constitution will be considered at the next meeting 25/10/16.

2683. Correction to item 25b of Standing Orders

RESOLVED: To correct item 25b of Standing Orders as follows: -

A motion to add to or vary or revoke one or more of the council's standing orders, except one that incorporates mandatory statutory requirements, shall be proposed by a special motion, the written notice by at least 4 councillors to be given to the Proper Officer in accordance with standing order 9 above.

2684. To authorise the Clerk to proceed with repairs to the swing and play trail at Holt Lane Recreation Ground once a suitable quotation has been received

RESOLVED: The Clerk to proceed with repairs to the swing and play trail providing the cost is within the £500 limit.

2685. Memorial Gardens Footpath - Proposed Public Footpath Creation Agreement Under Section 25 Of The Highways Act 1980

RESOLVED: (1) For the Clerk to confirm to Derbyshire County Council that the Parish Council wish to proceed to convert the existing footpath through the Memorial Gardens into a public footpath under Section 25 of the Highway Act 1980. (2) For the footpath retainers mentioned by Derbyshire County Council to be repaired as part of the HLF project.

2686. Memorial Gardens HLF Project Update – Cllr J Ward

Cllr Joan Ward gave an update on the project. A small number of volunteers were continuing to clear and tidy the area. The gentlemen in the adjoining property was thanked for disposing of rubbish, as was Cllr Joan Ward to her continuing work on this project.

2687. Consider revised ‘High Priority’ work schedule from tree inspection / risk assessment report from Thompson Tree Services, having removed works being carried out as part of the Memorial Gardens HLF project

RESOLVED: (1) Clerk to obtain 2 further quotes from a contractor who is approved by the Arboricultural Association for the tree work identified in the report as soon as possible. (2) Clerk to contact DCC and ask for the tree work identified as T4 at Holt Lane Recreation Grounds to be undertaken by them since the tree is on the highway side of the wall.

2688. Consider quotations for repairs to the Receiving House

RESOLVED: To proceed with the quotation from Roger Elliott priced at £5450.00.

2689. Consider quotation for the provision of a fascia and snow guard on the shelter at Lea Recreation Ground

RESOLVED: To proceed with the quotation from Derek Meakin priced at £375.00.

2690. Consider quotation for Internal Audit 2016/17

RESOLVED: To proceed with the quotation from Brian Wood priced at £150.00.

2691. Public House Car Park – Cllr Aldred

Cllr Aldred raised concerns about the condition of the car park at the Yew Tree public house especially the overgrown vegetation and surfacing.

RESOLVED: Cllrs Joan Ward & Joy Stevenson to visit the owners to ask informally if the area could be tidied up.

2692. Parish Boundary update – Cllr Aldred

Cllr Aldred gave an update on investigations she had undertaken concerning the parish boundary and confirmed that the boundary was actually correct.

2693. Reinstated track at Lea Hurst – Cllr Stevenson

Cllr Stevenson highlighted concerns with the appearance of the reinstated track, as it does not meet the requirements of the planning decision. However, AVBC stated that the work is still in progress. Cllr Hooker explained that he had spoken with the owner and there is to be a further top layer of gravel added to the path and then grass seed will be sown in the middle of the path. Given the time of the year this would not be done until the Spring.

2694. TPO refused by Derbyshire Dales District Council in respect of the trees at Brookdale, Riber Road, Lea – Cllr Stevenson

RESOLVED: Clerk to contact the Head of Service or Chief Executive at Derbyshire Dales District Council informing them that the Parish Council is unhappy with the decision by the Tree Officer to refuse a Tree Preservation order as the tree is close to a conservation area and is within a special landscape area.

2695. Planning Matters – Planning applications (for note only as deadline has passed)
- Noted

TRE/2016/0115	Holloway Memorial Gardens, Church Street, Holloway, Matlock Remove one sycamore, two hornbeam and six rowan trees
AVA/2016/0752	Repton House Church Street Lea Matlock Replacement and re-positioning of two 50mm flues with a single 100m flue. Replacement of the existing satellite dish and alarm boxes
AVA/2016/0796	Lea Hurst Leashaw Holloway Matlock Derbyshire Alteration of garden features (Retrospective)
AVA/2016/0797	Lea Hurst Leashaw Holloway Matlock Derbyshire Listed building consent for alteration of garden features (Retrospective)
AVA/2016/0736	Studio 61 Gallery Leashaw Holloway Matlock Derbyshire Change of Use from A1 Shop to A3 Cafe
TRE/2016/0125	Christ Church, Church Street Lea Matlock Derbyshire DE4 5JP Fell two Lawson cypress trees

Planning Matters – Planning applications for consideration

TRE/2016/0133	Park Cottage, Yew Tree Hill, Holloway, Matlock, Derbyshire Remove spruce and three Leylandii trees. Crown reduce apple tree COMMENT: No objection
AVA/2016/0815	12 Hillside Holloway Matlock Derbyshire DE4 5AX Addition of a single story side extension (demolish existing small outbuilding/store). Addition of small porch to front door COMMENT: The Parish Council would prefer the use of a pitched roof rather than a flat roof.
AVA/2016/0993	Upper Holloway Farm High Lane Upper Holloway Matlock Prior Notification Application for a Proposed Steel Framed Agricultural Building COMMENT: No objection.
TRE/2016/0151	Norbreck Yew Tree Hill Holloway Matlock Remove Lawson cypress tree COMMENT: No objection.
TRE/2016/0153	Cowgate Cottage Lea Road Lea Bridge Matlock Fell Golden Lawson Cypress COMMENT: No objection

Decision Notices Circulated: Noted

TRE/2016/0109	Cemetery, Church Street, Holloway
TRE/2016/0112	Land at Hillside, Holloway
TRE/2016/0115	Holloway Memorial Gardens, Church Street, Holloway

2696. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2247	Clerk Wages – September - 43.33 hours (Net) plus Use of home as office – September (Net) August & September expenses: Mileage: 72 miles @ £0.45 29/7/16 Home – Holloway – Home (24 miles) 3/8/16 Home – Holloway – Home (24 miles) 8/8/16 Home – Holloway – Home (24 miles) Vonage - Parish phone line (Sept payment) Vonage - Parish phone line (Oct payment) TalkTalk - 50% Line rental & Broadband contribution (Sept payment) TalkTalk - 50% Line rental & Broadband contribution (Oct payment) Reimbursement of Severn Trent Water bill for period 3/2/16 to 2/8/16	£458.69 £32.40 £10.00 £10.00 £10.02 £10.02 £135.72	£666.85
2248	Warden Wages (to 24 September 2016) – 74 hours @ £7.20 (Net) August expenses: Mileage: 41 miles @ £0.45 per mile Texts & Phone calls 11 @ £0.10 Car Insurance (business use element) 2 spare Receiving House keys Materials Petrol for strimmer and blower September expenses: Mileage: 14 miles @ £0.45 per mile Texts 2 @ £0.10 Gate latch for play area gate Wire brush for cleaning strimmer Petrol for strimmer	£532.80 £18.45 £1.10 £6.27 £9.00 £2.50 £23.40 £6.30 £0.20 £2.99 £1.99 £5.99	£610.99
2249	HMRC – Income Tax / NI		£114.60
2250	Keptkleen – Holloway Public Conveniences (weeks 26 - 30) Invoice No. 822		£120.00

2251	Keptkleen – Holloway Public Conveniences (weeks 31-34) Invoice No. 832		£96.00
2252	V B G Martin – Mileage 62 miles @ £0.45 per mile (Attendance at meeting on 3/8/16)		£27.90
2253	Peak Playgrounds Ltd – Play Area at Lea Rec		£4446.00
2254	Belmont Van & Mower Centre Ltd – Bobbin trimmer line and string line head		£51.58
2255	Poppy Appeal – Remembrance Day Wreath		£50.00
DD	AVBC - Rates for Toilets at Church Street – 5th payment		£41.00
DD	AVBC - Rates for Toilets at Church Street – 6th payment		£41.00
DD	British Gas – Holloway Public Conveniences (27/7/16)		£7.52
DD	British Gas – Holloway Public Conveniences (30/8/16)		£7.75

RESOLVED: To approve payments as listed above.

Void / cancelled cheques: None

(b) Income - Noted

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (29/7/16)	£1.73
BACS	Monthly interest from Nat West Account (31/8/16)	£1.80
100651	Memorial Fee – Thomas Greatorex & Sons	£500.00
100652	Interment Fee – Thomas Greatorex & Sons	£500.00

(c) Bank Reconciliation & Budget Monitoring Report (Previously circulated) - Noted

2697. Derbyshire Association of Local Council's Circulars (Previously circulated by Email) - Noted

DALC Ref	Details
N/A	DALC AGM and Annual Executive Meeting - Chatsworth House
N/A	Training – Leicestershire & Rutland DALC
15/2016	Derbyshire Association of Local Councils Circular 15 2016 - Council Tax Referendum Principles - New DALC Service Cemeteries & Burial Grounds - Tesco Bags of Help - Neighbourhood Planning

2698. Information Items/Correspondence (previously circulated by E-mail) - Noted

From	Details
Rural Services Network	Weekly Email News Digest - 1 August, 2016
Rural Services Network	Rural Conference 2016
AVBC (2/8/16)	Committee Papers for Licensing Board
AVBC (2/8/16)	Committee Papers for Licensing Panel
Rural Services Network	Rural Opportunities Bulletin

DCC	Help Keep Derbyshire Together
AVBC (5/8/16)	Committee Papers for Planning Board
Rural Services Network	Weekly Email News Digest - 8 August, 2016
DCC	Notice of Annual General Meeting of the Derwent Valley Line Community Rail Partnership - Monday 12 September
Rural Services Network	Rural Vulnerability Service - Fuel Poverty - August 2016
DDDC	Derbyshire Dales Local Plan
Groundwork Creswell, Ashfield & Mansfield and Crestra Ltd	Quarter 3 Newsletter
AVBC (15/8/16)	Committee Papers for Standards and Appeals Panel
DCC	Celebrating 15 years of World Heritage in the Derwent Valley
Rural Services Network	Weekly Email News Digest - 16 August, 2016
Rural Services Network	Rural Vulnerability Service - Rural Transport - August 2016
Rural Services Network	Weekly Email News Digest - 23 August, 2016
Rural Services Network	Rural Spotlight on Heart of the Village
AVBC (26/8/16)	Committee Papers for Cabinet
Matlock Hospitals League of Friends	Better care Closer to Home - Public Consultation
Rural Services Network	Weekly Email News Digest - 30 August, 2016
DCC	Parish and Town Council Liaison Forum Monday 31 October 2016
Rural Services Network	Weekly Email News Digest - 6 September, 2016
DCC	Derwent Valley Mills World Heritage Site Discovery Days 2016 Booklet
DCC	Derwent Valley Line CRP AGM Monday 12 September
AVBC (9/9/16)	Committee Papers for Planning Board
AVBC (9/9/16)	Committee Papers for Governance and Audit Board
Rural Services Network	Rural Vulnerability Service - Rural Broadband - September 2016
Cambridge Building Society	Change in Interest Rates
DCC	Snow Warden Scheme 2016-17
DCC	Historic England Angel Awards
AVBC (13/9/16)	Committee Papers for Full Council
DCC	Heritage Trust Network Launch and Conference, October 2016
Groundwork Creswell, Ashfield and Mansfield & Crestra Ltd	Tesco funding available now!
Rural Services Network	Weekly Email News Digest - 19 September, 2016
Rural Services Network	Spotlight on Older People from RSN
Rural Services Network	Rural Economy Spotlight
AVBC	Amber Valley Borough Council Annual Crime and Disorder Meeting
DCC	Attachment of Seasonal Decorations to Street Lighting Columns
Rural Action Derbyshire	Neighbourhood Planning Bulletin
Rural Services Network	Free RSN Seminar - Rural Economies

DCC	Minutes of Derwent Valley Line Community Rail Partnership AGM
Rural Services Network	Weekly Email News Digest - Monday, 26 September, 2016
DCC	'Why World Heritage Matters' UK conference, Caernarfon, 10/11 October
DCC	Derwent Valley Mills WHS Discovery Days
AVBC (27/9/16)	Committee Papers for Improvement & Scrutiny Committee

2699. Agenda items for the next meeting on 2 November 2016

- Review of Cemetery Fees & Regulations
- Update on Neighbourhood Plan
- Consider proposed Constitution for Neighbourhood Development Plan Steering Group
- Memorial Gardens HLF project update and consider quotations for further work

Confidential Items - None

Meeting closed: 9.08pm