

Dethick Lea & Holloway Parish Council

Chair 2016-17

Councillor Ian Hooker
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Clerk to the Parish Council

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27 October 2016

Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday, 2 November 2016 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for all items of personal or Disclosable Pecuniary Interests. These will be available at the meeting.

Yours sincerely

T. Walker

Clerk to the Parish Council

AGENDA – 2 November 2016

Non-Confidential Items

- 1. To receive apologies for absence**
- 2. To consider motions for variations of business**
- 3. Declaration of member's interests at meeting**
 - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of personal or Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
 - (b) Where a Member indicates that they have an interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
 - (c) The Declarations of Interests will be read out from the declarations sheet and Members will be asked to confirm that the record is correct.

4. Public Speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest who wish to make representations or give evidence under the National Association of Local Councils (NALC) Code of Conduct shall do so at this stage.

5. To approve and sign the minutes of the meeting held on 5 October 2016.

6. To determine which items, if any of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

7. Chairman's Announcements

- **Consider quotation from Peter Robinson to cut holly hedge, yew hedge and remove small trees growing out of yew hedge at Holloway Cemetery**

8. Review of Working Group Membership

9. Consider quotations for tree work identified in the tree inspection / risk assessment report from Thompson Tree Services

10. Update on Neighbourhood Development Plan

11. Consider proposed Constitution for Neighbourhood Development Plan Steering Group

12. Consider Neighbourhood Planning Grant Application Form

13. Consider the provision of new signage and noticeboard at Holloway Cemetery

14. Memorial Gardens HLF project update – Cllr J Ward

15. Update on Yew Tree public house car park – Cllr Stevenson

16. Update on Flats at Holme Close – Cllr Aldred

17. Planning Matters – Planning applications for consideration

TRE/2016/0157 ***Extension granted to 4/11/16***	13 Church Street Holloway Matlock Derbyshire Remove Yew tree, crown reduce cherry and apple trees by 20%
2016 10 04 (TPO 66) 8184379 ***Extension granted to 4/11/16***	The Limes Mill Lane Holloway Matlock Derbyshire 2 Birch trees – fell to improve views and create a fruit garden. Replant with apple tree
TRE/2016/0174	Brackenhill House Hillside Holloway Matlock Remove silver birch tree and crown reduce goat willow
TRE/2016/0177	Ashleigh Yew Tree Hill Holloway Matlock Derbyshire Remove Fir, Scots pine and Leylandii trees. Prune apple and pine

18. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2256	Clerk Wages – October - 43.33 hours (Net) plus Use of home as office – October (Net) Mileage: 96 miles @ £0.45 29/9/16 Home/Holloway/Home (24 miles) 5/10/16 Home/Holloway/Home (24 miles) 6/10/16 Home/Holloway/Home (24 miles) 13/10/16 Home/Holloway/Home (24 miles) Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution Postage stamps (24 x second class) Printer cartridge Printer paper and staples	£458.49 £43.20 £10.00 £10.02 £13.20 £69.99 £17.50	£622.40
2257	Warden Wages (to 22 October 2016) – 74 hours @ £7.20 (Net) Mileage: 10 miles @ £0.45 per mile Texts & Phone calls 13 @ £0.10 Safety boots Petrol for strimmer	£532.80 £4.50 £1.30 £34.99 £11.77	£585.36
2258	HMRC – Income Tax / NI		£114.80
2259	Keptkleen Ltd – Holloway Public Conveniences (weeks 35-39) Invoice No. 842		£120.00
2260	The Florence Nightingale Memorial Hall Fund – Hall hire for July and August		£44.00
DD	British Gas – Holloway Public Conveniences (27/9/16)		£7.75

DD	AVBC – Rates for Toilets at Church Street – 7 th payment		£41.00
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Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
BACS	Precept (2 nd payment)	£10,653.00
BACS	Monthly interest from Nat West Account (30/9/16)	£1.60

(c) Bank Reconciliation & Budget Monitoring Report (Previously circulated)

19. Derbyshire Association of Local Council's Circulars (Previously circulated by Email)

DALC Ref	Details
Email 3/10/16	Annual Executive Meeting & AGM - 6 October 2016
Email 5/10/16	YLCA Conference Scarborough 28 October - 30 October
Email 5/10/16	Derbyshire Association of Local Councils - Annual Report 2015-16
Email 20/10/16	Marketing your Village & Community Hall Training
Email 27/10/16	DALC Training in November 2016

20. Information Items/Correspondence (previously circulated by E-mail)

From	Details
Holocaust Memorial Day Trust	Can you commemorate Holocaust Memorial Day 2017
Rural Services Network	Rural Vulnerability Service - Fuel Poverty - September 2016
Rural Services Network	Weekly Email News Digest - 3 October, 2016
Rural Services Network	Rural Opportunities Bulletin
Rural Services Network	Free RSN Seminar - Rural Economies
AVBC	Committee Papers for Planning Board
Rural Services Network	Weekly Email News Digest - 10 October, 2016
DCC	Parish and Town Council Liaison Forum Mon 31/10/16
Rural Services Network	Rural Vulnerability Service - Rural Transport - October 2016
FDVL	Friends of the Derwent Valley Line AGM, Tues 25/10/16
AVBC	Civic Carol Service 2016
DCC	Snow Warden Training
AVBC	Road Closure - 11 November 2016 - Lea Road, Lea Bridge, Matlock
FDVL	Friends of the Derwent Valley Line - Annual Accounts
Rural Services Network	Weekly Email News Digest - 18 October, 2016
Rural Services Network	Rural Housing Spotlight
DDDC	Brookdale, Riber Road, Lea - request for TPO
DCC	Community Group and Interpretation Courses
Derbyshire Law Centre	Invite to Derbyshire Law Centre AGM
Countryside Alliance	The Rural Oscars are open for business
Rural Services Network	Weekly Email News Digest - Monday, 24 October, 2016
AVBC	Committee Papers for Licensing Panel

21. Agenda items for the next meeting on 7 December 2016

Budget and Precept for 2017/18
Review of cemetery fees and regulations
Consider grit bin report

Confidential Items