

# Dethick Lea & Holloway Parish Council

## Chair 2016-17

Councillor Ian Hooker  
Telephone: 01629 534393

## Clerk to the Parish Council

Mr T Walker  
Tel: 01629 706222  
Email: parishclerk@dethickleaandholloway.org.uk  
Website: www.dethickleaandholloway.org.uk

28 September 2016

---

Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday, 5 October 2016 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

**Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for all items of personal or Disclosable Pecuniary Interests. These will be available at the meeting.**

Yours sincerely

*T. Walker*

Clerk to the Parish Council

## **AGENDA – 5 October 2016**

### **Non Confidential Items**

- 1. To receive apologies for absence**
- 2. To consider motions for variations of business**
- 3. Declaration of member's interests at meeting**
  - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of personal or Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
  - (b) Where a Member indicates that they have an interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
  - (c) The Declarations of Interests will be read out from the declarations sheet and Members will be asked to confirm that the record is correct.

#### **4. Public Speaking**

- (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest who wish to make representations or give evidence under the National Association of Local Councils (NALC) Code of Conduct shall do so at this stage.

#### **5. To approve and sign the minutes of the meeting held on 3 August 2016.**

#### **6. To determine which items, if any of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

#### **7. Chairman's Announcements**

- **Adding volunteers to Parish Council Insurance**
- **Application to designate Neighbourhood Area for DL&H parish**
- **Road priority survey**
- **Poppy Appeal donation for Remembrance Day wreath**

#### **8. Update on Neighbourhood Development Plan**

#### **9. Correction to item 25b of Standing Orders**

#### **10. To authorise the Clerk to proceed with repairs to the swing and play trail at Holt Lane Recreation Ground once a suitable quotation has been received**

#### **11. Memorial Gardens Footpath - Proposed Public Footpath Creation Agreement Under Section 25 Of The Highways Act 1980**

#### **12. Memorial Gardens HLF Project Update – Cllr J Ward**

#### **13. Consider revised 'High Priority' work schedule from tree inspection / risk assessment report from Thompson Tree Services, having removed works being carried out as part of the Memorial Gardens HLF project**

#### **14. Consider quotations for repairs to the Receiving House**

#### **15. Consider quotation for the provision of a fascia and snow guard on the shelter at Lea Recreation Ground**

16. Consider quotation for Internal Audit 2016/17

17. Public House Car Park – Cllr Aldred

18. Parish Boundary update – Cllr Aldred

19. Reinstated track at Lea Hurst – Cllr Stevenson

20. TPO refused by Derbyshire Dales District Council in respect of the trees at Brookdale, Riber Road, Lea – Cllr Stevenson

21. Planning Matters – Planning applications - For note only as deadline has passed

TRE/2016/0115	<b>Holloway Memorial Gardens, Church Street, Holloway, Matlock</b> Remove one sycamore, two hornbeam and six rowan trees
AVA/2016/0752	<b>Repton House Church Street Lea Matlock</b> Replacement and re-positioning of two 50mm flues with a single 100m flue. Replacement of the existing satellite dish and alarm boxes
AVA/2016/0796	<b>Lea Hurst Leashaw Holloway Matlock Derbyshire</b> Alteration of garden features (Retrospective)
AVA/2016/0797	<b>Lea Hurst Leashaw Holloway Matlock Derbyshire</b> Listed building consent for alteration of garden features (Retrospective)
AVA/2016/0736	<b>Studio 61 Gallery Leashaw Holloway Matlock Derbyshire</b> Change of Use from A1 Shop to A3 Cafe
TRE/2016/0125	<b>Christ Church Church Street Lea Matlock Derbyshire DE4 5JP</b> Fell two Lawson cypress trees

Planning Matters – Planning applications for consideration

TRE/2016/0133 ***Extension to deadline to 7/10/16***	<b>Park Cottage, Yew Tree Hill, Holloway, Matlock, Derbyshire</b> Remove spruce and three Leylandii trees. Crown reduce apple tree
AVA/2016/0815 *Extension to deadline to 6/10/16***	<b>12 Hillside Holloway Matlock Derbyshire DE4 5AX</b> Addition of a single story side extension (demolish existing small outbuilding/store). Addition of small porch to front door
AVA/2016/0993	<b>Upper Holloway Farm High Lane Upper Holloway Matlock</b> Prior Notification Application for a Proposed Steel Framed Agricultural Building
TRE/2016/0151	<b>Norbreck Yew Tree Hill Holloway Matlock</b> Remove Lawson cypress tree
TRE/2016/0153	<b>Cowgate Cottage Lea Road Lea Bridge Matlock</b> Fell Golden Lawson Cypress

**Decision Notices Circulated:**

<b>TRE/2016/0109</b>	<b>Cemetery, Church Street, Holloway</b>
<b>TRE/2016/0112</b>	<b>Land at Hillside, Holloway</b>
<b>TRE/2016/0115</b>	<b>Holloway Memorial Gardens, Church Street, Holloway</b>

**22. Financial Matters**

**(a) Expenditure – To approve the following payments**

<b>Cheque No.</b>	<b>Payee &amp; Details</b>		<b>Total</b>
<b>2247</b>	<b>Clerk</b> Wages – September - 43.33 hours (Net) plus Use of home as office – September (Net)  August & September expenses: Mileage: 72 miles @ £0.45 29/7/16 Home – Holloway – Home (24 miles) 3/8/16 Home – Holloway – Home (24 miles) 8/8/16 Home – Holloway – Home (24 miles)  Vonage - Parish phone line (Sept payment) Vonage - Parish phone line (Oct payment) TalkTalk - 50% Line rental & Broadband contribution (Sept payment) TalkTalk - 50% Line rental & Broadband contribution (Oct payment) Reimbursement of Severn Trent Water bill for period 3/2/16 to 2/8/16	£458.69  £32.40  £10.00 £10.00 £10.02 £10.02 £135.72	<b>£666.85</b>
<b>2248</b>	<b>Warden</b> Wages (to 24 September 2016) – 74 hours @ £7.20 (Net)  August expenses: Mileage: 41 miles @ £0.45 per mile Texts & Phone calls 11 @ £0.10 Car Insurance (business use element) 2 spare Receiving House keys Materials Petrol for strimmer and blower  September expenses: Mileage: 14 miles @ £0.45 per mile Texts 2 @ £0.10 Gate latch for play area gate Wire brush for cleaning strimmer Petrol for strimmer	£532.80  £18.45 £1.10 £6.27 £9.00 £2.50 £23.40  £6.30 £0.20 £2.99 £1.99 £5.99	<b>£610.99</b>
<b>2249</b>	<b>HMRC – Income Tax / NI</b>		<b>£114.60</b>
<b>2250</b>	<b>Keptkleen – Toilet Cleaning Conveniences (weeks 26 - 30) Invoice No. 822</b>		<b>£120.00</b>
<b>2251</b>	<b>Keptkleen – Holloway Public Conveniences (weeks 31-34) Invoice No. 832</b>		<b>£96.00</b>

<b>2252</b>	<b>V B G Martin</b> – Mileage 62 miles @ £0.45 per mile (Attendance at meeting on 3/8/16)		<b>£27.90</b>
<b>2253</b>	<b>Peak Playgrounds Ltd</b> – Play Area at Lea Rec		<b>£4446.00</b>
<b>2254</b>	<b>Belmont Van &amp; Mower Centre Ltd</b> – Bobbin strimmer line and string line head		<b>£51.58</b>
<b>2255</b>	<b>Poppy Appeal</b> – Remembrance Day Wreath		<b>£50.00</b>
<b>DD</b>	<b>AVBC</b> - Rates for Toilets at Church Street – 5th payment		<b>£41.00</b>
<b>DD</b>	<b>AVBC</b> - Rates for Toilets at Church Street – 6th payment		<b>£41.00</b>
<b>DD</b>	<b>British Gas</b> – Holloway Public Conveniences (27/7/16)		<b>£7.52</b>
<b>DD</b>	<b>British Gas</b> – Holloway Public Conveniences (30/8/16)		<b>£7.75</b>

**Void / cancelled cheques:** None

**(b) Income**

<b>Ref No.</b>	<b>From / Details</b>	<b>Amount</b>
BACS	Monthly interest from Nat West Account (29/7/16)	<b>£1.73</b>
BACS	Monthly interest from Nat West Account (31/8/16)	<b>£1.80</b>
100651	Memorial Fee – Thomas Greatorex & Sons	<b>£500.00</b>
100652	Interment Fee – Thomas Greatorex & Sons	<b>£500.00</b>

**(c) Bank Reconciliation & Budget Monitoring Report (Previously circulated)**

**23. Derbyshire Association of Local Council's Circulars (Previously circulated by Email)**

<b>DALC Ref</b>	<b>Details</b>
N/A	DALC AGM and Annual Executive Meeting - Chatsworth House
N/A	Training – Leicestershire & Rutland DALC
15/2016	Derbyshire Association of Local Councils Circular 15 2016 - Council Tax Referendum Principles - New DALC Service Cemeteries & Burial Grounds - Tesco Bags of Help - Neighbourhood Planning

**24. Information Items/Correspondence (previously circulated by E-mail)**

<b>From</b>	<b>Details</b>
Rural Services Network	Weekly Email News Digest - 1 August, 2016
Rural Services Network	Rural Conference 2016
AVBC (2/8/16)	Committee Papers for Licensing Board
AVBC (2/8/16)	Committee Papers for Licensing Panel
Rural Services Network	Rural Opportunities Bulletin
DCC	Help Keep Derbyshire Together
AVBC (5/8/16)	Committee Papers for Planning Board
Rural Services Network	Weekly Email News Digest - 8 August, 2016
DCC	Notice of Annual General Meeting of the Derwent Valley Line Community Rail Partnership - Monday 12 September
Rural Services Network	Rural Vulnerability Service - Fuel Poverty - August 2016

DDDC	Derbyshire Dales Local Plan
Groundwork Creswell, Ashfield & Mansfield and Crestra Ltd	Quarter 3 Newsletter
AVBC (15/8/16)	Committee Papers for Standards and Appeals Panel
DCC	Celebrating 15 years of World Heritage in the Derwent Valley
Rural Services Network	Weekly Email News Digest - 16 August, 2016
Rural Services Network	Rural Vulnerability Service - Rural Transport - August 2016
Rural Services Network	Weekly Email News Digest - 23 August, 2016
Rural Services Network	Rural Spotlight on Heart of the Village
AVBC (26/8/16)	Committee Papers for Cabinet
Matlock Hospitals League of Friends	Better care Closer To Home - Public Consultation
Rural Services Network	Weekly Email News Digest - 30 August, 2016
DCC	Parish and Town Council Liaison Forum Monday 31 October 2016
Rural Services Network	Weekly Email News Digest - 6 September, 2016
DCC	Derwent Valley Mills World Heritage Site Discovery Days 2016 Booklet
DCC	Derwent Valley Line CRP AGM Monday 12 September
AVBC (9/9/16)	Committee Papers for Planning Board
AVBC (9/9/16)	Committee Papers for Governance and Audit Board
Rural Services Network	Rural Vulnerability Service - Rural Broadband - September 2016
Cambridge Building Society	Change in Interest Rates
DCC	Snow Warden Scheme 2016-17
DCC	Historic England Angel Awards
AVBC (13/9/16)	Committee Papers for Full Council
DCC	Heritage Trust Network Launch and Conference, October 2016
Groundwork Creswell, Ashfield and Mansfield & Crestra Ltd	Tesco funding available now!
Rural Services Network	Weekly Email News Digest - 19 September, 2016
Rural Services Network	Spotlight on Older People from RSN
Rural Services Network	Rural Economy Spotlight
AVBC	Amber Valley Borough Council Annual Crime and Disorder Meeting
DCC	Attachment of Seasonal Decorations to Street Lighting Columns
Rural Action Derbyshire	Neighbourhood Planning Bulletin
Rural Services Network	Free RSN Seminar - Rural Economies
DCC	Minutes of Derwent Valley Line Community Rail Partnership AGM
Rural Services Network	Weekly Email News Digest - Monday, 26 September, 2016
DCC	'Why World Heritage Matters' UK conference, Caernarfon, 10/11 October
DCC	Derwent Valley Mills WHS Discovery Days

**25. Agenda items for the next meeting on 2 November 2016**

- Review of Cemetery Fees & Regulations
- Update on Neighbourhood Plan
- Consider proposed Constitution for Neighbourhood Development Plan Steering Group
- Memorial Gardens HLF project update and consider quotations for further work

**Confidential Items**