

Dethick Lea & Holloway Parish Council

Chair 2016-17

Councillor Ian Hooker
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MINUTES – 3 August 2016

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 3 August 2016.

Councillors: Ian Hooker (Chair)
Pat Ward
Barbara Wright
Joan Ward
Helen Aldred
Bert Sheppard
Steve Hannath
Joy Stevenson

Also Present: T Walker (Parish Clerk)
1 member of the public

Non Confidential Items

2652. Apologies for absence – Cllr Mike Taaffe-Finn

2653. To consider motions for variations of business - None

2654. Declaration of member's interests at meeting

Cllr Aldred declared a personal interest in planning application AVA/2016/0629 (Item 19) and indicated that she would remain in the meeting, but not participate in any discussions or vote.

Cllr P Ward and Cllr Hooker declared a personal interest in Item 18 - Flood risk due to damaged kerb. They both indicated that they would remain in the meeting, but not participate in any discussions or vote.

2655. Public Speaking

One person registered disappointment that the access track to Lea Hurst that is currently being constructed, does not currently have grass running down the middle and hoped that this would be rectified.

One person raised concerns in relation to new design put forward as part of planning application AVA/2016/0629. A number of issues were highlighted including size, the use of a flat roof and materials which were not in keeping with the conservation area character statement. Impact on wildlife, light pollution and the presence of tunnels of historic importance were also mentioned.

One person highlighted a potential flood risk due to properties due to a damaged dropped kerb on Unnamed Road, Lea Wood. The problem had been reported to Derbyshire County Council some time ago, but they had not carried out the repair. A request was made for the parish council to consider writing to Derbyshire County Council in the hope that this would help to get the problem dealt with.

2656. To approve and sign the minutes of the meeting held on 6 July 2016.

RESOLVED: To approve the minutes as a true record

2657. To determine which items, if any of the Agenda should be taken with the public excluded - None

2658. Chairman's Announcements

- **Reminder that there is no meeting in September - Noted**
- **To note the arrangements circulated by the Clerk for the period 11 August to 6 September 2016 - Noted**

2659. To note 2015/16 external auditor certificate and report from Grant Thornton - Noted

2660. Neighbourhood Area Designation

RESOLVED: (1) For the neighbourhood area designation to be the Dethick, Lea and Holloway parish area. (2) For the Clerk to write to Amber Valley Borough Council and inform them that the Parish Council wishes to proceed with a Neighbourhood Development Plan and inform them of the neighbourhood area designation.

2661. To authorise a Neighbourhood Development Plan Steering Group with power to act as a Committee of the Parish Council, but with its authority in financial matters to be limited to the amount of grant funding received on behalf of the Council. The Steering Group so authorised will adopt a constitution under which it will control its affairs. The constitution will be subject to approval by the Parish Council.

RESOLVED: (1) To amend the proposal to say 'To authorise the creation of a Neighbourhood Development Plan Steering Group. The Steering Group so authorised will adopt a constitution under which it will control its affairs. The constitution will be subject to approval by the Parish Council. The terms of reference the Steering Group will be to develop a Neighbourhood Development Plan for Dethick, Lea and Holloway'. (2) To take forward and accept the amended proposal.

2662. To appoint Council representatives to be on Neighbourhood Plan Steering Group

RESOLVED: To appoint Councillors Helen Aldred, Steve Hannath, Joy Stevenson and Pat Ward to the Neighbourhood Plan Steering Group.

2663. Consider who to appoint to provide for Neighbourhood Planning advice and guidance

RESOLVED: To ask Guy Martin to provide initial support to the Neighbourhood Plan Steering Group.

2664. Repair to shelter roof at Lea Recreation Ground

RESOLVED: Clerk to obtain quotations for fascia board and snow guard

2665. Goal Posts at Lea Recreation Ground – Cllr Taaffe-Finn

RESOLVED: Item removed from agenda at the request of Cllr Taaffe-Finn (request made prior to the meeting)

2666. Consider tree inspection / Risk Assessment Report from Thompson Tree Services

RESOLVED: Cllr Joy Stevenson to identify which of the items listed in the report from Thompson Tree Services are scheduled to be done as part of the HLF project and inform the Clerk, so that a revised work schedule can be considered at the October meeting.

2667. Planning restrictions - Residential flats at Holme Close – Update from Cllr Aldred

Cllr Aldred informed the parish council that after investigating the matter it was found that the accommodation was designated as ‘flatlets’ at the planning stage and the description did not mention retired persons.

2668. Consider website FAQ document and parish magazine article circulated – Cllr Aldred

RESOLVED: (1) For Clerk to add the website document to the parish council website.
(2) Cllr Aldred to submit the article to parish magazine.

2669. Flood risk due to damaged kerb on Unnamed Road, Lea Wood – Cllr P Ward

Cllr P Ward and Cllr Hooker declared a personal interest in Item 18 - Flood risk due to damaged kerb. They both indicated that they would remain in the meeting, but not participate in any discussions or vote.

RESOLVED: For the Clerk to write to Derbyshire County Council Highways to ask for the repairs to be undertaken as soon as possible.

2670. Planning Matters – Planning applications for consideration

AVA/2016/0728	12 Hillside, Holloway, Matlock, Derbyshire, DE4 5AX Part demolition of existing outhouse - construction of single storey side extension *** Application withdrawn***
AVA/2016/0629 ***Deadline extended to 5/8/16***	Rose Cottage Leashaw Holloway Matlock Derbyshire DE4 5AT Rear extension and construction of new external steps (Resubmitted design)

	<p>COMMENT: The Parish Council reiterates its objection to this planning application as it contravenes the Conservation Area Character Statement. It is also located in the World Heritage Site and is in a special landscape area and close to ancient woodland. The flat roof is not in keeping with the requirements of the Conservation Area Character Statement. We feel that an archaeological survey of the underground tunnels of historical significance should take place before any development is approved.</p> <p>Vote: 6 for / 1 abstention</p> <p>Councillor Aldred declared a personal interest in this planning application and indicated that she would remain in the meeting, but not participate in any discussions or vote.</p>
TRE/2016/0109	<p>Cemetery, Church Street, Holloway, Derbyshire Remove 10 lime saplings</p> <p>COMMENT: No objection</p>
TRE/2016/0112	<p>Land at Hillside, Holloway Remove two hornbeam trees and one dead tree</p> <p>COMMENT: No objection</p>

Decision Notices Circulated: Noted

TRE/2016/0086	The Butchers Shop, Leashaw, Holloway
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2671. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2231	Clerk		£631.35
	Wages – July - 43.33 hours (Net) plus Use of home as office – July (Net)	£458.69	
	Mileage: 73 miles @ £0.45 1/7/16 Home – Holloway – Lea – Home (25 miles) 6/7/16 Home – Holloway – Home (24 miles) 16/7/16 Home – Holloway – Home (24 miles)	£32.85	
	Vonage - Parish phone line	£10.00	
	TalkTalk - 50% Line rental & Broadband contribution	£10.02	
	Shredder	£99.99	
	Stamps – 36 second class	£19.80	

2232	Clerk Wages – August - 43.33 hours (Net) plus Use of home as office – August (Net)	£458.69	£458.69
2233	Warden Wages (to 23 July 2016) – 74 hours @ £7.20 (Net) Additional 5 hours as agreed at July meeting Mileage: 17 miles @ £0.45 per mile Texts & Phone calls 7 @ £0.10 Jubilee Clips Petrol for Strimmer & Mower	£532.80 £36.00 £7.65 £0.70 £0.90 £12.68	£590.73
2234	Warden Wages (August 2016) – 74 hours @ £7.20 (Net)	£532.80	£532.80
2235	HMRC – Income Tax / NI (July)		£114.60
2236	HMRC – Income Tax/NI (August)		£114.60
2237	Keptkleen – Holloway Public Conveniences (weeks 22- 25) Invoice No. 811		£96.00
2238	The Florence Nightingale Memorial Hall Fund – Room Hire (April to June)		£66.00
2239	Broxap – Bin for Lea Rec		£94.80
2240	Nibra Signs – Lea Rec		£77.04
2241	Peter Robinson – Treatment and removal of tree		£75.00
2242	AVBC – Wasp treatment		£50.00
2243	Roger Elliott – Memorial shelter roof and path		£1595.00
2244	IMI – Painting of Memorial Crest		£360.00
2245	Thompson Tree Services – Tree inspection/risk assessment – Cemetery, Memorial Gdns, Lea Rec		£120.00
2246	Grant Thornton – Audit for year ended 31 March 2016		£240.00
DD	AVBC - Rates for Toilets at Church Street – 4th payment		£41.00
DD	British Gas – Holloway Public Conveniences		£8.30

RESOLVED: To approve payments as listed above.

Void / cancelled cheques: None

(b) Income – Noted

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account	£1.50
BACS	Heritage Lottery Funding	£10,000

(c) Bank Reconciliation & Budget Monitoring Report (Previously circulated) -
Noted

2672. Derbyshire Association of Local Council's Circulars (Previously circulated by Email) - Noted

DALC Ref	Details
12/2016	Annual Executive & AGM
11/2016	Training, Bus Service Bill, 'Blue Light' Deal for National Park, Managing Performance and Older Workers
N/A	Chief Officer Vacancy - Derbyshire Association of Local Councils
13/2016	What does Vote Leave mean for Town & Parish Councils? - Derbyshire Dales CVS Seminar on Automatic Enrolment for Employers - Chair Skills Training Course
N/A	Transparency Code Funding

2673. Information Items/Correspondence (previously circulated by E-mail) - Noted

From	Details
AVBC (1/7/16)	Committee Papers for Planning Board
DCC (1/7/16)	Minutes of Derwent Valley Line CRP Meeting
Rural Services Network	Weekly Email News Digest - 4 July, 2016
AVBC (4/7/16)	Committee Papers for Licensing Panel
AVBC (4/7/16)	Committee Papers for Licensing Board
AVBC (5/7/16)	Committee Papers for Full Council
Rural Services Network	Rural Opportunities Bulletin
Rural Services Network	Weekly Email News Digest - 11 July, 2016
Wirksworth Town Council	Review of Wirksworth Leisure Centre by DDDC
Friends of the Derwent Valley Line	Meeting Tuesday 19th July 2016.
DCC	Surveys for completion - Matlock Bath into the Future
Rural Services Network	Rural Vulnerability Service - July 2016
AVBC (14/7/16)	Papers for Improvement & Scrutiny Committee
AVBC (16/7/16)	Committee Papers
Derbyshire Law Centre	'Let Us Help You' leaflet
Rural Services Network	Weekly Email News Digest - 19 July, 2016
Rural Services Network	Weekly Email News Digest - 26 July, 2016
Rural Services Network	Rural Spotlight on Young People

2674. Agenda items for the next meeting on 5 October 2016

- Review of Cemetery Fees & Regulations
- Public House Car Park – Cllr Aldred
- Parish Boundary update – Cllr Aldred
- Reinstated track at Lea Hurst – Cllr Stevenson
- Memorial Gardens HLF Project – Cllr J Ward
- Memorial Gardens Footpath - Proposed Public Footpath Creation Agreement Under Section 25 Of The Highways Act 1980
- Internal Audit 2016/17 – Consider quotation from Brian Wood

Confidential Items - None

Meeting closed: 8:40pm