

# Dethick Lea & Holloway Parish Council

## Chair 2016-17

Councillor Ian Hooker  
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## Clerk to the Parish Council

Mr T Walker  
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29 June 2016

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Dear Councillors

You are summoned to attend the Annual Meeting of the Parish Council to be held on **Wednesday, 6 July 2016 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

**Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for all items of personal or Disclosable Pecuniary Interests. These will be available at the meeting.**

Yours sincerely

*T. Walker*

Clerk to the Parish Council

## **AGENDA – 6 July 2016**

### **Non Confidential Items**

- 1. To receive apologies for absence**
- 2. To consider motions for variations of business**
- 3. Declaration of member's interests at meeting**
  - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of personal or Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
  - (b) Where a Member indicates that they have an interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
  - (c) The Declarations of Interests will be read out from the declarations sheet and Members will be asked to confirm that the record is correct.

#### **4. Public Speaking**

##### **Richard Hibberd - Parish Magazine Editor from 1 July 2016**

- (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest who wish to make representations or give evidence under the National Association of Local Councils (NALC) Code of Conduct shall do so at this stage.

#### **5. To approve and sign the minutes of the meeting held on 1 June 2016.**

#### **6. To determine which items, if any of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

#### **7. Chairman's Announcements**

- **Purchase of shredder for the disposal of confidential waste**
- **Footpath 31 - Cliff path off Chapel Lane onto Long Lane**
- **To note new parish magazine editor from 1 July 2016**
- **To thank Mr and Mrs Sauzier for contributions to the parish**
- **Weeds in rose bed near memorial shelter / additional hours worked by Parish Warden**

#### **8. Report from Neighbourhood Plan Public Meeting**

#### **9. Consider who to appoint to provide for Neighbourhood Planning advice and guidance**

#### **10. Neighbourhood Area Designation**

#### **11. Neighbourhood Plan Steering Group**

#### **12. To note submission of Charity Commission Annual Return for Memorial Gardens**

#### **13. Update on HLF funding application and approval of quotations**

#### **14. Receiving House Asbestos Survey Report**

#### **15. Removal of waste from behind Receiving House - Cllr Sheppard**

#### **16. Consider quotation for the removal of tree at Cemetery**

**17. Inappropriate placing of residents within the Parish**

**18. Consider the provision of a play area sign and litter bin at Lea Recreation Ground**

**19. Clarification of parish boundary in the vicinity of Brookdale Cottage, Riber Road, Lea – Cllr Aldred**

**20. Planning Matters – Planning applications for consideration**

<b>TRE/2016/0086 ***Extension to deadline granted to 8/7/16***</b>	<b>The Butchers Shop, Leashaw, Holloway</b> Remove one Atlas Cedar tree and crown reduce 3 Silver Birch trees by 30%
<b>AVA/2016/0629</b>	<b>Rose Cottage Leashaw Holloway Matlock Derbyshire DE4 5AT</b> Rear extension and construction of new external steps

**Decision Notices Circulated:**

TRE/2016/0080	Amberley Cottage, Yew Tree Hill, Holloway
TRE/2016/0081	Holt House, Holt Lane, Lea

**21. Financial Matters**

**(a) Expenditure – To approve the following payments**

<b>Cheque No.</b>	<b>Payee &amp; Details</b>		<b>Total</b>
<b>2222</b>	<b>Clerk</b> Wages – June - 43.33 hours (Net) plus Use of home as office – June (Net) Annual Pay Rise (Back pay for months of April & May) Additional 25 hours as approved Minute No. 2626  Mileage: 98 miles @ £0.45 27/5/16 Home - Lea Bridge – Home (25 miles) 1/6/16 Home – Holloway – Home (24 miles) 7/6/16 Home – Holloway – Home (24 miles) 15/6/16 Home –Lea Bridge – Home (25 miles)  Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution	£696.22          £44.10      £10.00 £10.02	<b>£760.34</b>
<b>2223</b>	<b>Warden</b> Wages (to 25 June 2016) – 74 hours @ £7.20 (Net)  Mileage: 20 miles @ £0.45 per mile Texts & Phone calls 17 @ £0.10	£532.80  £9.00 £1.70	<b>£629.26</b>

	Reimbursement for Twiggs – Padlock, Chain, Visor, Oil and Hacksaw Blade WD40 Stamps and Envelopes 2 Pairs of Work Gloves Petrol for Strimmer	£56.12 £2.50 £7.40 £2.00 £17.74	
<b>2224</b>	<b>HMRC</b> – Income Tax / NI		<b>£209.21</b>
<b>2225</b>	<b>Keptkleen</b> – Holloway Public Conveniences (weeks 18 - 21) Invoice No. 799		<b>£96.00</b>
<b>2226</b>	<b>Crich Patients Participation Group</b> - Grant		<b>£50.00</b>
<b>2227</b>	<b>TES Environmental Services</b> – Asbestos Survey		<b>£594.00</b>
<b>2228</b>	<b>Derek Meakin</b> – Shelter roof repairs - Lea Rec		<b>£160.00</b>
<b>2230</b>	<b>Patricia Ward</b> – Reimbursement of expenses (Stationery for public meeting)		<b>£62.00</b>
<b>2229</b>	<b>WI</b> – Refreshments for public meeting		<b>£15.00</b>
<b>DD</b>	<b>AVBC</b> - Rates for Toilets at Church Street – 3 <sup>rd</sup> payment		<b>£41.00</b>
<b>DD</b>	<b>British Gas</b> – Holloway Public Conveniences		<b>£7.07</b>

**Void / cancelled cheques:** None

**(b) Income**

<b>Ref No.</b>	<b>From / Details</b>	<b>Amount</b>
BACS	Monthly interest from Nat West Account	<b>£1.67</b>
N/A	Annual interest from Cambridge Building Society	<b>£36.58</b>

**(c) Bank Reconciliation & Budget Monitoring Report (Previously circulated)**

**22. Derbyshire Association of Local Council's Circulars (Previously circulated by Email)**

<b>DALC Ref</b>	<b>Details</b>
10/2016	DALC Chief Officer - DALC Annual Executive Meeting & AGM - Call for Executive Members 2016-2019
N/A	Consultation Information

**23. Information Items/Correspondence (previously circulated by E-mail)**

<b>From</b>	<b>Details</b>
Rural Services Network	Weekly Email News Digest - 31 May, 2016
Rural Services Network	Rural Opportunities Bulletin
AVBC	Committee Papers for Licensing Panel
DCC	Derbyshire Sport Bid Writing Service
Rural Action Derbyshire	Neighbourhood Development Planning
AVBC	Committee Papers for Planning Board
Rural Services Network	Weekly Email News Digest - 6 June, 2016
DCC	Derwent Valley Line Community Rail Partnership Meeting Monday 13 June
Rural Services Network	Rural Vulnerability Service - Fuel Poverty - June 2016
Rural Services Network	Invitation to Rural Conference 2016

AVBC	Committee Papers for Governance and Audit Board
DDDC	Response to request for TPO
AVBC	Planning response about removal of stone wall
Rural Services Network	Weekly Email News Digest - 13 June, 2016
DCC	Cancellation of the Parish and Town Council Liaison Forum Monday 27 June 2016
Rural Services Network	Rural Economy Spotlight
AVBC	Committee Papers for Cabinet
Rural Services Network	Weekly Email News Digest - 21 June, 2016
Rural Services Network	Rural Vulnerability Service - Rural Transport - June 2016
Rural Services Network	Weekly Email News Digest - 27 June, 2016
Rural Services Network	Spotlight on Older People from RSN

#### **24. Agenda items for the next meeting on 3 August 2016**

- Damage to shelter roof at Lea Recreation Ground (provisional item)
- Review of Cemetery Fees & Regulations

#### **Confidential Items**