

Dethick Lea & Holloway Parish Council

Chair 2016-17

Councillor Ian Hooker
Telephone: 01629 534393

Clerk to the Parish Council

Mr T Walker
Tel: 01629 706222
Email: parishclerk@dethickleaandholloway.org.uk
Website: www.dethickleaandholloway.org.uk

28 July 2016

Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday, 3 August 2016 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for all items of personal or Disclosable Pecuniary Interests. These will be available at the meeting.

Yours sincerely

T. Walker

Clerk to the Parish Council

AGENDA – 3 August 2016

Non Confidential Items

- 1. To receive apologies for absence**
- 2. To consider motions for variations of business**
- 3. Declaration of member's interests at meeting**
 - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of personal or Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
 - (b) Where a Member indicates that they have an interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
 - (c) The Declarations of Interests will be read out from the declarations sheet and Members will be asked to confirm that the record is correct.

4. Public Speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest who wish to make representations or give evidence under the National Association of Local Councils (NALC) Code of Conduct shall do so at this stage.

5. To approve and sign the minutes of the meeting held on 6 July 2016.

6. To determine which items, if any of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

7. Chairman's Announcements

- **Reminder that there is no meeting in September.**
- **To note the arrangements circulated by the Clerk for the period 11 August to 6 September 2016.**

8. To note 2015/16 external auditor certificate and report from Grant Thornton

9. Neighbourhood Area Designation

10. To authorise a Neighbourhood Development Plan Steering Group with power to act as a Committee of the Parish Council, but with its authority in financial matters to be limited to the amount of grant funding received on behalf of the Council. The Steering Group so authorised will adopt a constitution under which it will control its affairs. The constitution will be subject to approval by the Parish Council.

11. To appoint Council representatives to be on Neighbourhood Plan Steering Group

12. Consider who to appoint to provide for Neighbourhood Planning advice and guidance

13. Repair to shelter roof at Lea Recreation Ground

14. Goal Posts at Lea Recreation Ground – Cllr Taaffe-Finn

15. Consider tree inspection / risk assessment report from Thompson Tree Services

16. Planning restrictions - Residential flats at Holme Close – Update from Cllr Aldred

17. Consider website FAQ document and parish magazine article circulated – Cllr Aldred

18. Flood risk due to damaged kerb on Mill Road, Lea Bridge – Cllr P Ward

19. Planning Matters – Planning applications for consideration

AVA/2016/0728	12 Hillside, Holloway, Matlock, Derbyshire, DE4 5AX Part demolition of existing outhouse - construction of single storey side extension
AVA/2016/0629	Rose Cottage Leashaw Holloway Matlock Derbyshire DE4 5AT Rear extension and construction of new external steps (Resubmitted design)
TRE/2016/0109	Cemetery, Church Street, Holloway, Derbyshire Remove 10 lime saplings
TRE/2016/0112	Land at Hillside, Holloway Remove two hornbeam trees and one dead tree

Decision Notices Circulated:

TRE/2016/0086	The Butchers Shop, Leashaw, Holloway
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20. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2231	Clerk Wages – July - 43.33 hours (Net) plus Use of home as office – July (Net) Mileage: 73 miles @ £0.45 1/7/16 Home – Holloway – Lea – Home (25 miles) 6/7/16 Home – Holloway – Home (24 miles) 16/7/16 Home – Holloway – Home (24 miles) Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution Shredder Stamps – 36 second class	£458.69 £32.85 £10.00 £10.02 £99.99 £19.80	£631.35
2232	Clerk Wages – August - 43.33 hours (Net) plus Use of home as office – August (Net)	£458.69	£458.69
2233	Warden Wages (to 23 July 2016) – 74 hours @ £7.20 (Net) Additional 5 hours as agreed at July meeting	£532.80 £36.00	£590.73

	Mileage: 17 miles @ £0.45 per mile Texts & Phone calls 7 @ £0.10 Jubilee Clips Petrol for Strimmer & Mower	£7.65 £0.70 £0.90 £12.68	
2234	Warden Wages (August 2016) – 74 hours @ £7.20 (Net)	£532.80	£532.80
2235	HMRC – Income Tax / NI (July)		£114.60
2236	HMRC – Income Tax/NI (August)		£114.60
2237	Keptkleen – Holloway Public Conveniences (weeks 22- 25) Invoice No. 811		£96.00
2238	The Florence Nightingale Memorial Hall Fund – Room Hire (April to June)		£66.00
2239	Broxap – Bin for Lea Rec		£94.80
2240	Nibra Signs – Lea Rec		£77.04
2241	Peter Robinson – Treatment and removal of tree		£75.00
2242	AVBC – Wasp treatment		£50.00
2243	Roger Elliott – Memorial shelter roof and path		£1595.00
2244	IMI – Painting of Memorial Crest		£360.00
2245	Thompson Tree Services – Tree inspection/risk assessment – Cemetery, Memorial Gdns, Lea Rec		£120.00
2246	Grant Thornton – Audit for year ended 31 March 2016		£240.00
DD	AVBC - Rates for Toilets at Church Street – 4th payment		£41.00
DD	British Gas – Holloway Public Conveniences		£8.30

Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account	£1.50
BACS	Heritage Lottery Funding	£10,000

(c) Bank Reconciliation & Budget Monitoring Report (Previously circulated)

21. Derbyshire Association of Local Council's Circulars (Previously circulated by Email)

DALC Ref	Details
12/2016	Annual Executive & AGM
11/2016	Training, Bus Service Bill, 'Blue Light' Deal for National Park, Managing Performance and Older Workers
N/A	Chief Officer Vacancy - Derbyshire Association of Local Councils
13/2016	What does Vote Leave mean for Town & Parish Councils? - Derbyshire Dales CVS Seminar on Automatic Enrolment for Employers - Chair Skills Training Course
N/A	Transparency Code Funding

22. Information Items/Correspondence (previously circulated by E-mail)

From	Details
AVBC (1/7/16)	Committee Papers for Planning Board
DCC (1/7/16)	Minutes of Derwent Valley Line CRP Meeting
Rural Services Network	Weekly Email News Digest - 4 July, 2016
AVBC (4/7/16)	Committee Papers for Licensing Panel
AVBC (4/7/16)	Committee Papers for Licensing Board
AVBC (5/7/16)	Committee Papers for Full Council
Rural Services Network	Rural Opportunities Bulletin
Rural Services Network	Weekly Email News Digest - 11 July, 2016
Wirksworth Town Council	Review of Wirksworth Leisure Centre by Derbyshire Dales District Council
Friends of the Derwent Valley Line	Meeting Tuesday 19th July 2016.
DCC	Surveys for completion - Matlock Bath Into the Future
Rural Services Network	Rural Vulnerability Service - Rural Broadband - July 2016
AVBC (14/7/16)	Committee Papers for Improvement & Scrutiny Committee
AVBC (16/7/16)	Committee Papers
Derbyshire Law Centre	'Let Us Help You' leaflet
Rural Services Network	Weekly Email News Digest - 19 July, 2016
Rural Services Network	Weekly Email News Digest - 26 July, 2016
Rural Services Network	Rural Spotlight on Young People

23. Agenda items for the next meeting on 5 October 2016

- Review of Cemetery Fees & Regulations
- Public House Car Park – Cllr Aldred
- Parish Boundary update – Cllr Aldred

Confidential Items