

# Dethick Lea & Holloway Parish Council

Chair 2015-16  
Councillor Ian Hooker  
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Dethick Lea and Holloway Parish Council  
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**Dear Councillors, you are summoned to attend the monthly Meeting of Dethick, Lea and Holloway Parish Council to be held at 7.00pm on Wednesday, 2<sup>nd</sup> September, 2015 in the Florence Nightingale Memorial Hall.**

**Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

*Simon Oldham* Clerk

## **AGENDA**

### **Non Confidential Items**

- 1 To receive apologies for absence**
- 2 To consider motions for variation business**
- 3 Declaration of member's interests at meeting**
  - (a)** Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
  - (b)** Where a Member indicates that they have an interest other than a Disclosable Pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
  - (c)** The Declarations of Interests for matters other than Disclosable Pecuniary Interests, will be read out from the declarations sheet and Members will be asked to confirm that the record is correct.

**Clarification of Councillor obligations regarding routine agenda items a,b,c "Disclosure of Interests" – Councillor request for discussion/clarification on these requirements**

- 4 Public speaking**
  - (a)** A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.

- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 5 To approve & sign the Minutes of the Meetings held on the 1<sup>st</sup> July and 5<sup>th</sup> August (extraordinary), 2015**
- 6 To determine which items, if any of the Agenda should be taken with the public excluded.** If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of **item x** to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
- 7 Chairman's Announcements**
- 8 Completion of the annual audit of the Council's accounts – Grant Thornton External Auditor**
- 9 Lea Play Area - Redundant rocking horse update re disposal arrangement**
- 10 Memorial Gardens – Feedback on site meeting in July with Community Payback Volunteers representative re proposed undertaking of works to cut back vegetation**
- 11 Electronic communications & volume of Council agendas/attachments - consideration of a bid for Awards for All Lottery Funding for procurement of an IT solution**
- 12 Review of Working Group Memberships**
- 13 Councillor Training – To consider requests**
- 14 PLANNING Committee to give their recommendations**

AVA/2015/0667	Crawford Cottage High Lane Upper Holloway Matlock Derbyshire DE4 5AW - Construction of a garden room
AVA/2015/0670	The Den 1 Sledgegate Lane Lea Matlock Derbyshire DE4 5GL- Proposed Conservatory Extension
AVA/2015/0687	Lamp Cottage Leashaw Holloway Matlock Derbyshire DE4 5AT - Single storey car barn comprising car port and wood store
AVA/2015/0711	Lea Hurst Lodge Unnamed Road From Lea Bridge To Lea Wood Lea Bridge Matlock Derbyshire DE4 5AE - Proposed new double garage to replace an existing timber framed single garage
TRE/2015/0075 – <b>Decision</b>	Pine, reduce limb and crown lift over building and remove cherry tree - Holly Tree Cottage, Yew Tree Hill, Holloway, DE4 5A

<b>Notice</b>	
TRE/2015/0071– <b>Decision Notice</b>	Fell two Cherry Trees – Pendlebury, High lane, Upper Holloway, DE4 5AW
TRE/2015/0077– <b>Decision Notice</b>	Remove Rowan Tree - Leeseide, Leashaw, Holloway, DE4 5AT
TRE/2015/0089 – <b>Decision Notice</b>	Lea Holme, Mill Lane, Holloway, DE4 5AQ Boundary trees (sycamore, ash and birch) - crown lift and crown thin

**15 FINANCIAL MATTERS (1) Approve and sign the following cheques**

15.1	Cheque No 2146	KeptKleen – Toilet cleaning wk's 27-31	£120.00
15.2	Cheque No's 2147/8/9	Employee Costs including HMRC	£1180.22
	<b>Clerks Expenses</b>		
	Mileage	Attend Council meeting 5/8/15 and Clerk Interviews on 29/7/15 at Methodist Church Hall – 100 miles @ 0.45p per mile (Sheffield – Holloway & return x 2) <b>£45.00</b>	
	<b>Wardens Expenses</b>		
	Mileage	21 @ 0.469 = £9.85	
	Texts	5 @ 10p = £0.50	
	General Expenses, work safety boots £34.99, business use car insurance £3.61 & Petrol for Strimmer/mower £13.12	£51.72	
		<b>Total £62.07</b>	
15.3	Cheque No 2150	DALC Grave Matters – DALC Training 9/9/15 – Clerk to attend	£40.00
15.4	Cheque No 2152	Grant Thornton – Annual Audit fee	£300.00
15.5	DD	AVBC Rates – Toilets Church Street 31/8/15	£41.00
		<b>TOTAL</b>	<b>£1681.22</b>

**16 Income** – HMRC VAT Reclamation 2014/15 £2171.76, British Gas Refund re Toilets Meter Compensation £275.55 credited to Nat West current account (and goodwill gesture of £45 credited to the account, less July bill charges £9.60 resulting in carried forward credit balance of £35.40 at 31/7/15) reserved plot fee £500.00, additional inscriptions 3@£20.00 & 1 Interment @£350

**17 Derbyshire Association of Local Council's Circulars (previously circulated by E-mail)**

1	DALC 15/2015	The Employment of the Clerk and Council Staff; Grave Matters – A guide to managing cemeteries and closed churchyards – Training; Allotment Training; The Dark Arts! (Minutes & Procedures Training)
2	DALC 16/2015	Building Better Opportunities – Big Lottery Fund; Landfill Communities Fund – SITA Trust; £800k up for grabs from Prince's fund; My Community – Free advice and grants to be had; Neighbourhood planning grants available from Locality; The Power to Change – Power to Change Trust
3	DALC 17/2015	Smaller Authorities Transparency Fund – General Briefing Note One
4	DALC 18/2015	The National Living Wage and Pay Rises for Town and Parish Council Staff; Council Pay Awards capped at 1% per annum; ACAS Guidelines Regarding Holiday Pay; Ten easy ways for Employers to lose lots of money at an Employment Tribunal
5	DALC 19/2015	The General Power of Competence Call for Executive Members for the period 2015-2019 LAIS Local Associations Information Service
6	DALC 20/2015	Transparency code for smaller authorities; NALC Picked to lead sector-led audit team; Legal Updates and Guidance Notes; Community control agenda charged up parish power; Funds to protect World War One memorials revealed; Health Assessing Potential Employees; Derbyshire County Council Community Transport Consultation

### 18 Bank Reconciliation – July 2015

### 19 Information Items/Correspondence (previously circulated by E-mail)

1	AVBC	Changes to Draft Taxi Policy - Consultation
2	AVBC	Core Strategy Revisions - Consultation
3	AVBC	Standards Committee – Parish Representatives
4	Cresswell Groundwork Trust	August 2015 Newsletter
5	DCC	Foster Carers Event 23/9/15
6	Derwent Valley Line	Annual General Meeting
7	Digital Derbyshire	Broadband Area Updates

**20 Agenda Items for the next meeting on 7<sup>th</sup> October, 2015**

Date of next Parish Council meeting – 7pm Wednesday 7<sup>th</sup> October, 2015 in the Florence Nightingale Memorial Hall

Issued on 26<sup>th</sup> August, 2015