

Dethick Lea and Holloway Parish Council

Chair 2015-16

Councillor Ian Hooker

Telephone: 01629 534393

Clerk to the Council

Simon Oldham

20 Daleview Road

Sheffield S8 0EJ

Telephone: 0114 2367657

parishclerk@dethickleaandholloway.org.uk

Minutes of Dethick, Lea and Holloway Parish Council Annual General Meeting held in the Emma Stenson Rooms, Church Street, Holloway, on the 13th May, 2015

Councillors: Ian Hooker, Bert Sheppard, Mike Taafe-Finn, Joan Ward, and Barbara Wright

Also Present: Councillor David Taylor AVBC & DCC

3 members of the public present

In Attendance: Simon Oldham Clerk

2331 Election of Chairman

RESOLVED that Councillor Ian Hooker be appointed Chairman for the 2015/16 year. (Councillor Hooker signed his declaration of acceptance of office in the Clerk's presence).

2332 Election of Vice Chairman

RESOLVED that Councillor Mike Taafe-Finn be appointed as Vice Chairman for the 2015/16 year.

2333 Apologies for absence – None.

2334 Variation of Order of business

RESOLVED (1) to bring forward the "Public Speaking" item as the next item of business and (2) to note that the Chairman had agreed to accept an urgent item of business "Zurich Insurance policy renewal" in view of the need to agree the renewal terms and pay the annual premium no later than the renewal deadline on 31st May, 2015. This item to be considered along with the "Finance Matters"/other payments scheduled for authorisation at this meeting.

2335 Public speaking

A member of the Lea and Holloway Historical Society spoke and advised that the Group had recently been re-branded as “Exploring our Heritage” Group. He explained that originally there had been frustration at the dig group not being able to access the Lea Wood Knoll top field as there were rumours of an iron age enclosure there, but this had now been resolved because permission had been given by the owner to examine that area. ARS Services had also been approached and permission given for a ground survey to be carried out there known as “geo fizz” the results of which had pinpointed a particular area of interest. In addition, he reported that the Lea Wood funding project ran out at the end of 2014. Derwentwise a new body had now been established which was funding over 60 projects in the sum of £2.5m across the Derwent Valley and which was hosted by Derbyshire Wildlife Trust. He concluded by advising that more information was available should any local individuals wish to contact him or to get involved in any of these projects.

Councillor David Taylor (AVBC & DCC local Ward Member) outlined that poor performance regarding the roll out of broadband had been experienced and enquired as to the quality/speed of connections in our rural locality. The Council reported that connection speeds were poor locally and asked the Clerk to alert the Digital Derbyshire Team at DCC which would add weight to the call for faster improvements to be made.

In addition, he drew attention to his funding allocation, the “Community Leadership Fund” and that Parishes could submit bids to him in respect of worthy local initiatives/projects that needed financial support to be taken forward. Councillor Taylor concluded by thanking local parishioners for re-electing him as an AVBC Member at last week’s election and confirmed that the Conservative Group now had regained control with a majority of 3 seats on the Council.

2336 Declaration of member’s interests – None.

2337 Appointments to Working Groups and Outside Bodies during 2015/16

Working Groups – Terms of Reference “To make recommendations to Council on Associated Matters”

RESOLVED that the following appointments be made:-

- a) Cemetery Working Group – Ian Hooker, Bert Sheppard and Mike Taafe-Finn
 - b) Finance Working Group - Ian Hooker, Bert Sheppard and Mike Taafe-Finn (Chair)
 - c) Planning Working Group - Ian Hooker (Chair), Bert Sheppard and Mike Taafe-Finn
 - d) Employment Working Group - Ian Hooker (Chair), Bert Sheppard and Joan Ward
 - e) Play Area Working Group - Bert Sheppard, Mike Taafe-Finn (Chair) and Joan Ward
 - f) Risk Assessments Working Group - Ian Hooker, Bert Sheppard and Mike Taafe-Finn
- Outside Bodies -

- g) Village Hall Representative - Mike Taafe-Finn
- h) Police Liaison - Bert Sheppard
- i) Derwent Valley Mills Partnership - Ian Hooker and Joan Ward
- j) Derwent Valley Line - Ian Hooker and Bert Sheppard
- k) Memorial Trustees – Joan Ward and Barbara Wright

2338 To determine Cheque Signatories for 2015/16 and completion of revised bank mandate

RESOLVED that Councillors Bert Sheppard and Barbara Wright be added as new cheque signatories to replace the 2 former Councillor signatories that did not seek re-election and arrangements be made to revise the bank mandate accordingly.

2339 Schedule of Meetings for 2015/16, proposed as first Wednesday in the month with the exception of August

RESOLVED to approve the following schedule of meetings during 2015/16:-
3rd June, 1st July, 2nd September, 7th October, 4th November, 2nd December 2016 – 6th January, 3rd February, 2nd March, 6th April and 4th May (AGM). All to be held in Florence Nightingale Memorial Hall.

2340 Adoption of Council Standing Orders (Proposed to re-adopt existing version)

RESOLVED to re-adopt the Council Standing Orders as presented.

2341 Adoption of Council Financial Regulations (Proposed to re-adopt existing version)

RESOLVED to re-adopt the Council Financial Regulations as presented.

2342 Adoption of Council Code of Conduct (Proposed to re-adopt existing version)

RESOLVED to re-adopt the Council Code of Conduct as presented.

2343 To approve & sign the Minutes of the Meeting held on the 1st April, 2015

RESOLVED to approve the minutes as a correct record.

2344 To determine which items, if any of the Agenda should be taken with the public excluded.

There were no confidential items of business.

2345 Chairman's Announcements

The Chairman announced that he would be attending a meeting at DCC on 27th May along with former Councillor Mike Wiser to discuss preparations for the forthcoming Footpath Public Inquiry to be held in early September.

2346 Advertisement and Recruitment Timeline seeking to Co-opt to 4 Councillor Vacant Positions on the Council

RESOLVED that approval be given to the draft advert and timeline for Co-optee applications to be submitted to the Council Clerk by 12th June, 2015 with shortlisted applicants to be invited to attend and address the Council meeting

on 1st July, 2015 in support of their application for no more than 5 minutes. The advert to be placed in the notice board, on the website and the Chairman to draft a short summary for inclusion in the next edition of the Parish magazine.

- 2347 To consider the report of the Internal Auditor on the Council's accounts for 2014/15 and systems of internal control**
RESOLVED that the report of the Internal Auditor be noted, which raised no concerns regarding the Council's internal control arrangements.
- 2348 Holt Lane Play Area – Annual Safety Inspection Report conducted by AVBC**
RESOLVED to note the annual safety report and the Clerk be requested to liaise with AVBC regarding whether they are able to carry out the remedial repairs where needed or alternatively the support of the original Play equipment provider and to explore further the prospect of procuring signage and a litter bin.
- 2349 New Goal Posts for Lea Play Area – Update on consultation with local resident and to consider further quotes to urgently move the project forward**
RESOLVED (1) to note the 3 quotes obtained for the supply of a pair of goal posts and their fitting and in light of the significant costs, (2) the existing single goalpost be straightened, painted and relocated/fixed elsewhere within the play area at a suitable spot away from the swings and (3) a revised quote be sought from Mr Moseley in respect of carrying out the works listed under (2) above.
- 2350 Muddy Surface inside the gate at Lea Play Area – To consider appropriate action**
RESOLVED that no further action be taken on this matter at this stage, the recent problems being a consequence of the winter weather and ground conditions which had now recovered.
- 2351 Preparations for Footpath Public Inquiry in September and request from DCC for a meeting to discuss potential witnesses giving evidence**
RESOLVED that approval be given to DCC's request for a meeting to discuss preparations for the forthcoming Public Inquiry, to be held on 27th May, 2015 at 10am in County Hall and to be attended by the Chairman and former Councillor Mike Wisser.
- 2352 Speed signs for entry to Village**
RESOLVED that the Clerk be requested to submit a letter bidding for £300 funding support from Councillor Taylor's Community Leadership Fund for approximately half a dozen hand made wooden Speed Signs "Slow Down" or similar wording, to be agreed in due course, all to be mounted on private property with the owner's consent at key locations on entry/exit to the villages.
- 2353 Memorial Gardens – To consider if more work needs to be undertaken to cut back vegetation**
RESOLVED to note that Councillor Barbara Wright would make further

enquiries with the Probation Service regarding the prospect of their community payback volunteers being able to carry out further tidying up work to the vegetation at the Memorial Gardens and in addition to enquire about the possibility of grant funding in this regard from Derwentwise and feed back to the next meeting.

2354 PLANNING –RESOLVED (1) to note the following AVBC tree decision notices:-

Tree Decision Notice	General maintenance of garden trees – Brackenhill House, Hillside, Holloway, DE4 5AX
Tree Decision Notice	Crown reduce 2 trees – Sycamore Croft, The Hollow, Holloway, DE4 5AW
Tree Decision Notice	Remove 3 self set sycamore – Ivy Cottage, Leashaw, Holloway, DE4 5AT

(2) Tree Works consultation- TRE/2015/0042, Remove 2 Cyprus trees – Moot Hall, Bakers Lane, DE4 5GA – NO OBJECTIONS.

2355 FINANCIAL MATTERS - Approve and sign the following cheques RESOLVED (1) that approval be given to the following payments:-

Cheque No 2116	KeptKleen – Toilet cleaning wk's 10-13	£96.00
Cheque No 2117	Hire of Florence Nightingale Memorial Hall Jan/Feb/March 2015	£66.00
Cheque No's 2118/19/20	Employee Costs including HMRC	£1186.31
Clerks Expenses		
Mileage	Attend Council meeting 1/4/15 – 50 miles @ 0.45p per mile (Sheffield – Holloway & return) & Meeting with Internal Auditor 17/4/15 at his home address in Matlock 42 miles (Sheffield – Matlock & return) £41.40, Kodak Ink – Amazon £18.59 = TOTAL £59.99	
Wardens Expenses		
Mileage	35.25 @ 0.469 = £16.53	
Texts	11@ 10p = £1.10	
Spare Key cut – Receiving House	£4.50	
Weedkiller + Petrol for strimmer	£31.04 Total £53.17	
Cheque No 2121	Mr B. Wood re Internal Audit	£150.00
DD	British Gas – Electricity Toilets- Church Street 24/3/15	£14.42

DD	British Gas – Electricity Toilets- Church Street 24/4/15	£129.85
DD	BT Telephone charges and quarterly rental to 30/6/15	£122.28
DD	AVBC Rates – Toilets Church Street 30/4/15	£39.00
	TOTAL	£1803.86

(2) that in accordance with the urgent item regarding the Zurich Insurance policy due for renewal on 31/5/15 an additional payment be authorised in the sum of £512.07 and (3) the Clerk to investigate the British Gas electricity bill (taken by direct debit) for £129.85 in view of the charges looking excessive in relation to recent other monthly bills for supply to the toilet block.

2356 Income - Cemetery Fees (i) Additional inscription application £20.00
AVBC Precept Half Yearly Instalment £10534.00
DCC Rights of Way Maintenance Agreement Re-imburement £286.50–
NOTED.

2357 Derbyshire Association of Local Council's Circulars (previously circulated by E-mail)- NOTED.

1	DALC 9/2015	Government Ombudsman to Larger Parish & Town Council's - Consultation
2	DALC 10/2015	Government Transparency Fund of £4.7m; My Community – free advice and grants; FREE – Audit Briefing Session – Grant Thornton; Section 137 – Expenditure Limit 2015/16
3	DALC 11/2015	Parish and Town Councils which are inquorate; CiLCA 2015 and CPD Points; The General Power of Competence; Connecting Derbyshire
4	DALC 12/2015	Call for DALC Executive Committee Members for 2015-19

2358 Bank Reconciliation & Year End Financial Summary – March, 2015 - NOTED

2359 Information Items/Correspondence (previously circulated by E-mail)

RESOLVED (1) to note that the Clerk had previously circulated:-

1	Derwent Valley Line	Route Study Consultation Response
2	DVLCRP	Partnership Meeting Minutes 10/3/15
3	Rural Action Derbyshire	Rural Matters Bulletin May 2015
4	DLH Together	Request for Annual Grant
5	DCC	Rights of Way Minor Maintenance Agreement 2015/16

(2) in relation to item 4, to award a grant of £200 to DLH Together and the Clerk in submitting the payment be asked to request from them how the funds are intended to be spent in the year ahead and (3) in relation to item 5, approval be given to participation in DCC's Rights of Way Maintenance Scheme for 2015/16 and the Parish Warden be asked to ensure that the full allocation and hours work on footpath duties are fully utilised during the year.

2360 Agenda Items for the next meeting on the 3rd June, 2015

Annual Audit Return to the External Auditor;

Lea Play Area – Remedial repairs;

Goal post re-siting/repairs updated quote and timeframe;

Feedback on Meeting with DCC on 27th May, 2015 in preparation for the Footpath Public Inquiry in September;

Memorial Gardens – Feedback on prospect of support from Probation Volunteers and grant funding from Derwentwise for further tidying up of vegetation

2361 Date of next Parish Council meeting –7pm Wednesday 3rd June, 2015 in the Florence Nightingale Memorial Hall The meeting closed at 9.25pm

