

# Dethick Lea & Holloway Parish Council

Chair 2014-15  
Councillor Ian Hooker  
Telephone: 01629 534393

Dethick Lea and Holloway Parish Council  
c/o 20 Daleview Road  
Sheffield, S8 0EJ  
Email: parishclerk@dethickleaandholloway.org.uk

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**Dear Councillors, you are summoned to attend a meeting of Dethick, Lea and Holloway Parish Council to be held at 7.00pm on Wednesday, 7<sup>th</sup> January, 2015 in the Florence Nightingale Memorial Hall Holloway.**

**Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

*Simon Oldham* Locum Parish Clerk

## **AGENDA**

### **Non Confidential Items**

- 1 To receive apologies for absence**
- 2 To consider motions for variation business**
- 3 Declaration of member's interests at meeting**
  - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
  - (b) Where a Member indicates that they have a Disclosable Pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
  - (c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.
- 4 Public speaking**
  - (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

- 5 **To approve & sign the Minutes of the Monthly Meeting held on the 3<sup>rd</sup> December, 2014**
- 6 **To determine which items, if any of the Agenda should be taken with the public excluded.** If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - “In view of the confidential nature of **item x** to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
- 7 **Chairman’s Announcements**
- 8 **AVBC Correspondence re Timeline for setting the Precept and convening the Finance Committee in order to make recommendations to the Council meeting on 4th, February, 2015**
- 9 **Further consideration of potential projects and costings for utilisation of monies in reserves**
- 10 **Response of the Internal Auditor on potential medium/long term investment opportunities**
- 11 **Request by Lea Primary School for the Council to purchase a grit bit for use on the pavement outside the School**
- 12 **Resident request for provision of a litter/dog bin for use at Chapel Street, Holloway**
- 13 **PLANNING** Committee or Tree Warden to give their recommendations

TRE/2014/0178	Various tree works adjacent to car park – John Smedley Ltd, Lea Road, Lea Bridge
TRE/2014/0171	Remove Leylandi and Norway Spruce, Poliard 2 apple trees – Lea Brook House unnamed Road, from Lea Bridge to Lea Wood
Decision Notice TRE/2014/0167 - GRANTED	Prune three birch trees and one oak. Fell one birch tree -Prospect House, 72 Church Street, Holloway, Matlock, Derbyshire, DE4 5AY
Decision Notice TRE/2014/0168 - GRANTED	Remove two pear trees and crown lift three sycamore - Holt House, Holt Lane, Lea, Matlock, Derbyshire, DE4 5GQ

- 14 **FINANCIAL MATTERS** Approve and sign the following cheques

15.1	Cheque No 2089	Mr I. Hooker – reimbursement re Armistice Day Wreath £25 & Materials for construction of seat for bus shelter £44.95	£69.95
15.2	Cheque No 2090	KeptKleen – Toilet cleaning wk’s 45,46,47 & 48	£96.00

15.3	Cheque No's 2091,2092 & 2093	Employee Costs including HMRC	£1454.98
	<b>Clerks Expenses</b>		
	Postage	Book 2 <sup>nd</sup> Class stamps	£6.36
		Total	£6.36
	<b>Wardens Expenses</b>		
	Mileage	8 @ 0.469	£3.75
	Texts	10 @ 10p	£1.00
	Paint & Decorating Materials		£15.58
	Auto gate latch		£2.29
		Total	£22.62
15.4	DD	BT Bill 4/12/14	£74.40
15.5	DD	AVBC Rates for toilets (Nov & Dec)	£80.00
		TOTAL	£1775.33

### 15 Income

Cemetery Fees (i) Interment Applications 1@ £350 + 1@ £100	
(ii) Memorial Applications 2@ £100	£650.00

### 16 Monthly Bank Reconciliation – November 2014

### 17 Derbyshire Association of Local Council's Circulars (previously circulated by E-mail)

1	DALC 25/2014	How much holiday pay should you pay? Payroll & HMRC Delivering differently in neighbourhoods
2	DALC 26/2014	2014-16 National Salary Award
3	DALC 27/2014	2014-2016 NJC Pay award frequently asked questions, Internal Audit, Congratulations to Belper! - Great British High Street Awards 2014, Councillor Induction Training, DALC Spring Seminar

### 18 Information Items/Correspondence (previously circulated by E-mail)

1	AVBC	Amber Voice Issue 32
2	AVBC	Code of Conduct Letter from Monitoring Officer
3	AVBC	"Have your Say" Event 14/1/15 - Heanor
4	AVBC	Review of Members Allowances
5	AVBC	Street Trading Draft Policy
6	DCC	Emergency Road Closure – High Lane, Holloway
7	DCC	Rail Survey – East Midlands
8	DCC	Temporary Road Closure, The Hollow, Holloway
9	DALC	Town & Parish Council Elections 7/5/15 - Timetable
10	Derbyshire	Publicity seeking volunteers to set up Neighbourhood Watch

	Police	Schemes
11	Keptkleen	Reply re light at Toilets at Church Street, Holloway being on 24/7

**19 Agenda Items for the meeting on the 4<sup>th</sup> February, 2015**

**Confidential Item**

- 20 Recommendation of the Employment Committee on 12<sup>th</sup> December, 2014 on the appointment of a new Parish Clerk/Responsible Financial Officer and terms and conditions of employment**

**Date of next Parish Council meeting – Wednesday 4<sup>th</sup> February 2015 at 7.00pm in the Florence Nightingale Memorial Hall**

Issued on 31<sup>st</sup> December, 2014