

Dethick Lea & Holloway Parish Council

Clerk to the Council Linda McCormick
The Paddocks
5 Meadow View
South Wingfield
Derbyshire, DE55 7NX
Telephone: 01773 520305

May 1st 2014

Dear Councillors, you are summoned to attend the Monthly General meeting of Dethick, Lea and Holloway Parish Council to be held at 7.00pm on Wednesday May 7th 2014 in the Florence Nightingale Memorial Hall Holloway.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

L McCormick, Parish Clerk

AGENDA

1. To welcome the new Clerk Mrs Amanda Wilson
2. To receive apologies for absence
3. Elect a Chairman
4. New Chair to sign the acceptance of office form
5. Elect a Vice Chairman
6. New Vice Chair to sign the acceptance of office form
7. Variation of Order of business

8. Declaration of member's interests at meeting

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting and must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a Disclosable Pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

(c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

9. Public speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
10. To approve & sign the Minutes of the Monthly Meeting held on April 2nd 2014 and the Extraordinary Meeting held on April 17th 2014 – previously circulated.

11. To determine which items, if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): -
"In view of the confidential nature of **item 18** to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

12. Elect Committee Members:

- a) Cemetery Committee
- b) Finance Committee
- c) Planning Committee
- d) Employment Committee
- e) Play Area Committee
- f) Risk Assessments Committee
- g) Cheque Signatories
- h) Appoint Representatives to Outside Bodies:-
 - Village Hall Representative
 - Memorial Trustees
 - Police Liaison
 - Derwent Valley Mills Partnership
 - Derwent Valley Line

13. Report of the Clerk on:

- a) Councillor Vacancy applicants to be discussed
- b) Railings on roadside Hillside – in need of repair – update
- c) Request from a resident for parking restrictions on “The Green” Yew Tree Hill - update
- d) Receiving House in the cemetery, repairs required as there is a Health & Safety issue – Clerk to obtain quotations – update
- e) Woodland site – discuss monies to be earmarked for projects: - Clerk to obtain quotations for clearing the far right hand side of the cemetery with a view to making more space for burial plots update
- f) Amenity Woodland Land for Sale
- g) Lea Play Area – Clerk is to obtain quotations for a further gate, and there is to be further discussion on a possible additional item to the area where the old swings were sited - update
- h) Removal and cutting of trees – DCC information stating they have agreed to consult with Parish Councils on February 7th 2014
- i) Discuss Removal of fallen tree in Memorial gardens – quotations received
- j) DALC - received new Standing Orders previously circulated – Consider recommendations for the Standing Orders
- k) Adopt Other Policies – Financial Regulations – FOI Policy - Vexatious or Repeated FOI Requests Policy – Bullying & Harassment Policy – Risk Policy -
- l) Discuss agreed installation of railings at War Memorial – update
- m) WWI Commemoration – report back from Cllr Ward

- n) **Speeding vehicles through the villages**, Lea Main Road, Lea Bridge and Leashaw – update
- o) **Blow-Vac purchase for Parish Warden**, prices are £225.00 / £214.80 / £345.00 all prices include VAT
- p) **PO Box for the new Clerk to receive all Parish Council correspondence**
- q) **BT line and broadband at the new Clerk's address**

14. DALC circulars – 08/2014

15. PLANNING Committee or Tree Warden to give their recommendations –

AVA/2014/0265	John Smedley Ltd Lea Road Lea Bridge Redevelopment, conversion and part new build to provide 26 dwellings together with parking and alterations to the access
AVA/2014/0187	The Farm Lea Main Road Lea To convert the former threshing barn and old dairy buildings to be the farmhouse for the farm
AVA/2014/0189	The Farm Lea Main Road Lea To convert the former threshing barn and old dairy buildings to be the farmhouse for the farm
AVA/2014/0213	Lea Hurst Leashaw Holloway Replacing existing metal driveway gates, which were granted permission on AVA/2010/0960 with timber gates of a similar size. The gates will be positioned in accordance with the approved repositioning granted under AVA/2012/0570.
AVA/2013/0452	Lea Hurst Leashaw Holloway proposed new access drive from Yew Tree Hill Appeal Decision made by the Inspector is to dismiss the appeal

16. FINANCIAL MATTERS Approve & sign the following cheques and the Annual Audit form

10.1	Cheque No. 2020/2021/2022/2023	Employee Costs including HMRC	£3415.46
10.2	Cheque No. 2024	Zurich Municipal Insurance	£445.73
10.3	Cheque No 2025	Keptkleen weeks 10/11/12/13	£96.00
10.4	Cheque No. 2026	IMI Memorial laying down unsafe headstone	£72.00
10.5	D/D	British Gas Toilets electricity Feb 2014	£8.13
10.6	D/D	AVBC Rates - Toilets	£40.35
10.7	Cheque No.2027	ICCM annual membership	£90.00
10.8	Cheque No 2028	Staples stationery	£92.52
10.9	D/D	BT Business Telephone	£23.74
10.10	Cheque No 2029	Johnston Publishing advertisement for Clerk	£486.29
10.11	Cheque No 2030	Norman Thorpe Ltd service Parish Warden machinery	£249.30
10.12	Cheque No 2031	L McCormick reimbursement office expenses	£100.00
10.13	Cheque No 2032	Royal Mail PO Box for new Clerk	£251.77
10.14	Cheque No 2033	Royal Mail Group Ltd re-direct post 3 months	£24.99

TOTAL

£5396.28

Income

10.15	DCC Minor Maintenance	£420.44
10.16	J Else annual rent for land at Lea	£40.00
10.17	AVBC 50% precept	£11051.00

TOTAL

£11511.44

17. Agenda items for June 2014

INFORMATION in the information folder for circulation

18. New Clerk's Contract (copies circulated to the Employment Committee)

19. Date of next Parish Council meeting – Monthly Meeting June 4th 2014 at 7.00pm in the Florence Nightingale Memorial Hall