

# Dethick Lea & Holloway Parish Council

Clerk to the Council Linda McCormick  
The Paddocks  
5 Meadow View  
South Wingfield  
Derbyshire, DE55 7NX  
Telephone: 01773 520305

April 11th 2014

Dear Councillors, you are summoned to attend the Extraordinary General meeting of Dethick, Lea and Holloway Parish Council to be held at 7.00pm on April 17th 2014 in the Florence Nightingale Memorial Hall Holloway.

**Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

Cllr M Taaffe-Finn (Chair)

## AGENDA

1. To receive apologies for absence
2. Variation of Order of business
3. Declaration of member's interests at meeting

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting and must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a Disclosable Pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

(c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

## 4. Public speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

**5. To determine which items, if any of the Agenda should be taken with the public excluded.** If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): -  
"In view of the confidential nature of **item 7** to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

## 6. Minutes of the monthly Meeting held on April 2<sup>nd</sup> 2014

7.
  - Dealing with members of the public and their behaviour at Meetings
  - Public Speaking Part of the Meeting and Notes
  - Cllr Vacancy Advertising
  - Dealing with inflammatory correspondence
  - Disruption of Meetings
  - Correspondence Sent to the Parish Clerk
  - Freedom of Information Requests

- **Harassment of employees**
  - **Minutes of Meetings**
  - **Vexatious or Repeated Requests Policy to adopt**
  - **Public Notice of Support for our Parish Clerk**
- 8. Employment issues or items that may arise from the above items to be discussed in confidential session**
- 9. Date of next Parish Council meeting – Annual Parish Meeting at 6.30pm and AGM May 7th at 7.00pm in the Florence Nightingale Memorial Hall**