

Dethick Lea & Holloway Parish Council

Clerk to the Council Linda McCormick
The Paddocks
5 Meadow View
South Wingfield
Derbyshire, DE55 7NX
Telephone: 01773 520305

November 27th 2013

Dear Councillors, you are summoned to attend the Monthly General meeting of Dethick, Lea and Holloway Parish Council to be held at 7.00pm on Wednesday December 4th 2013 in the Florence Nightingale Memorial Hall Holloway.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

L McCormick, Parish Clerk

AGENDA

1. To receive apologies for absence

2. Variation of Order of business

3. Declaration of member's interests at meeting

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting and must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a Disclosable Pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

(c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

4. Public speaking

(a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter. (Various emails received from a resident – responses sent and circulated) – correspondence received regarding a tree removal, forwarded to DCC and resolved as the tree was dead.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

5. To approve & sign the Minutes of the monthly Meeting held on November 6th 2013

6. To determine which items, if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item....to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item." **Item 10**

7. Report of the Clerk on:

a) **Village Plan feedback - Mr D O'Connor-Parker will give information**

b) **Holloway Toilets** – cleaner advertised for – Contractor cost quote £24 per week, also electricity bill received for October £25.81

c) **Woodland site** – discuss monies to be earmarked for projects: - cemetery receiving house – cemetery clearing area – future cemetery provision if required - play equipment at Lea play area

d) **Memorial Gardens Tree Survey and trees identified** – Quotations requested

e) **Lea Play Area** – discuss removed Rocking Horse and new replacement quotation – Recommendations from Working Party members regarding new play equipment and correspondence received regarding possible new play equipment on the play area and new goal

posts etc. – also correspondence received asking for details regarding the fence the Clerk is to obtain costs for items and two picnic tables and benches Cllrs G Thorpe and P Robinson would look to remove the old swings as they could not be moved as they would not pass any safety inspection.

- f) **Confirm quotations for annual contracts**
- g) **Cemetery Fees**
- h) **Condition of the road at Little London – report from DCC – previously circulated**
- i) **Parish Council Website & Emails - update**
- j) **Hanging baskets in the Parish**
- k) **Possible erection of railings at Memorial**
- l) **Request for donation to Derbyshire Children’s Holiday Centre**
- m) **Discuss Bus Shelter on Church Street, footpath not wide enough to accommodate a bus shelter information from DCC**
- n) **Discuss position of where DCC are with the footpath to Lea Wood being designated as a Public Footpath**
- o) **Japanese knotweed –what to do, report from the Environment Agency – previously circulated**
- p) **Annual Grit Bin report from Parish Warden – copies previously circulated**

8. DALC circulars – 21 / 22 (previously circulated)

9. PLANNING Committee or Tree Warden to give their recommendations –

| | |
|---------------|--|
| TRE/2013/0157 | Kirkvale Church Street Lea - Various tree works in the gardens of Kirkvale |
| TRE/2013/0158 | 5 The Hollins Holloway - Fell two Leylandii trees |
| TRE/2013/0153 | Cowgate Cottage Lea Road Lea Bridge - Remove two conifers and prune birch tree |
| AVA/2013/0980 | Blossom Cottage Bakers Lane Lea - Proposed Extension to Dwelling |
| AVA/2013/0452 | Planning Appeal for Proposed new access drive from Yew Tree Hill to Lea Hurst |

10. Reimbursement payment shortfall of Clerk’s holiday entitlement 2006 to 2013

11. FINANCIAL MATTERS Approve & sign the following cheques - arrange Finance Working Party meeting - information regarding Council Tax Benefit Support Grant

| | | |
|-------|---|-----------------|
| 11.1 | Cheque No. 1978/1979/1980 - Employee Costs including HMRC | £3132.40 |
| 11.2 | Cheque No. 1981 Norman Thorpe Ltd repairs to strimmer | £21.59 |
| 11.3 | Cheque No. 1982 L McCormick – Health & Safety Notice | £10.42 |
| 11.4 | Cheque No. 1983 Emery Landscapes work at Memorial Gardens | £384.00 |
| 11.5 | Cheque No. 1984 NALC – Publication of ‘Local Councils EXPLAINED’ | £59.99 |
| 11.6 | Cheque No. 1985 British Gas – Electricity a/c for Public Toilets | £TBA |
| 11.7 | DD AVBC rates for Public Toilets | £65.00 |
| 11.8 | Cheque No. 1986 L McCormick – Plastic signs | £17.61 |
| 11.9 | Cheque No. 1987 L McCormick – Ink cartridges | £34.00 |
| 11.10 | Cheque No. 1988 Ripley Town Council – No Litter signs | £14.28 |
| 11.11 | DD BT Telephone | £21.04 |
| 11.12 | Cheque No 1989 Florence Nightingale Memorial Hall hire for meetings | £44.00 |
| 11.13 | Cheque No 1990 British Legion donation for wreath | £25.00 |
| | TOTAL | £3855.14 |

Income

TOTAL £00.00

12. Agenda items for January 8th 2014

13. INFORMATION in the information folder for circulation

14. Date of next Parish Council meeting – January 8th 2014 at 7.00pm