

Dethick Lea & Holloway Parish Council

Clerk to the Council Linda McCormick
The Paddocks
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South Wingfield
Derbyshire, DE55 7NX
Telephone: 01773 520305

August 29th 2013

Dear Councillors, you are summoned to attend the Monthly General meeting of Dethick, Lea and Holloway Parish Council to be held at 7.00pm on Wednesday September 4th 2013 in the Florence Nightingale Memorial Hall Holloway.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

L McCormick, Parish Clerk

AGENDA

- 1. Elect a Chair – for the meeting or for the remaining period**
- 2. To receive apologies for absence**
- 3. Variation of Order of business**
- 4. Declaration of member's interests at meeting**

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting and must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a Disclosable Pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

(c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

5. Public speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

6. To approve & sign the Minutes of the monthly Meeting held on July 3rd 2013

7. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item....to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item." Items – 14 / 15 / 16 / 17 / 18

8. Report of the Clerk on:

- a) **Holloway Toilets** – cleaner advertised for – time lock cost £1020.00 to be ordered – AVBC to check any work required before toilets taken over
- b) **Woodland Site** – update regarding the sale and correspondence received from a resident
- c) **Derbyshire County Council Snow Warden Scheme**
- d) **Trees in cemetery** (on the right against the wall) to be inspected by the Tree warden
- e) **Tree Surveys to be arranged and trees identified**
- f) **Confirm quotations which the Clerk needs to obtain, below £500 expenditure are unnecessary**
- g) **Lea Play Area** – three foot high fence and pales erected

- i) – discuss removed Rocking Horse and new replacement quotation
- ii) – correspondence and questions received regarding the fence
- h) **To order plants and bulbs for the grass verge triangle** expenditure of £75.00 previously agreed
- i) **Memorial Gardens Tree to be removed (near Prospect House)** – quotations received
- j) **LCAS Zurich membership Insurance Customers** – covers risk assessments – £95.00 + vat
- k) **RAD Membership now free for DALC members.** Invite to AGM on September 26th 2013 1.30pm at Pinxton Village Hall
- l) **Computer Maintenance Contract for 2 years cost £145.84 + VAT = £175.00** with Wish Computers (equates to £6.08 + VAT per month x 24)

9. DALC circulars –13/2013 14/2014 15/2013 16/2013 (circulated)

10. PLANNING Committee or Tree Warden to give their recommendations –

- AVA/2013/0661 Land Off Shaw Lane Lea Matlock Proposed agricultural building to store fodder & implements and retrospective consent for the retention of new vehicular access
- AVA/2013/0737 Lea Hurst Leashaw Holloway RESTORATION OF GARDEN ROOM , GLAZED LINK AND ALTERATIONS TO OUTBUILDING
- AVA/2013/0690 Norbreck Yew Tree Hill Holloway Proposed domestic extension and alterations to house to form widening of previous lounge extension. bedroom extension and re-roof existing roof
- TRE/2013/0082 The Dingle Yew Tree Hill Holloway Birch tree - reduce height by 40%. Oak tree - reduce canopy by 20%.
- AVA/2013/0520 Pear Tree Farm Lea Road Lea Bridge Extension to building used for training- DEPARTURE from the development Plan
- TRE/2013/0077 Little Orchard Lea Road Lea Bridge Remove two leylandii trees
- AVA/2013/0535 Post Office Cottage Holt Lane Lea A single storey extension to the North Elevation with a lead roof behind a parapet wall. A 2 storey extension to the West built in stone with a tile roof with a glazed single storey lean to.
- AVA/2013/0536 Post Office Cottage Holt Lane Lea A single storey extension to the North Elevation with a lead roof behind a parapet wall. A 2 storey extension to the West built in stone with a tile roof with a glazed single storey lean to.
- AVA/2013/0384 The Farm Lea Main Road Barn conversion of Grade 2 listed building to domestic dwelling/Farm House - **WITHDRAWN**
- AVA/2013/0452 Lea Hurst Leashaw Holloway Proposed new access drive from Yew Tree Hill to Lea Hurst - **REFUSED**
Object – to make an observation that this is grade 11 listed and the Cllrs are concerned regarding the increased pressure on an already very busy junction and this application will affect the general amenity of the environment and could be regarded as detrimental. (The fact that the original driveway was part of the historical driveway has become irrelevant with the passage of time) Council to retrospectively ratify this last sentence.
- ENF/2013/0138 New Entrance or Exit Shaw Lane Lea AVBC have contacted owner to give opportunity to apply for retrospectively planning permission which they have started but at the moment AVBC are awaiting further information to enable the application to be valid.
- AVA/2013/0369 The Holt, Holt Lane Lea – Approved, correspondence received
Temporary Road Closure Leashaw Road, Holloway from 2nd September 2013 to 22nd November 2013 between Spring Cottage and Nightingale Lodge Diversions in place

11. FINANCIAL MATTERS Approve & sign the following cheques:

11.1	Cheque No. 1950/51/52 – Employee Costs including HMRC	£1188.22
11.2	Cheque No. 1953 – L McCormick reimbursement BT telephone 520305 a/c	£23.19
11.3	Cheque No. 1954 – N Thorpe Ltd repairs to strimmer parts only	£61.65
11.4	Cheque No. 1955 – Florence Nightingale Memorial Village Hall	£66.00
11.5	Cheque No. 1956 – L McCormick Office Expenses ½ year	£100.00
11.6	Cheque No. 1957 – L McCormick reimbursement consumables	£56.99
11.7	Cheque No. 1958 – GB Services fencing for Lea play area	£2898.00
11.8	Cheque No. 1959 – Belmont Mowers replacement cheque for 'lost' cheque no. 001930	£47.70
11.9	Cheque No. 1960 – Belmont Mowers strimmer wire/head	£54.36
11.10	Cheque No. 1961 – L McCormick - Wish Computers Ltd internet problems & reset printer application	£42.00
11.11	Cheque No. 1962 – L McCormick BT telephone a/c 520305	£24.00

TOTAL **£4,562.11**

Income

11.11	Memorial	£109.00
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12. Agenda items for October 2nd 2013

13. INFORMATION in the information folder for circulation

14. Clerks contract to be discussed and amended – Recommendations from the Employment Committee Working Party

15. Adopt Dignity at work Bullying and Harassment policy – Sickness Absence Policy – Equality & Diversity Policy – Expenses Policy – Health & Safety Policy – Grievance Policy – Disciplinary Policy (previously circulated) - Recommendations from the Employment Committee Working Party

16. Parish Warden's work and hours to be discussed - Recommendations from the Employment Committee Working Party

17. Email correspondence received by the Clerk from a resident and what actions are to be taken, the Clerk (having spoken to the Chair Cllr Thorpe) contacted DALC

18. A Councillor's telephone call to DALC, content and what actions are to be taken if any

19. Date of next Parish Council meeting – October 2nd 2013 at 7.00pm