

June 26th 2013

Dear Councillors, you are summoned to attend the Monthly General meeting of Dethick, Lea and Holloway Parish Council to be held at 7.00pm on Wednesday July 3rd 2013 in the Florence Nightingale Memorial Hall Holloway.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

L McCormick, Parish Clerk

AGENDA

1. To receive apologies for absence

2. Variation of Order of business

3. Declaration of member's interests at meeting

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting and must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a Disclosable Pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

(c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

4. Public speaking

(a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

5. To approve & sign the Minutes of the monthly Meeting held on June 5th 2013 and Special Meeting held on June 3rd 2013 (copies attached)

6. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item....to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

7. Report of the Clerk on:

a) **Holloway Toilets** – discuss possible re-opening by the Parish Council

b) **Correspondence received regarding dog fouling in the parish** – awaiting reply from Amber Valley Borough Council regarding installation of a litter bin near to the footpath at the surgery

c) **Woodland Site** – contract to sell the land to be signed

d) **Derbyshire County Council Road gritting routes** – update from County Cllr M Tomlinson

e) **Tree Surveys to be arranged and model report** – update and responses from Derbyshire Wildlife trust and the Woodland Trust

f) **Swamp flies at Lea** - update

- g) **Lea Play Area** – three foot high fence and pales to be erected
- h) **Cemetery** Re-appraise cemetery policies and procedures – Recommendations from the Cemetery Working Party
- i) **Alport Ward area profile from AVBC** (circulated)
- j) **Parish Council information stall for the Carnival** report
- k) **Response received regarding the Village Plan stage two**
- l) **To consider funding plants and bulbs for the grass verge triangle** Church Street / Yew Tree Hill (Cllr J Ward)
- m) **Correspondence received regarding the Parish Councillor vacancy**

8. DALC circulars –12/2013 (circulated)

9. PLANNING Committee or Tree Warden to give their recommendations –

AVA/2013/0452	Lea Hurst Leashaw Holloway Proposed new access drive from Yew Tree Hill to Lea Hurst
AVA/2013/0543	Snowball Cottage Lea Road Lea Bridge remove existing conservatory and replace with conservatory / garden room more in keeping with character of the building. Reposition a utility room window from the south to the west elevation
TRE/2013/0056	Old Chapel House Church Street Lea Prune willow, two yew and cherry trees. Coppice hazel and remove plum.
AVA/2013/0490	Rowan Cottage 2 Chapel Lane Holloway Proposed porch to replace dilapidated porch and trim Rowan tree
CD6/0613/50	Lea Green Development & Conference Centre, Main Road, Lea construction of a new disabled persons play area

Shaw Lane various gateways and field access constructed – enforcement officer informed

10. FINANCIAL MATTERS Approve & sign the following cheques: Information re bank charges for returning paid cheques £39.00 per annum – recommendation from the Clerk to cease this as we are paying out more than we get in interest.

10.1	Cheque No. 1939/40/41 – Employee Costs including HMRC	£1119.32
10.2	Cheque No. 1942/43/44 – August Employee Costs including HMRC	£1038.93
10.2	Cheque No. 1945 – Internal Auditor T Boulton	£175.00
10.3	Cheque No. 1946 – IMI memorial cleaning	£1740.00
10.4	Cheque No. 1947 – RBS Accounts Software Annual maintenance	£128.40
10.5	Cheque No. 1948 – BT telephone no. 520305	£25.56
10.6	Cheque No. 1949 – ICO Data Protection Registration	£35.00
	TOTAL	£4262.21
Income		
10.7	T Greatorex Turner	£81.00
10.8	Petts additional name inscription	£20.00
	TOTAL	£101.00

11. Agenda items for September 5th 2013

12. INFORMATION in the information folder for circulation

13. Clerks contract to be discussed and amended – Recommendations from the Employment Committee Working Party

14. Adopt Dignity at work – Bullying and Harassment policy - Recommendations from the Employment Committee Working Party

15. Parish Warden’s work and hours to be discussed - Recommendations from the Employment Committee Working Party

16. Date of next Parish Council meeting – September 4th 2013 at 7.00pm