

Minutes of the Annual General Parish Council Meeting

Held in the Florence Nightingale Hall Holloway
Wednesday May 1st 2013 at 7.00pm the meeting

In Attendance: Cllrs: I Hooker, P Robinson, M Shields, M Taaffe-Finn, G Thorpe (Chair), M Wiser and J Ward
Also Borough Cllr D Taylor, one parishioner and the Clerk

AGENDA

Part 1 – NON CONFIDENTIAL INFORMATION

1906. To receive apologies for absence – Cllr D Else

1907. Elect a Chairman – Cllr G Thorpe

1908. New Chair to sign the acceptance of office form – Cllr Thorpe signed the form

1909. Elect a Vice Chairman – Cllr I Hooker

1910. New Vice Chair to sign the acceptance of office form – Cllr Hooker signed the form

1911. Variation of Order of business - None

1912. Declaration of member's interests at meeting – Cllr Thorpe declared a personal interest in the urgent planning item AVA/2012/1139 and would leave the meeting

1913. Public speaking – a resident spoke of the planning application amendment AVA/2012/1139 expressing the reasons for needing and how they had worked with Amber Valley Borough Council regarding the application.
Cllr Shields spoke of the possibility of having a Parish Council stall at the carnival on June 29th 2013 to enable parishioners to meet and speak to Councillors and organise Councillors / a rota / timing / as a surgery have chairs & tables / lap top for showing the Parish Council website. **Agenda item for the June agenda**

1914. To approve & sign the Minutes of the Monthly Meeting held on April 3rd 2013 (copy attached) – **RESOLVED** signed as a true and accurate record

1915. To approve & sign the Minutes of the Sub-Committee meeting held on (none)

1916. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. None

1917. Elect Committee Members: **RESOLVED** Committee members to be as listed below:

- a) Cemetery Committee: - Cllrs: M Wiser (Chair), M Shields, P Robinson, I Hooker and G Thorpe
Terms of reference: "To make recommendations to Full Council on associated matters".
- b) Finance Committee: - Cllrs: M Taaffe-Finn (Chair), I Hooker, M Shields and G Thorpe
Terms of reference: "To make recommendations to Full Council on associated matters".
- c) Planning Committee: - Cllrs: M Wiser, I Hooker (Chair), M Taaffe-Finn and G Thorpe
Terms of reference: "To make recommendations to Full Council on associated matters".
- d) Employment Committee: - Cllrs: P Robinson, I Hooker, J Ward and G Thorpe
Terms of reference: "To make recommendations to Full Council on associated matters".

e) **Play Area Committee:** - Cllrs: G Thorpe, P Robinson, I Hooker, M Wiser and M Taaffe-Finn (Chair)

Terms of reference: "To make recommendations to Full Council on associated matters".

f) **Risk Assessments Committee:** - Cllrs M Wiser (Chair), I Hooker, G Thorpe and M Taaffe-Finn

Terms of reference: "To make recommendations to Full Council on associated matters".

g) **Cheque Signatories:** Cllrs: M Wiser, I Hooker, M Taaffe-Finn and G Thorpe

h) **Appoint Representatives to Outside Bodies:- **RESOLVED**** representatives to be as listed below:

- **Village Hall Representative** – Cllr M Taaffe-Finn
- **Police Liaison** – Cllr G Thorpe
- **Parish Plan** – Cllr I Hooker
- **Derwent Valley Mills Partnership** – Cllr I Hooker

1. **Derwent Valley Line** - Cllr I Hooker

1918. Report of the Clerk on:

a) **Parish Councillor Vacancy – two applications received to date** – item for report

b) **Holt Lane, Lea Play area** – fencing and play equipment quotations

RESOLVED to defer until after the Woodland Site has been sold

c) **Correspondence received regarding dog fouling in the parish – comments noted**

RESOLVED the Clerk is to write to Amber Valley Borough Council chasing the litter bin for near to the footpath near surgery

d) **Woodland Site** – information regarding selling the land by informal tender – solicitors dealing with the sale Cleaver Thompson – **item for report**

e) **War Memorial cleaning** – quotations received

RESOLVED to accept the quotation from IMI for £1570 + vat

f) **BT telephone and Broadband** now installed at the Clerk's home 01773 520305 – **item for report**

g) **Derbyshire County Council Road gritting routes** – response received

RESOLVED the Clerk is to write to Derbyshire County Council stating that the Council are unhappy that the village is completely cut off in the snow and insist that the main road (Leashaw and onwards including Church Lane to connect the surgery and the school) is added to the primary gritting route list, also to contact Your bus regarding this.

h) **Tree Surveys to be arranged and model report**

RESOLVED the Risk Assessment Committee and Cllr Robinson will identify the danger areas and quotations will be obtained for inspection of the trees identified

i) **Risk Assessments for Parish Council owned items:** - Report circulated

j) **Correspondence received regarding bus routes 140 and 141 last buses at 7.00pm**

RESOLVED the Clerk is to respond to the correspondence advising the to contact Derbyshire County Council and Your Bus as the Parish Council do not have any authority regarding the bus time table and service

k) **Old Documents and photographs received by the Clerk** – item for report

- l) **New Police Inspector 1112 G J Lamin for the Amber Valley section of Derbyshire Police –** item for report
- m) **Community Rights** information circulated
RESOLVED to add a link to the Parish Council website

1919. **DALC circulars – 07/2013 – 08/2013** (circulated)

1920. **PLANNING** Committee or Tree Wardens to give their recommendations –

- TRE/2013/0040 Rose Cottage Little London Holloway Remove sliver birch tree **No Comment**
- TRE/2013/0038 Nightingale Lodge Bracken Lane Holloway Reduce height of spruce trees **No Comment**
- AVA/2013/0273 2 Hollins Wood Close Lea Bridge Side and rear, two storey extension **No Comment**
- TRE/2013/0034 Holly Tree Cottage Yew Tree Hill Holloway Willow - reduce crown **No Comment**
- AVA/2013/0270 Holly Grange Farm Lea Moor Road Lea Extension of area for storage of seasoning logs, and siting of portable timber sales office building (This is a Departure from the Adopted Development Plan) **No Comment**
- AVA/2012/1139 Mill Lodge Church Street Holloway Application for the Partial Demolition and Rebuild of the Property to Create Street Level Disabled Access and Wheelchair Access Throughout
Comments: recognise the design is more in keeping and recognise the need for the disabled access and the moves made to work with the planning authority. The increased roofline raised beyond and above a whole storey may increase shadowing and increase the loss of light for neighbouring properties
- AVA/2013/0360 Highfields Shelford Lane Lea Non material amendment to previous application AVA/2012/0873 - Amendments to parking and for alterations to soft and hard landscaping to the front of the development **Comment: to use a permeable surface**

1921. **FINANCIAL MATTERS** Approve & sign cheques **RESOLVED** to agree and sign the cheques

10.1 Cheque No.1916 DLH Together grant	£200.00
10.2 Cheque No.1917/18/19 Employee costs includes HMRC	£1099.69
10.3 Cheque No.1920 Florence Nightingale Memorial Hall	£66.00
10.4 Cheque No 1921 ICCM annual subscription	£90.00
10.5 Cheque No 1922 L McCormick telephone with answer machine	£27.99
	TOTAL £1483.68
10.7 J Else annual rent	£30.00
10.8 H Aldred copies of documents	£1.90
	TOTAL £31.90

1922. **Agenda items for June 2013**

1923. **INFORMATION** in the information folder for circulation

PART II – CONFIDENTIAL INFORMATION

1924. If required - to move the following resolution – (if required) “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

1925. **Clerks contract** to be discussed and amended **RESOLVED** to add to the June agenda

1926. **Adopt Dignity at work – Bullying and Harassment policy** **RESOLVED** to add to the June agenda

1927. **Parish Warden work and hours** **RESOLVED** to add to the June agenda

1928. **Cemetery issue regarding reserved plot** **RESOLVED** to accept the recommendations from the Parish Council insurer’s solicitors.

1929. **Date of next Parish Council meeting – June 5th 2013 at 7.00pm**