

May 28th 2013

Dear Councillors, you are summoned to attend the Monthly General meeting of Dethick, Lea and Holloway Parish Council to be held at 7.00pm on Wednesday June 5th 2013 in the Florence Nightingale Memorial Hall Holloway.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

L McCormick, Parish Clerk

AGENDA

Part 1 – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence

2. Variation of Order of business

3. Declaration of member's interests at meeting

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting and must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a Disclosable Pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

(c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

4. Public speaking

(a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

5. To approve & sign the Minutes of the Annual General Meeting held on May 1st 2013 (copy attached)

6. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item....to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

7. Report of the Clerk on:

a) **Parish Councillor Vacancy** applications to be discussed and a member co-opted

b) **Correspondence received regarding dog fouling in the parish** – awaiting reply from Amber Valley Borough Council regarding installation of a litter bin near to the footpath at the surgery

c) **Woodland Site** – update

d) **Derbyshire County Council Road gritting routes** – update from Derbyshire County Council and Your Bus (no response from Your Bus to date)

e) **Tree Surveys to be arranged and model report** – update

f) **Footpath behind Lea Green** – Reply received from Lea Green Conference Centre

g) **Derbyshire Dales Draft Local Plan Consultation June 13th to July 25th 2013 various venues**

- n) **insurance renewal – Current insurers** - Came & Co. £618.85 or with Long Term Agreement £587.91
Alternative quotation - Zurich Municipal at £498.11 or with Long Term Agreement £471.02 – to be decided at the meeting
- i) **Lea Play Area** – correspondence received from a resident
- j) **Damage to stone wall between the doctors and the Hall near the notice board** – item for Report
- k) **Parish Council information stall for the Carnival**

8. DALC circulars – 09/2013 – 10/2013 – 11/2013 (circulated)

9. PLANNING Committee or Tree Warden to give their recommendations –

- TRE/2013/0053 – Spring Cottage Bracken Lane Holloway – Crown thin two spruce trees, crown reduce willow and coppice two hazel and a scarlet oak
- AVA/2013/0369 – The Holt, Holt Lane Lea – Two storey domestic extension and alterations to house to form: Kitchen, bedroom en suite and bathroom
- TRE/2013/0046 – Norman Thorpe Ltd Leashaw Holloway – Reduce height of weeping willow tree
- AVA/2013/0384 – The Farm Lea Main Road Lea – Barn conversion of Grade 2 listed building to domestic dwelling/Farm House
- AVA/2013/0391 – Lea Green Conference Centre Lea Main Road Lea – Request by Derbyshire County Council for the Borough Council’s observations on: The construction of a new disabled persons play area. Application code CD6/0413/12
- AVA/2013/0392 – Lea Green Conference Centre Lea Main Road Lea – Derbyshire County Council application sent to Amber Valley BC for observations on: Construction of a new inclusive high ropes course. Application code CD6/0413/13

10. FINANCIAL MATTERS Approve & sign cheques and sign the Audit Form

10.1	Cheque No. 1937 – Norman Thorpe repairs to strimmer and telephone box	£100.25
10.2	Cheque No. 192526/27 – Employee Costs including HMRC	£1111.39
10.3	Cheque No. 1928 - Clerks & Councils Direct subscription	£12.00
10.4	Cheque No. 1929 - Belmont Van & Mower Centre Ltd strimmer line & visors	£47.70
10.5	Cheque No. 1930 – DALC Training April 25 th 2013	£150.00
10.6	Cheque No. 1931 – RBS software Year of End completion & checks	£240.30
10.7	Cheque No. 1932 – BT telephone no. 520305	£25.42
10.8	Cheque No. 1933 – Dethick Lea & Holloway Carnival Committee – Advert in Carnival Programme	£15.00
10.9	Cheque No. 1934 - Holloway Methodist Church hire of room April 25 th 2013	£20.00
10.10	Cheque No. 1935 – L McCormick reimbursements	£66.07
10.11	Cheque No. 1936 – Insurance premium to be advised item 7 (h)	£00.00
	TOTAL	£1788.13 * plus Insurance cost
10.36	VAT repayment	£399.13
10.37	Cope Memorials memorial	£78.00
	TOTAL	£477.13

11. Agenda items for July 2013

12. INFORMATION in the information folder for circulation

PART II – CONFIDENTIAL INFORMATION

- 13. If required - to move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
- 14. **Clerks contract** to be discussed and amended
- 15. **Adopt Dignity at work** – Bullying and Harassment policy
- 16. **Parish Warden’s work and hours** to be discussed
- 17. **Cemetery issue regarding reserved plot** - update
- 17. **Date of next Parish Council meeting – July 3rd 2013 at 7.00pm**