

Minutes of the Monthly Parish Council Meeting

Held in the Florence Nightingale Hall Holloway
Wednesday April 3rd 2013 at 7.00pm the meeting

In Attendance: Cllrs: I Hooker, P Robinson, M Shields, M Taaffe-Finn, G Thorpe (Chair) and M Wiser
Also Borough Cllr D Taylor and the Clerk

AGENDA

Part 1 – NON CONFIDENTIAL INFORMATION

1888. To receive apologies for absence – Cllrs Else and Ward
1889. Variation of order of business - none required
1890. Declaration of member's interests at meeting – None declared
1891. Public speaking – Cllr Scott resignation - **RESOLVED** the Clerk is to write to Mrs Scott and thank her for her services over many years as a Councillor and Tree Warden.
Amber Valley Borough Councillor David Taylor spoke of Amber Valley's Draft Core Strategy is available on the Amber Valley Borough Council website.
1892. To approve & sign the Minutes of the Monthly Meeting held on March 6th 2013 (copy attached) – **RESOLVED** to sign the minutes as a true and accurate record with the following amendment the Clerk's contract to be amended to 20 days annual holidays plus 8 days Bank holidays, to add "paid proportionate to contracted hours"
1893. To approve & sign the Minutes of the Sub-Committee meeting held on (none)
1894. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item....to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item." **Not required**
1895. Report of the Clerk on:
- a) Holt Lane, Lea Play area – fencing and play equipment quotations
RESOLVED to ask the preferred contractor to re-quote for posts and two rails with 3 feet high pales and ask for more quotations for a stone wall over a five year plan to budget money each year for five years. The clerk would investigate the possibilities of funding for the stone wall.
 - b) DALC Training – April 25th 2013 in the room downstairs at the Chapel on Church Street 6.00pm for 6.30pm start till 8.30pm – **item for information**
 - c) Woodland Site – information regarding selling the land by sealed tender
RESOLVED to put the land in the hands of Bagshaw's of Bakewell to sell by informal tender
 - d) War Memorial cleaning – quotations received
RESOLVED to wait for further quotations which the Clerk would chase
 - e) Further Correspondence received re: Footpath from Lea Bridge to FP38 – information added to the Parish Council website – **item for information.**
 - f) BT telephone and Broadband to be installed at the Clerk's home shortly – **item for report**
 - g) CT4TC renewal of membership £22.00
RESOLVED not to renew the annual membership if a bus is required this can be hired on a daily fee payment
 - h) RAD Suicide Awareness seminar £47.00 – **item for information**
 - i) Came & Company Insurance – Parish Matters – **item for information**

- j) **Derbyshire County Council Road** gritting routes - **RESOLVED** the Clerk is to write to Derbyshire County Council stating the Parish Council's concern that Leashaw, Yew Tree Hill and the road to Wakebridge are not marked as primary routes for gritting but are main bus routes for the village and ask that they be made primary routes
- k) **DVLCRP report from Cllr Hooker** - **RESOLVED** the Clerk is to send the report to DLH Together to be added to the Council website when Cllr Hooker has confirmed a date in the report
- l) **Tree Surveys to be arranged** - **RESOLVED** the Clerk is to contact Came Insurance for specific information regarding the necessary qualifications required for the person to perform the survey and to clarify what the report should contain and the layout of the report
- m) **Risk Assessments to be arranged** - **RESOLVED** the Clerk is to send the previous Risk Assessment to Cllrs Hooker, Taaffe-Finn and Wisser and to include Cllr Thorpe (Chair) and the four Councillors will perform another risk assessment on the Parish Council's items
- n) **Play area weekly inspection to be arranged** - **RESOLVED** the Clerk is to contact Came Insurance
- o) **Footpath behind Lea Green issues** - **RESOLVED** the Clerk is to write to Derbyshire County Council asking for something to be done with this footpath and explain the possible reasons for the flooding could be due to the work carried out by the Lea Green Centre

1896. **DALC circulars** - None

1897. **PLANNING** Committee or Tree Wardens to give their recommendations –

TRE/2013/0032: 2 Laburnum Villas Little London Holloway Crown reduce yew tree – **Cllr P Robinson would report back to the Clerk any comments**

AVA/2013/0229 2 Ivy Cottages Bakers Lane Lea - Additional timber framed double glazed ground floor window with stone surround to match existing windows on east elevation – **No Comment**

1898. **FINANCIAL MATTERS** Approve & sign cheques **RESOLVED** to approve and sign the cheques for payment other than to hold cheque No 1914 for Mrs Potter £88.00

10.1 Cheque No.1909/10/11 Employee costs includes HMRC	£1097.67
10.2 Cheque No.1912 DALC Subscription	£297.68
10.3 Cheque No 1913 Florence Nightingale Hall Oct / Nov / Dec hire	£66.00
10.5 Cheque No 1914 Mrs Potter refund for cemetery plot	£88.00
10.3 Cheque No 1915 L McCormick November cheque 1875 replacement cheque	£464.42
TOTAL	£2013.77
10.6 Derbyshire County Council Minor Maintenance payment	£424.84
10.7 Percival Stonemasons additional name	£20.00
TOTAL	£444.84

1899. **Agenda items for May 2013**

1900. **INFORMATION** in the information folder for circulation

PART II – CONFIDENTIAL INFORMATION

1901. If required - to move the following resolution – (if required) “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.” **RESOLVED** to move the resolution

1902. **Clerks contract** to be discussed and amended – **RESOLVED** to defer to the May meeting after the new committees have been formed

1903. **Adopt Dignity at work – Bullying and Harassment policy** – defer to the May meeting

1904. **Parish Warden work and hours** - **RESOLVED** to defer to the May meeting after the new committees have been formed

1905. **Meeting closed at 9.45pm - Date of next Parish Council meeting - Annual General meeting May 1st 2013 at 7.00pm and Annual Parish meeting May 1st 2013 at 6.30pm**