

Dethick Lea & Holloway Parish Council

Clerk to the Council Linda McCormick
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April 25th 2013

Dear Councillors, you are summoned to attend the Annual General meeting of Dethick, Lea and Holloway Parish Council to be held at 7.00pm on Wednesday May 1st 2013 in the Florence Nightingale Memorial Hall Holloway.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

L McCormick, Parish Clerk

AGENDA

Part 1 – NON CONFIDENTIAL INFORMATION

- 1. To receive apologies for absence**
- 2. Elect a Chairman**
- 3. New Chair to sign the acceptance of office form**
- 4. Elect a Vice Chairman**
- 5. New Vice Chair to sign the acceptance of office form**
- 6. Variation of Order of business**

7. Declaration of member's interests at meeting

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a Disclosable Pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

(c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

8. Public speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

9. To approve & sign the Minutes of the Monthly Meeting held on April 3rd 2013 (copy attached)

10. To approve & sign the Minutes of the Sub-Committee meeting held on (none)

11. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item....to consider a resolution to exclude the press

and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

12. Elect Committee Members:

- a) Cemetery Committee
- b) Finance Committee
- c) Planning Committee
- d) Employment Committee
- e) Play Area Committee
- f) Risk Assessments Committee
- g) Cheque Signatories
- h) Appoint Representatives to Outside Bodies:-
 - Village Hall Representative
 - Police Liaison
 - Parish Plan
 - Derwent Valley Mills Partnership
 - Derwent Valley Line

8. Report of the Clerk on:

- a) Parish Councillor Vacancy
- b) Holt Lane, Lea Play area – fencing and play equipment quotations
- c) Correspondence received regarding dog fouling in the parish
- d) Woodland Site – information regarding selling the land by informal tender
- e) War Memorial cleaning – quotations received
- f) BT telephone and Broadband now installed at the Clerk’s home 01773 520305
- g) Derbyshire County Council Road gritting routes – response received
- h) Tree Surveys to be arranged and model report
- i) Risk Assessments for Parish Council owned items
- j) Correspondence received regarding bus routes 140 and 141 last bus at 7.00pm
- k) Old Documents and photographs received by the Clerk
- l) New Police Inspector 1112 G J Lamin for the Amber Valley section of Derbyshire Police
- m) Community Rights information circulated

9. DALC circulars – 07/2013 – 08/2013 (circulated)

10. PLANNING Committee or Tree Wardens to give their recommendations –

TRE/2013/0040 Rose Cottage Little London Holloway Remove sliver birch tree

TRE/2013/0038	Nightingale Lodge Bracken Lane Holloway Reduce height of spruce trees
AVA/2013/0273	2 Hollins Wood Close Lea Bridge Side and rear, two storey extension.
TRE/2013/0034	Holly Tree Cottage Yew Tree Hill Holloway Willow - reduce crown
AVA/2013/0270	Holly Grange Farm Lea Moor Road Lea Extension of area for storage of seasoning logs, and siting of portable timber sales office building (This is a Departure from the Adopted Development Plan).

11. FINANCIAL MATTERS Approve & sign cheques

10.1 Cheque No.1916 DLH Together grant	£200.00
10.2 Cheque No.1917/18/19 Employee costs includes HMRC	£1099.69
10.3 Cheque No.1920 Florence Nightingale Memorial Hall	£66.00
10.4 Cheque No 1921 Norman Thorpe strimmer repair and service	£100.25
10.5 Cheque No 1922 ICCM annual subscription	£90.00
10.6 Cheque No 1923 L McCormick telephone with answer machine	£27.99
TOTAL	£1383.93

10.7 J Else annual rent	£30.00
10.8 H Aldred copies of documents	£1.90
TOTAL	£31.90

12. Agenda items for June 2013

13. INFORMATION in the information folder for circulation

PART II – CONFIDENTIAL INFORMATION

14 If required - to move the following resolution – (if required) “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

15. Clerks contract to be discussed and amended

16. Adopt Dignity at work – Bullying and Harassment policy

17. Parish Warden work and hours

18. Cemetery issue regarding reserved plot

19. Date of next Parish Council meeting – June 5th 2013 at 7.00pm