

Dethick Lea & Holloway Parish Council

Clerk to the Council Linda McCormick
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March 26th 2013

Dear Councillors, you are summoned to attend the meeting of Dethick, Lea and Holloway Parish Council to be held at 7.00pm on Wednesday April 3rd 2013 in the Florence Nightingale Memorial Hall Holloway.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

L McCormick, Parish Clerk

AGENDA

Part 1 – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence

2. Variation of order of business if required

3. Declaration of member's interests at meeting

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a Disclosable Pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

(c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests, Members will be asked to confirm that the record is correct.

4. Public speaking

(a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

5. To approve & sign the Minutes of the Monthly Meeting held on March 6th 2013 (copy attached)

6. To approve & sign the Minutes of the Sub-Committee meeting held on (none)

7. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item....to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

8. Report of the Clerk on:

a) **Holt Lane, Lea Play area** – fencing and play equipment quotations

b) **DALC Training** – April 25th 2013 in the room downstairs at the Chapel on Church Street 6.00pm for 6.30pm start till 8.30pm

c) **Woodland Site** – information regarding selling the land by sealed tender

- d) **War Memorial cleaning** – quotations received
- e) **Further Correspondence received re:** Footpath from Lea Bridge to FP38 – information added to the Parish Council website – **item for report**
- f) **BT telephone and Broadband** to be installed at the Clerk’s home shortly
- g) **CT4TC renewal of membership £22.00**
- h) **RAD Suicide Awareness seminar £47.00**
- i) **Came & Company Insurance** – Parish Matters
- j) **Derbyshire County Council Road** gritting routes
- k) **DVLCRP report from Cllr Hooker**
- l) **Tree Surveys to be arranged**
- m) **Risk Assessments to be arranged**
- n) **Play area weekly inspection to be arranged**
- o) **Footpath behind Lea Green issues**

9. DALC circulars

10. PLANNING Committee or Tree Wardens to give their recommendations –

TRE/2013/0032: 2 Laburnum Villas Little London Holloway Crown reduce yew tree – Cllr J Scott

AVA/2013/0229 2 Ivy Cottages Bakers Lane Lea - Additional timber framed double glazed ground floor window with stone surround to match existing windows on east elevation

11. FINANCIAL MATTERS Approve & sign cheques

10.1 Cheque No.1909/10/11 Employee costs includes HMRC	£1097.67
10.2 Cheque No.1912 DALC Subscription	£297.68
10.3 Cheque No 1913 L McCormick November cheque 1875 replacement cheque	£464.42
10.4 Cheque No 1914 Florence Nightingale Hall Oct / Nov / Dec hire	£66.00
10.5 Cheque No 1915 Mrs Potter refund for cemetery plot	£88.00

TOTAL £2013.77

10.6 Derbyshire County Council Minor Maintenance payment	£424.84
10.7 Percival Stonemasons additional name	£20.00

TOTAL £444.84

12. Agenda items for May 2013

13. INFORMATION in the information folder for circulation

PART II – CONFIDENTIAL INFORMATION

14 If required - to move the following resolution – (if required) “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

15. Clerks contract to be discussed and amended

16. Adopt Dignity at work – Bullying and Harassment policy

17. Parish Warden work and hours

18. Date of next Parish Council meeting - Annual General meeting May 1st 2013 at 7.00pm and Annual Parish meeting May 1st 2013 at 6.30pm