

Dethick Lea & Holloway Parish Council

Clerk to the Council Linda McCormick
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April 26th 2012

I hereby summon you to attend the **Annual General meeting** of Dethick Lea & Holloway Parish Council to be held at the **Florence Nightingale Hall** at **7.00pm** on **Wednesday 2nd May 2012** to transact the under mentioned business.

Yours sincerely *Linda McCormick* (Clerk to the Council)

AGENDA

Part 1 – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence

2. Elect Chairman

3. New Chair to sign acceptance of office

4. Elect Vice Chairman

5. New Vice Chair to sign acceptance of office

6. To receive apologies for absence

7. Variation of order of business if required

8. Declaration of member's interests

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
- (b) Where a Member indicates that they have a prejudicial interest, and describe the interests, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item
- (c) The Declarations of Interests will be read out from the Declaration Sheet provided – Members will be asked to confirm that the record is correct.

9. Public speaking

Please Note:-

- (a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to Dethick, Lea and Holloway Parish.
- (c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage. Any comments or questions cannot be dealt with at this time, however, if the item is on the meeting agenda it can be discussed when arising on the agenda or if not on the meeting agenda can be added to the next meeting agenda. This is due to time constraints for the meeting and also items raised that are not on the meeting agenda cannot be discussed as all parishioners have to be given an opportunity to comment on items should they wish to, if the item is not on the agenda they are at a disadvantage as they would not be aware the item was to be discussed.

10. To approve & sign the minutes of the Monthly Meeting held on March 7th 2012 with amendment and to approve and sign the minutes of the Monthly Meeting held on April 4th 2012

11. To determine which if any from Part 1 of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
“That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw

12. Elect Committee Members:

- a) **Cemetery Committee** terms of reference “to make recommendations to Council on associated matters”
- b) **Finance Committee** terms of reference “to make recommendations to Council on associated matters”
- c) **Planning Committee** terms of reference “to make recommendations to Council on associated matters”
- d) **Employment Committee** terms of reference “to make recommendations to Council on associated matters”

13. Cheque signatories

14. Appoint representatives to outside bodies:

Village Hall Representative

Police Liaison

Parish Plan

Derwent Valley Mills Partnership

Derwent Valley Line

15. Report of the Clerk on:

- a) **Queens Jubilee Celebration** – update and planting of bulbs/flowers in the triangle grass verge opposite the Florence Nightingale Memorial Hall, the Clerk had applied for a cultivation licence from Derbyshire County Council and Cllr Ward was arranging an event and would be getting help from Cllr Else update regarding the planting of a “Jubilee Oak Tree” to commemorate the Jubilee – a) Report from Cllr Wiser re the School planting a Jubilee Oak Tree and rabbit guard, b) Report from the Clerk re cost of Jubilee Oak Tree is £37.00 including delivery and can record the tree as part of the Royal record of Jubilee Trees c) Reply from Derbyshire County Council re cultivation licence for triangle grass verge
- b) **Tree Wardens – update on the Memorial Gardens repair of wall, various work to be undertaken by Alfreton Park and Cllr Robinson to remove a Rowan Tree. Report from Cllr Robinson re work by Alfreton Park**
- c) **Footpath Mill Lane to Foot Path 38**
- d) **Gibbet Stone – DCC approved the Parish Council maintaining the Gibbet Stone, now needs securing and groundwork**
- e) **Railings by the Chapel at Upper Lea** – update on repainting the railings – Clerk to give report
- f) **Plaque and graffiti in the shelter Church Street** – update on cleaning the plaque by J Smedley’s – report from Cllr Scott regarding planting bulbs/shrubs in front of the shelter – update from Cllr Scott
- g) **Hole in road on Mill Lane, blocked drains on Church Street, Common End and Riber Road close to the junction with Mill Lane** – update
- h) **Report re: Motorbikes at Bracken Rocks** – update from Clerk
- i) **Request for a Christmas Tree in Holloway** – report from Cllr M Taaffe-Finn re possible location for the tree at the Florence Nightingale Memorial Hall and report from Cllr J Scott re supply of a suitable tree
- j) **Receiving House** – ingress of water/damp - update
- k) **AVBC – Changes to waste collection (previously circulated now amended to include**

plastic) – update from AVBC re how the changes will affect parishioners with no access

- l) Scouts to plant replacements for the rhododendrons in the Memorial Gardens (Cllr Scott)
- m) Cllrs to visit Memorial Gardens to see what work is required
- n) Cllrs to visit Cemetery to see what work is required re the Lawson Cypress
- o) Florence Nightingale 'A Derbyshire Legend' exhibition 12th May 2.30 – 5.00 and 13th May 11.00 – 5.00, Professor Lynn McDonald will talk on Florence Nightingale on Saturday 12th May at 3.00pm – for information
- p) 'Clean up after your dog' sign now received, needs erecting

16. DALC Circulars

17. PLANNING Committee to give their recommendations –

TRE/2012/0044	Remove cypress tree Holt House Holt Lane Lea Matlock (PR)
TRE/2012/0045	Fell two sycamore trees Brewells Barn Leashaw Holloway (PR)
TRE/2012/0051	Fell rowan tree Holloway Memorial Garden
AVA/2012/0338	Additional timber framed double glazed window with stone surround to match existing window on east elevation 2 Ivy Cottages Bakers Lane Lea
AVA/2012/0373	Domestic extensions to house to form porch and en-suite Holt Farm Shelford Lane Lea
AVA/2012/0410	New cantilevered canopy to the side of Meadow Lodge (a recently constructed respite care facility) Lea Green Conference Centre Lea Main Road Lea
TRE/2012/0040	Remove two conifer trees 5 The Hollins Holloway APPROVED

18. FINANCIAL MATTERS Approve & sign cheques. Sign the Audit form

18.1	Cheque No.1826/27/28 Employees costs	£1065.48
18.2	Cheque No.1829 Derbyshire Children's Holiday Centre	£25.00
18.3	Cheque No.1830 P Robinson removal of collapsed silver birch in Memorial Gardens	£50.00
18.4	Cheque No.1831 J Scott purchase of shrubs for bus shelter area	£52.47
18.5	Cheque No.1832 Florence Nightingale Memorial Hall hire charges Jan, Feb, Mar	£66.00
18.6	Cheque No 1833. Community Transport for Town & County trip on 27/3/1	£169.65
18.7	Cheque No.1834 Institute of Cemetery and Crematorium Management subs	£90.00
18.8	Cheque No1835 Carnival Committee Repayment	£200.00

TOTAL £

INCOME

11.7	Received from Thomas Greatorex	£280.00
11.8	Received from Cllr Hooker income from bus trip in March	£29.90

19. Agenda items for June 2012

20. INFORMATION in the information folder for circulation

21. PART TWO – CONFIDENTIAL INFORMATION

22. Clerks annual review

23. Date of next Parish Council monthly meeting June 6th 2012