

# Dethick Lea & Holloway Parish Council

Clerk to the Council Linda McCormick  
The Paddocks  
5 Meadow View  
South Wingfield  
Derbyshire, DE55 7NX

Home Phone/Fax 01773 833805

Wednesday May 12<sup>th</sup> 2011

I hereby summon you to attend the **Annual General Meeting** of Dethick Lea & Holloway Parish Council to be held at the **Florence Nightingale Memorial Hall Holloway** at **7.00pm** on **Wednesday May 18<sup>th</sup> 2011** to transact the under mentioned business.

Yours sincerely

*Linda McCormick* (Clerk to the Council)

## **AGENDA**

### **Part 1 – NON CONFIDENTIAL INFORMATION**

- 1. To receive apologies for absence**
- 2. Elect Chairman**
- 3. New Chair to sign acceptance of office**
- 4. Elect Vice Chairman**
- 5. New Vice Chair to sign acceptance of office**
- 6. Welcome to all Councillors and for them to sign the acceptance of office forms and declaration of interests' forms**

**7. Variation of order of business** if required

#### **8. Declaration of member's interests**

Please Note:-

- (a)** Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
- (b)** Where a Member indicates that they have a prejudicial interest, and describe the interests, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item
- (c)** of Public Speaking.  
The Declarations of Interests will be read out from the Declaration Sheet provided – Members will be asked to confirm that the record is correct.

#### **9. Public speaking**

Please Note:-

- (a)** A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)
- (b)** If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to Dethick, Lea and Holloway Parish.
- (c)** Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.  
Any comments or questions cannot be dealt with at this time, however, if the item is on the meeting agenda it can be discussed when arising on the agenda or if not on the meeting agenda can be added to the next meeting agenda. This is due to time constraints for the meeting and also items raised that are not on the meeting agenda cannot be discussed as all parishioners have to be given an opportunity to comment on items should they wish to, if the item is not on the agenda they are at a disadvantage as they would not be aware the item was to be discussed.

**10. To approve & sign the minutes of the Monthly Meeting held on April 6<sup>th</sup> 2011**

**11. To determine which if any from Part 1 of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:  
-“That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw

**12. Elect Committee Members:**

- a) **Cemetery Committee** terms of reference “to make recommendations to Council on associated matters”
- b) **Finance Committee** terms of reference “to make recommendations to Council on associated matters”
- c) **Planning Committee** terms of reference “to make recommendations to Council on associated matters”
- d) **Employment Committee** terms of reference “to make recommendations to Council on associated matters”

**13. Cheque signatories** to be appointed

**14. Appoint representatives to outside bodies:**

**Village Hall Representative**

**Police Liaison**

**Charities**

**Parish Plan**

**Derwent Valley Mills Partnership**

**Derwent Valley Line**

**15. Report of the Clerk on:**

- a) **Woodland Site possible use for Scout Building**
- b) **Memorial Gardens** trees require survey and clearing
- c) **Toilets in Holloway Amber Valley Borough Council**
- d) **Wall at Lea repairs** update
- e) **Receiving House roof leaking** small lean to at the rear
- f) **Tree problem in the Cemetery – report from Parish Warden re all trees / shrubs planted in the cemetery**
- g) **Footpath on the Hollow, Flooding at Upper Lea** Cllr C Jackson to respond with findings
- h) **Web site proposed change of provider**
- i) **Telephone box at Lea** Cllr D Else to give report
- j) **Possible locations for Holloway Play Area**
- k) **Dog Fouling in the Parish** possible By Law (see report previously circulated)
- l) **Temporary Road Closure Mill Lane Holloway** one day between May 23<sup>rd</sup> 2011 and May 23<sup>rd</sup> 2011
- m) **RAD half day training regarding play areas and funding sources** June 29<sup>th</sup> 2011 £30.00

**16. DALC Circulars** 13/2011 General – 14/2011 Consultations – 15/2011 Parish Council and Community Council Clerks 17/2011 General - 18/2011 - Good Councillor Guide 19/2011 – New Good Councillors’ Guide to order – General 20/2011 – General 21/2011

**17. PLANNING Committee to give their recommendations –**

TRE/2011/0040	Badgers Retreat Church Street Lea Beech tree - remove two lower branches
AVA/2011/0296	Holly Grange Farm Lea Moor Road Lea Certificate of Lawful Use (Proposed) - Extension to link two industrial buildings
AVA/2011/0247	Brewells Barn Leashaw Holloway Conversion of barn to holiday cottage
AVA/2011/0096	Land Adjacent To Lea Farm Lea Main Road Lea Demolition of workshop, change of use of site and construction of new dwelling
AVA/2011/0097	Land Adjacent To Lea Farm Lea Main Road Lea Conservation Area Consent: Demolition of workshop, change of use of site and construction of new dwelling
AVA/2011/0228	Land Adjacent To Lea Farm Lea Main Road Lea Listed Building Consent: Demolition of existing workshop. change of use of site and construction of new dwelling incorporating existing outbuilding
AVA/2011/0173	Pear Tree Farm Lea Road Lea Bridge Creation of ponds and wetland <b>Approved</b>
AVA/2011/0169	17 The Hollins Holloway Forming 3 new roof lights <b>Approved</b>
AVA/2011/0172	12 Lea Wood Croft Holloway Proposed first floor extension over existing garage <b>Approved</b>
AVA/2011/0158	Land Opposite No.1 Chapel Lane Holloway Matlock Derbyshire Telecommunications Prior Notification: 1 BT Pole (1 wooden pole, 9 metres above ground, 2 metres buried) <b>Approved</b>

TRE/2011/0043	Various Tree management works Lea Conference Centre Lea Main Road Lea
TRE/2011/0042	Sycamore reduce length of lower branches High Croft Main Road Lea
TRE/2011/0040	Beech Tree remove two lower branches Badgers Retreat Church Street Lea

**18. FINANCIAL MATTERS** Approve & sign cheques and sign the Audit form

15.1	Cheque No 1730 Mayfield Stores for the occasion of the Royal Wedding	£100.00
15.2	Cheque No 1731/32/33 Employees costs	£2530.64
15.3	Cheque No 1732 mh-p website amendments	£36.00
15.4	Cheque No 1733 Community Transport cancellation fee	£25.00
15.5	Cheque No 1734 ICCM	£90.00
15.6	Cheque No 1735 L McCormick reimbursement for electricity, telephone etc	£165.00
15.7	Cheque No 1736 Belmont Van & Mower Centre Ltd Strimmer repair	£52.55
15.8	Cheque No 1727 AV.BC Chippings for Rocking Horse	£73.13
15.9	Received rent from Amber Valley Borough Council 50% precept	£8500.00

**19. Agenda items for June 2011**

**20. INFORMATION** in the information folder for circulation –

**21. PART TWO – CONFIDENTIAL INFORMATION** None

**22. Parish Warden Contract** to review

**23. Date of next Parish Council monthly meeting June 1st 2011 at 7.00pm**